

Tennessee Skyward Users Group Conference

May 29 – 30, 2024



The Park Vista - Gatlinburg
705 Cherokee Orchard Road
Gatlinburg, TN 37738



NOTES:

The Wifi is Hilton Honors, password in the sessions area is – PV27.

TN Skyward User Conference Reception

Wednesday May 29th 5:00 pm to 6:00 pm a Reception in the beautiful outdoor Pavilion at The Park Vista.

**A special Thank You to ParentSquare, School Specialty, School Window, and USABLE for being reception sponsors.
Your sponsorship is appreciated and valued.**

Please take a moment to thank each one for their sponsorship.

There will be music, corn hole, snacks, hot and cold hors d'oeuvres, and a cash bar.

Food is served 5:00 pm to 6:00 pm

This is a wonderful opportunity to relax and chat with fellow Skyward users.

We have a Photo Circle set up for everyone. Photo Circle is a free app for your phone. We would be honored if you would download the app and join the TNSUG 2024 Conference Photo Circle and upload pictures to the app. On the app the event name is TNSUG 2024. To join just scan the QR code below with your camera and you will be able to join. After the Conference we will post the pictures on the website.





About the Tennessee Skyward Users Group

TNSUG is an independent non-profit users group established for the benefit of the member users of Skyward, Inc. software. The purpose of this group is to:

- Provide an annual conference to educate members.
- Be a resource for other Skyward users by communicating best practices and providing networking resources.
- Provide input and guidance to Skyward for enhancements of its products and services.

The steering committee is a group of unpaid members from Skyward districts. The steering committee acts as a liaison to Skyward, Inc. about the following:

- Software support
- Hardware support
- Suggestions for software improvements
- Provide networking events for sharing knowledge and experiences among users.

Tennessee Skyward Users Group Steering Committee 2023-2024

Officers:

Susan Dean, President	Wilson County Schools
Gayle Jones, Vice-President	Oak Ridge City Schools
Cheryl Collins, Secretary	Sumner County Schools
Jenifer Van Dyke, Treasurer	Oak Ridge City Schools

Committee Members:

Jeanie Mowery	Lenoir City Schools
Jeff Edmonds	Oak Ridge City Schools
Randall Robinson	Manchester City Schools
William Daugherty	Tipton County Schools
Brooke Johannsen	Monroe County Schools
Debbie Bennett	Wilson County Schools
Anne Green	Lebanon Special School District

2024 Tennessee Skyward Users Group Conference Agenda

Day 1: WEDNESDAY - May 30, 2024

7:00 am - 8:30 am

7:00 am - 8:30 am

Registration

Breakfast Buffet in the Park Vista Restaurant
[breakfast ticket required]

8:45 am – 11:40 am

8:45 am – 9:35 am

9:45 am - 10:35 am

10:35 am - 10:50 am

10:50 am – 11:40 am

Morning Sessions

Session #1

Session #2

Beverage & Snack Break - Ballroom 3&4

Session #3

11:45 am - 12:45 pm

Lunch / Welcome & Introductions - Ballroom 3&4

12:55 pm - 4:50 pm

12:55 pm - 1:45 pm

1:55 pm - 2:45 pm

2:45 pm - 3:00 pm

3:00 pm - 3:50 pm

4:00 pm - 4:50 pm

Afternoon Sessions

Session #4

Session #5

Beverage & Snack Break - Ballroom 3&4

Session #6

Session #7

5:00 PM

COMPLIMENTARY RECEPTION

located at the outdoor Pavilion at The Park Vista

Day 1: WEDNESDAY - MAY 29, 2024

Session #1

8:45 am – 9:35 am

Next Level Purchasing/e-Commerce

Financial Management

Presenter: Aaron Messier

Room: Mountainview B

Learn about all the tools available to enhance your purchasing capabilities including e-Commerce, Emailing of PO's, Receiving Online and more!

Employee Mid-Year Changes – Assignment/Payroll

Human Resources/Payroll

Presenter: Kathryn Smerz

Room: Mountainview C

Learn about adding, ending, and updating assignments mid-year, as well as a walk-through of the Assignment Export/Payroll Import process.

HR Year End Processing 1 – Subtracking, Time Off, Payroll

Human Resources/Payroll

Presenter: Ann Nollinger

Room: Mountainview D

Learn about the processing requirements for HR modules not associated with Employee Management, namely Subtracking, Time Off and Payroll.

****New Users/Refresher Boot Camp I**

Student Management

Presenter: Becky Thomason

Room: Ballroom 1

This session covers the essentials of using Skyward and is designed with new users in mind. Our goal is to provide you with a solid foundation in navigating and using the system that will allow you to make the most out of your Skyward software. Entry/Withdrawal, Editing Families, Basic Attendance Entry

****Features You Need to Know**

Student Management

Presenter: Joe McBrayer

Room: Gardenview B

Tips and Tricks for New Users and Seasoned Users – Find features that are in the system that are shortcuts to streamline your workload – fun features that can help you navigate the system quicker – change color schemes – exporting to excel – just to name a few of those hidden gems that will make your work easier and more fun!

Gradebook Setup Administration - Preparing for New Year

Student Management

Presenter: Jim Bembenek

Room: Gardenview C

Preparing for the New Year - This session will cover basic gradebook set up for users new to the Skyward gradebook and provide insights on making sure your Gradebooks are ready to go for the new school year.

Qmlativ Student GPA/Grading – Preparing for Migration

Qmlativ Student Management

Presenter: Rachel Kubacki

Room: Gardenview D

GPA Cleanup will consist of isolating GPA Sets and Methods that cause duplication during the migration to Qmlativ and how to consolidate the records into the most current and applicable GPA fields and mitigating any unwanted setup.

Qmlativ Business HR Differences and Redesign – Preparing for Migrations

Qmlativ Business

Presenter: Cody Dyb

Room: Ballroom 2

Qmlativ is the buzz of the conference, and we are here to talk about it! This session intends to discuss the major differences between SMS 2.0 and Qmlativ with side-by-side comparisons between the two, focusing on the finance and HR areas. Whether you just want a peek at Qmlativ or are actively looking to migrate, this session is for you!

Help Desk F/HR

Marc Johnson

Room: Mountainview A

Help Desk SM

Heather Brant

Room: Gardenview A

Zooming in - Top Reports for Business Teams

Financial Management

Presenter: Kathryn Smerz

Room: Mountainview B

See how to run 10 of the most requested reports for School Business departments.

Beginners Employee Data Mining

Human Resources

Presenter: Marc Johnson

Room: Mountainview C

Skywards Employee Data Miner can deliver helpful insights about your personnel. Learn the basics here.

HR Year End Processing 2 – Employee Management

Human Resources

Presenter: Ann Nollinger

Room: Mountainview D

Review the various tasks associated with setting up your HR systems for the new school year.

****New Users/Refresher Boot Camp II**

Student Management

Presenters: Becky Thomason

Room: Ballroom 1

A continuation of Part 1, this session will cover Fun with Filters, Tips and Tricks for Navigating the system, Underutilized Features, and a Question/Answer Session.

Custom Transcripts - Bring your laptop and Build Them Now

Student Management

Presenter: Heather Brant

Room: Gardenview B

This session will cover the steps needed to create Custom Transcripts. Make your transcripts fit your needs.

Discipline Overview

Student Management

Presenter: Joe McBrayer

Room: Gardenview C

In this session we will discuss entering Discipline records for students, Auto email options, what families can see in Family Access and giving teachers access to enter Discipline.

TISA ADM Troubleshooting Common Issues & Solutions

State Reporting/Student Management

Presenter: Brandi McBrayer

Room: Gardenview D

TISA ADM Data Verification with Skyward Reports: In this session we will go over comparing TISA data with Skyward data, discuss some common issues, and learn how to create Skyward reports to compare data.

Compare SMS to Qmlativ Student – Editing Students/Families

Student Management

Presenter: Rachel Kubacki

Room: Ballroom 2

Correctly and completely entering a student and/or Family the first time will prevent future problems for your district and for the state. Learn the best practice for these entries.

Help Desk F/HR*Brent Siebring*

Room: Mountainview A

Help Desk SM*Courtney Adkins*

Room: Gardenview A

10:35 am to 10:50 am**Beverage & Snack Break****Ballroom 3&4**

SMS Newer Business Features/Finance Tips and Tricks

Finance/Human Resources

Presenter: Aaron Messier

Room: Mountainview B

Time to explore some of the latest new features in SMS 2.0. This session will also include tips for working in Finance which may be new to you.

Compare SMS to Qmlativ Business

SMS to Qmlativ Business

Presenter: Cody Dyb

Room: Mountainview C

Let's look at what your everyday processes that you do in SMS will look like when you do them in Qmlativ!

Task Manager for HR/Payroll Tasks

Human Resources

Presenter: Marc Johnson

Room: Mountainview D

Learn the basics for setup of Task Manager and how to use this to automate the individual tasks that must be done to complete needed processes like adding a new employee into the system.

Fiscal Year End

Finance

Presenter: Brent Siebring

Room: Ballroom 1

How smooth was your last year-end rollover? Attend this session and learn how to close out the year quickly, accurately, and with fewer headaches.

****Utilizing Processing Lists**

Student Management

Presenter: Jim Bembenek

Room: Gardenview B

Learn how to build a report in one area of the software and then use the students from that list to create reports/mailling labels etc., from different areas.

Grading Set Up and State Reporting

Student Management/State Reporting

Presenter Brandi McBrayer

Room: Gardenview C

In this session we will go over the setup for grade calculations, importing test scores, and Quality Points.

Food Service Reporting

Student Management

Presenters: Hunter Zakrzewski

Room: Gardenview D

This session will focus on common Food Service Reports such as the Daily Activity Report, the Accuclaim & Accuclaim Audit report and various other reports which may make your work easier. We will review the set up and display of data along with the concept behind the "why".

Top Ten Reports for Office Personnel

Student Management

Presenter: Joe McBrayer

Room: Ballroom 2

This session will introduce common reports for administrators and office staff from different modules including demographics, attendance, scheduling, and grading. Schedule reports to run automatically. Use the browse screens as reports and sharing filters.

Help Desk F/HR*Ann Nollinger*

Room: Mountainview A

Help Desk SM*Joe McBrayer*

Room: Gardenview A

11:45 am to 12:45 pm**Lunch / Welcome and Introductions****Ballrooms 3&4**

AP Advanced Options

Financial Management

Presenter: Kathryn Smerz

Room: Mountainview B

Learn how to set up and use Advanced options like Vendor ACH payments and create time-saving workflows in expense reimbursements.

State Reporting - Payroll/HR

State Reporting/Human Resources/Payroll

Presenter: Emily Young

Room: Mountainview C

Learn about processing and reporting to the state for the Payroll and HR functions, including TN Compass and 401K/457 processing.

Advanced Employee Data Mining

Human Resources

Presenter: Marc Johnson

Room: Mountainview D

Learn more about how to better use the Employee Data Miner to pull data in creative ways in a variety of formats.

Panel Student Discussion/Round Table

Student Management

Presenter: Arthur Summer/Jim Bembenek

Room: Ballroom 1

Been with Skyward for a while? Have that nagging question about a procedure that you just can't get the hang of or need a report that you are sure everyone uses but you just can't find? Or do you have some amazing tips and tricks you would like to share with everyone? This session will be a roundtable discussion geared toward users helping users and giving suggestions on how you do things, or to find out how someone else might do a task.

Online Enrollment - Students returning

Student Management

Presenter: Becky Thomason

Room: Gardenview B

This session will cover the concept, set up and processing of the On-Line Registration process for students returning to your school. We will step through all options available.

Future Scheduling Start to Finish - Overview

Student Management

Presenter: Heather Brant

Room: Gardenview C

Overview of the Future Scheduling process that will take you from cloning to getting the process started to the finish product.

Key Attendance Reports – Entity and District Level

Student Management

Presenter: Courtney Adkins

Room: Gardenview D

Entity and District Level - This session will cover the top ways to report and access the data after it has been entered. Poor Attendance, Perfect Attendance, Day Summary reports and more.

Successfully Changing to Qmlativ

Qmlativ/Student Management/Business

Presenter: Becca Borre

Room: Ballroom 2

Is your district thinking about migrating? to Qmlativ? If so, you won't want to miss this session! We'll show you around the all-new Migration Center—your info-packed, step-by-step migration hub—and go over what that preparation process will entail.

Help Desk F/HR*Aaron Messier*

Room: Mountainview A

Help Desk SM*Hunter Zakrewski*

Room: Gardenview A

Beginners - Budgetary Data Mining

Financial Management

Presenter: Brent Siebring

Room: Mountainview B

This session will review the basics of constructing reports for Revenue/Expense reporting and Balance Sheets. We'll discuss the purpose of the various fields in each setup screen.

Newer Users and Refresher - FIN/HR

Financial Management/HR

Presenter: Aaron Messier

Room: Mountainview C

This session is for anyone who is new to Skyward or just feels like they need a refresher. Get a concise overview of the core functions performed in the Financial portion of the Business suite.

W2s and 1099's

State Reporting/HR/Financial

Presenter: Marc Johnson

Room: Mountainview D

A refresher course on how to process your W-2s, and tips for correcting exceptions that are reported. Will also be similarly demonstrating 1099 processing.

Student State Reporting Year End & Year Start

State Reporting/Student Management

Presenter: Brandi McBrayer

Room: Ballroom 1

This session will give an overview of the steps that need to be completed during year end and year start.

Grading Procedures and Discrepancies

Student Management

Presenter: Hunter Zakrewski

Room: Gardenview B

This session will cover tips and tricks to resolve GPA-related issues using reports like GPA improvements or regressions and Grade Analysis to name a couple.

NSOE New Student Online Enrollment

Student Management

Presenter: Jim Bembenek (Joe McBrayer)

Room: Gardenview C

This session will provide an overview of the New Student Online Enrollment (NSOE) portal, and how to utilize the portal to allow parents to enroll new students into the district.

Skyward Game Show

Student Management

Presenter: Arthur Summer/Becky Thomason

Room: Gardenview D

Test your knowledge of Skyward – join a team – answer questions to compete for prizes! Fun break that will still have you learning new things!

Future Scheduling Request Processing

Student Management

Presenter: Heather Brant

Room: Ballroom 2

This session will go over the many methods for entering Student Course Requests into Skyward, including Online Course Requests and the Mass Add/Change/Delete Student Requests Utility. You will also learn different ways to review and verify the Course Requests once they are added.

Table/Help Desk F/HR*Kathryn Smerz*

Room: Mountainview A

Table/Help Desk SM*Courtney Adkins*

Room: Gardenview A

Table/Help Desk QMLATIV*Rachel Kubacki/Cody Dyb*

Lower Conference Lobby

2:45 – 3:00 pm**Beverage & Snack Break****Ballroom 3&4**

True Time Rulegroup Options

Human Resources

Presenter: Marc Johnson

Room: Mountainview B

Have you had True Time set up for a while now but are wondering if there are other options that you could be using or in a better way? This session will explore how the options work to track time entered for various scenarios.

Budgeting Options

Financial

Presenter: Aaron Messier

Room: Mountainview C

See popular web budgeting options, including budget requisitions, mass change options, budget entry options, budget imports and online budget transfer requests.

Employee Contract Letters and Posting to Online Forms

Human Resources

Presenter: Kathryn Smerz

Room: Mountainview D

This feature allows the user to produce letters or documents with employee-related information embedded in the documents without needing a mail merge! You can save templates for re-use, and you can include fields created in Custom Forms.

State Reporting Updates / Best Practice

Student Management

Presenter: Brandi McBrayer

Room: Ballroom 1

Overview of changes for the 2024-25 school year and some suggestions for best practices.

Qmlativ Business - Payroll Clean Up - Preparing for Migration

SMS to Qmlativ Business

Presenter: Cody Dyb

Room: Gardenview B

Getting everything in order to migrate can seem like a tall task but early preparation can help lessen that load. Even if you are not actively looking to migrate to Qmlativ, this session will help you get a better understanding of what clean-up work can be done right now to help for a future conversion. From EM Plan setup, to code cleanup, to data standardization, we will have something for you!

Qmlativ Student - Curriculum Clean Up - Preparing for Migration

Qmlativ Student Management

Presenter: Rachel Kubacki

Room: Gardenview C

Curriculum cleanup will address courses that are either not assigned to Curriculum records or are assigned at the entity level. In Qmlativ, all Curriculum records are housed at the district level and as such, cleanup of these records in SMS needs to reflect that for a successful migration.

****Student Data Mining Beginning**

Student Management

Presenter: Courtney Adkins

Room: Gardenview D

This session will include an overview of Data Mining and give tips and tricks to make Data Mining work for you, giving you tips and tricks for options that will make your work faster and easier.

Future Scheduling Interactive Master Builder/Scheduling Board

Student Management

Presenter: Heather Brant

Room: Ballroom 2

This session will focus on how to use the master builder and/or the Interactive Scheduling Board in conjunction with the auto scheduler. Best practices along with Tips & Tricks will be discussed.

Table/Help Desk F/HR*Ann Nollinger*

Room: Mountainview A

Table/Help Desk SM*Joe McBrayer*

Room: Gardenview A

HR Custom Forms

Financial Management

Presenter: Aaron Messier

Room: Mountainview B

This session will cover creating custom forms in HR. Explore single forms vs Multiple forms per student, setting up data types, field type choices, Skyward fields, custom fields.

Advanced Budgetary Data Mining

Financial

Presenter: Brent Siebring

Room: Mountainview C

This session will provide advanced instruction for creating custom finance data mining reports. Maximize your data mining reports by learning how to utilize features you may not have known existed in the reporting setup.

Salary Negotiations and Budgeting

Financial /Human Resources

Presenter: Ann Nollinger

Room: Mountainview D

They say 80% of a district's budget goes toward salaries and benefits. Join this session to learn how to prepare your budget by using Salary Negotiations. Explore setting up budgets for non-salary accounts, and learn how to import, mass change, and set budget limits.

Legal Names/Preferred Names

Student Management

Presenter: Arthur Summer

Room: Ballroom 1

Be informed on how to efficiently change preferred names while maintaining legal names for reporting purposes. See all the areas in the software that you can show/print preferred names including transcripts/report cards/teachers' gradebooks.

The In's and Out's of Extracts

State Reporting/Student Management

Presenter: Brandi McBrayer

Room: Gardenview B

This session will cover TN State Reporting Extracts: the journey from Skyward to Extracts to EIS. Troubleshooting missing data by using the extract report with tips on the correlation between specific records. We will cover where to look in the EIS system to verify your data has been loaded. Skyward support will discuss the extract codependency.

Student Management Year End/School Level

Student Management

Presenter: Joe McBrayer

Room: Gardenview C

This session will discuss things to do to prepare for the year end process, checklists, and fixes after the year end process and what to expect during the actual running of the Year End Wizard.

Guidance Counselor Boot Camp

Student Management

Presenter: Becky Thomason

Room: Gardenview D

discover how to track/read/analyze graduation requirements – how to use Educational Milestones for graduation – check out Career Plans and see what a great help this is in planning your student's futures.

****Attendance Letter Set Up / Maintenance /Utilities**

Student Management

Presenter: Courtney Adkins

Room: Ballroom 2

This session will cover how to set up and generate letters notifying parents/guardians of poor student attendance.

Table/Help Desk F/HR*Kathryn Smerz*

Room: Mountainview A

Table/Help Desk SM*Hunter Zakrzewski*

Room: Gardenview A

5:00 PM COMPLIMENTARY RECEPTION

2024 Tennessee Skyward Users Group Conference

Agenda

DAY 2: THURSDAY – May 30, 2024

7:00 am - 8:30 am

Registration

7:00 am - 8:30 am

Breakfast Buffet in the Park Vista Restaurant
[breakfast ticket required]

8:45 am - 11:40 am

Morning Sessions

8:45 am - 9:35 am

Session #8

9:45 am - 10:35 am

Session #9

10:35 am - 10:50 am

Beverage & Snack Break – Ballroom 3&4

10:50 am - 11:40 am

Session #10

11:45 am - 12:15 pm

Closing Remarks and PRIZE DRAWINGS!!!!
(You must be present to win)

Ballroom 3&4

DAY 2: THURSDAY – May 30, 2024

Session #8

8:45 am - 9:35 am

Subtracking/Time Off Importing

Human Resources

Presenter: Ann Nollinger

Room: Mountainview B

Learn how to set up and process imports from 3rd party Sub Calling and Time Off programs into Skyward.

State Reporting – TCRS

State Reporting/Human Resources/Payroll

Presenter: Emily Young

Room: Mountainview C

Representatives from TCRS and Empower will be presenting on various aspects and processes of state retirement reporting.

Credit Card Processing

Financial

Presenter: Aaron Messier

Room: Mountainview D

This session will demonstrate the credit card process in Skyward. Users will learn how to set up Credit Card Processing and use the check in/out feature, import transactions, and build invoices.

New Users Roundtable

Student Management

Presenter: Arthur Summer

Room: Ballroom 1

You have gotten a lot of information at this convention – confused? Questions? Need clarification – come to this session to get your questions/concerns answered.

Secondary Gradebook Overview

Student Management

Presenter: Jim Bembenek

Room: Gardenview B

This session will be a general overview of the Skyward Gradebook Secondary program showing you the basic setup, as well as procedures to setting up assignments and posting grades.

Food Service Best Practices Question / Answer

Student Management

Presenter: Hunter Zakrewski

Room: Gardenview C

In this session, we will point out tips & tricks that can be useful in day-to-day operations.

Student Management Year Start / School Level

Student Management

Presenter: Joe McBrayer

Room: Gardenview D

After you have completed your year-end process, you will want to make sure you are all ready to begin the new year and have everything set up and working correctly for all involved. We have a checklist of items for you to consider.

State Reporting Ed-Fi – Set Up to Understanding Errors

State Reporting/Student Management

Presenter: Brandi McBrayer

Room: Ballroom 2

This session will go over the required data that needs to be entered to properly submit transportation reports to the state.

Help Desk F/HR

Marc Johnson

Room: Mountainview A

Help Desk SM

Heather Brant

Room: Gardenview A

Session #9

9:45 am - 10:35 am

Payroll Reporting Possibilities

Human Resources

Presenter: Marc Johnson

Room: Mountainview B

This session will cover various payroll reports and the options included in running these reports.

Panel Business Discussion / Roundtable

Human Resources/Financial

Presenter: Ann Nollinger / Cody Dyb

Room: Mountainview C

Been with Skyward for a while? Have that nagging question about a procedure that you just can't get the hang of or need a report that you are sure everyone uses but you just can't find? Or do you have some amazing tips and tricks you would like to share with everyone? This session will be a roundtable discussion geared toward users helping users and giving suggestions on how you do things, or to find out how someone else might do a task.

Vendor Management & Reporting

Financial

Presenter: Aaron Messier

Room: Mountainview D

Come and learn about some of the tools that you can use to review and clean up your vendor data. Additionally, we will cover some broad basics of Vendor Data Mining and using Vendor Browse to collect Vendor data.

GPA Calculation\Honor Roll\Class Rank\Transcripts – Set Up

Student Management

Presenter: Jim Bembenek

Room: Ballroom 1

This session will go over how the GPA calculation setup is used in determining the results of Honor Rolls, Class Rank, Transcripts and Transcript Labels. You will see suggestions for the set up to Create Honor Rolls, Options for Class Rank and an overview of setting up Transcripts.

Student Schedules and State Reporting

State Reporting/Student Management

Presenter: Brandi McBrayer

Room: Gardenview B

This session will go over the fields used for state reporting when setting up courses, sections, and meets. We will also cover student schedules and making schedule changes.

Food Service – Free-Reduced-Direct Cert

Student Management

Presenter: Hunter Zakrewski

Room: Gardenview C

The Direct Certification Import process is run by Food Service staff to import a file that is created by the state to identify students are Free based on Direct Certification. This process can be run multiple times a year to ensure that all Directly Certified students are in the software with the correct Economic Status. This session will cover the process of importing the Direct Certification file. We will also cover the food service application entry that results in Free, Reduced, and Paid benefits. Finally, we will discuss how to manually add Direct Cert applications when students are not included on the state's Direct Cert file.

Data Mining – Advanced

Student Management

Presenter: Courtney Adkins

Room: Gardenview D

During this session you will learn how to create Data Mining Reports using more advanced tools, such as Processing Lists, Ranges, Sorts, Formatting, Sharing Templates, Creating Letters and Mail Merge etc.

**Custom Forms Making Them Work for You

Student Management

Presenter: Heather Brant

Room: Ballroom 2

This session will cover creating custom forms in Student Management. Explore single forms vs Multiple forms per student, setting up data types, field type choices, Skyward fields, custom fields.

Help Desk F/HR

Brent Siebring

Room: Mountainview A

Help Desk SM

Arthur Summer

Room: Gardenview A

10:35 - 10:50 am

Beverage & Snack Break

Ballroom 3&4

Session #10**10:50 am - 11:40 am**

Compare SMS to Qmlativ Business - Finance

SMS to Qmlativ

Presenter: Cody Dyb

Room: Mountainview B

Let's look at what your everyday processes that you do in SMS will look like when you do them in Qmlativ!

True Time Troubleshooting

Human Resources

Presenter: Ann Nollinger

Room: Mountainview C

Find out how to address issues that occur when processing True Time. Review options that are available when the process does not follow the normal flow for the payroll cycle.

Finance State Reporting

State Reporting/Finance

Presenter: Emily Young

Room: Mountainview D

Learn how to process financial state reports. Reports included are the Annual Budget Report, Budget Amendment Report, and the Annual Financial Report.

Administrative Bootcamp / Teacher Tracking

Student Management

Presenter: Joe McBrayer

Room: Ballroom 1

Explore basic navigation and discover all the different areas of the system you can use to assist in your day to day needs for staying in contact with staff, students and families, Message Center, Skylert, Automated emails to name a few options. Find reports and modules that will help you keep track of everything that is going on in your Entity/District.

Compare SMS to Qmlativ Student - Attendance

Qmlativ Student Management

Presenter: Rachel Kubacki

Room: Gardenview B

This session will cover the process for sending data to EIS. We will cover the different ways data gets sent, how to view what has already been sent, and the EIS Transmission Report.

****Advanced Features**

Student Management

Presenter: Courtney Adkins

Room: Gardenview C

Have you ever wondered how the options under the Advanced Features tab can help make your life easier? If so, this session is the one for you. Automated emails – student Indicators – demographic distribution to name a few.

Custom Report Cards - Secondary

Student Management

Presenter: Hunter Zakrewski

Room: Gardenview D

This session will cover the steps needed to create Secondary Report Cards. Make your report cards fit your needs.

Test Score Setup and Import

Student Management

Presenter: Arthur Summer

Room: Ballroom 2

Learn how to configure you District to utilize test scores - Building a test, importing information, Test Score Analysis and Reporting

Help Desk F/HR*Brent Siebring*

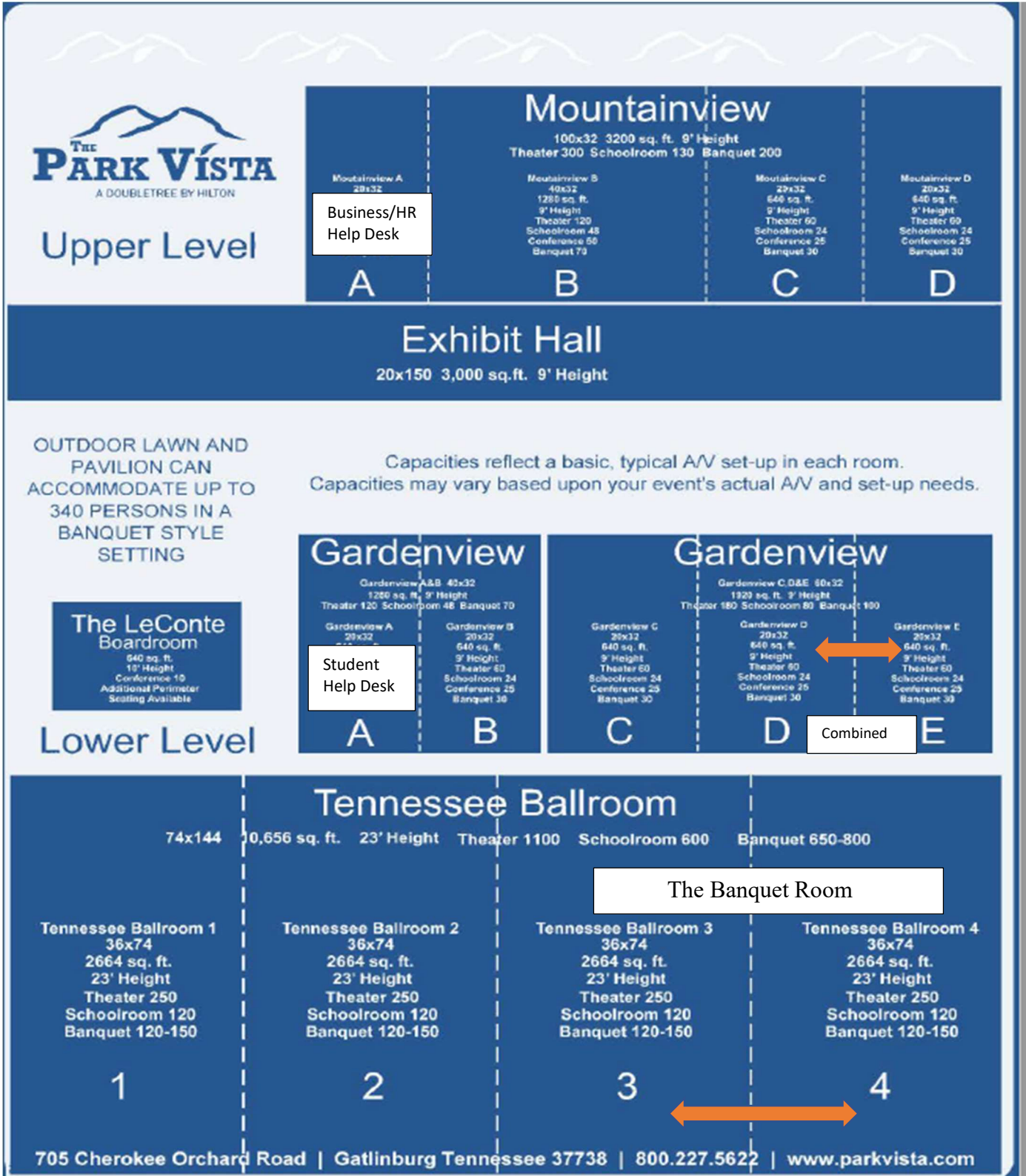
Room: Mountainview A

Help Desk SM*Jim Bembenek*

Room: Gardenview A

11:45 - 12:15 pm**Closing Remarks and PRIZE DRAWINGS****Ballroom 3&4***(You must be present to win)*

The Park Vista Meeting Rooms Map



The Wi-Fi password is pv27

2024 Tennessee Skyward Users Group Conference Exhibitors

Thank you to the following companies for sponsoring our 2024 conference:



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**The Modern Platform
for Family Engagement**

- Alerts & Notifications
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parentsquare.com

ParentSquare is proud to be a **preferred communication provider** for Skyward’s SMS 2.0 and Qmlativ solutions.

Our seamless integration offers

- Detailed documentation
- Streamlined data setup
- Dedicated support throughout onboarding and daily processes



Ben Craft

Regional Director

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Karen Feltman

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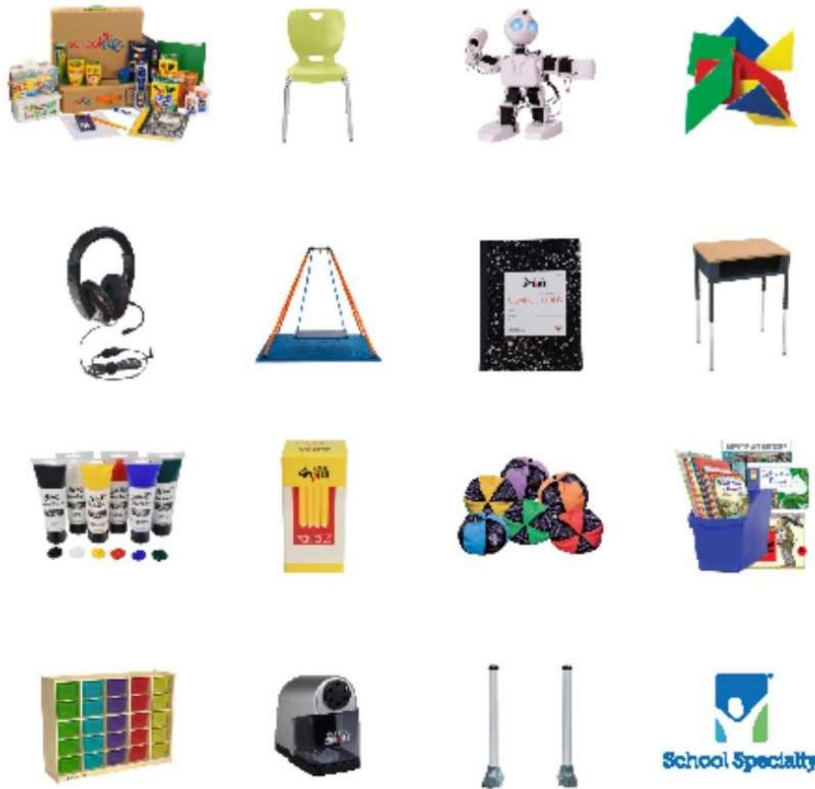
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¹USABLE Life (USAL) TN Group Book of Business Analysis. (2022). USAL Tennessee Schools – Book of Business Report, 2022; TN Department of Education, <http://www.tn.gov/education/districts>

²USABLE Life Ranking Internal Analysis (2023). S&P Global Intelligence, Life Market Shares, by state, 2022; Smith Group 2022 Disability Market Study; Best Review, June 2023; AM Best-Top 100 Life Carriers by In Force, 2023.

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Online Survey

We hope you had a great time at the conference!

Now that you have participated, we have a few questions we would like you to answer online. With your help, we can make Tennessee Skyward Users Group Conference 2025 even better!

Please take a few minutes to complete the survey at

https://www.surveymonkey.com/r/TN_Skyward_2024_Survey