

April 4, 2017
Regular Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session April 4, 2017 at 5:30 P.M. in the Commissioners Room at City Hall located at 104 E. Pleasant Street, Cynthiana, Kentucky. Present were Mayor Smith, Commissioners Mattmiller, Slade, Griggs and Judy and Attorney Lair.

Mayor Smith called the meeting to order.

CALL TO ORDER

Earl Litman with First Church of God presented the invocation.

EARL LITMAN
PRESENTED THE
INVOCATION

Mayor Smith recognized Commissioner Slade who announced that David Fletcher is retiring from the Fire Department with 20 years service as a firefighter. Commissioner Slade thanked David for his service to Cynthiana and the profession. Commissioner Slade stated that when most people are at their worst that is when firefighters are at their best. Commissioner Slade recognized Assistant Chief Joey Nelson. Assistant Chief Nelson stated that although most people know him as David, the Fire Department affectionately calls David Cuz or Cuz Cuz. Cuz started his career with Bourbon County and Paris and finished with Cynthiana. He has been a joy to be around. Assistant Chief Nelson presented David Fletcher with a gift card from Bass Pro Shop. Fletcher is planning on spending a lot of time fishing upon his retirement.

VISITORS

Mayor Smith congratulated Firefighter Fletcher on his retirement and thanked him and the Fire Department for their service.

Mayor Smith recognized Stephanie Burden with the Main Street Program.

STEPHANIE BURDEN
MAIN STREET
PROGRAM

Stephanie proposed that the City pursue obtaining 213 South Main Street vacant lot for a Main Street park. Stephanie stated that would be a great addition for down town. It could have hanging baskets, seating, tables and chairs, etc. Attorney Lair advised that the city has a lien on that property. The only way the city could obtain title to the property is to foreclose on the lien and force the sale of the property at public property.

Mayor Smith reported that there are minutes to approve.

APPROVE 3/21/2017
REGULAR MEETING
MINUTES

Commissioner Griggs made a motion to accept the minutes of the March 21, 2017 Regular Commission meeting. Commissioner Judy seconded. Vote: Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Mayor Smith recognized Attorney Lair.

LEGALS

Attorney Lair read aloud Ordinance #1563 changing the zoning of property belonging to William Horn on the by-pass.

1st READING ORD
#1563

Commissioner Slade made a motion to accept the first reading of Ordinance #1563 rezoning of William Horn property near by-pass. Changing from A-1 agricultural to multi-family residential. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

MOTION TO ACCEPT
1ST READING ORD
#1563-REZONING

Attorney Lair read the 1st reading of Ordinance #1564 annexing Harrison Memorial Hospital property adjacent to Country Club Estates consisting of approximately 26.7 acres.

1ST READING ORD
#1564 ANNEXING HMH
PROPERTY ADJ TO CC
ESTATES

Commissioner Slade made a motion to accept the first reading of Ordinance #1564 annexing property belonging to Harrison Memorial Hospital adjacent to Country Club Estates consisting of approximately 26.7 acres. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

MOTION TO ACCEPT
1ST READING ORD
#1564

Mayor Smith recognized Commissioner Mattmiller.

FINANCE REPORT
PAYABLES REPORT

Commissioner Mattmiller made a motion to pay the following bills:

MOTION TO PAY BILLS

General Fund \$ 115,781.11

Water & Sewer Fund \$ 140,357.02

Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

Commissioner Mattmiller reported cash in bank:

CASH IN BANK

General Fund \$ 640,941.36

Water & Sewer Fund \$ 118,326.51

Municipal Road Aid Fund \$ 97,680.63

Commissioner Mattmiller reported after looking into a couple things on the Fleet Management Program and checking with six small towns in Kentucky using the program he would like to make a motion to contract with Enterprise Fleet Management to manage the City of Cynthia Fleet. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

MOTION TO CONTRACT
WITH ENTERPRISE
FLEET MANAGEMENT

Commissioner Mattmiller reported that the Recreation Department is asking for input about the disc golf course at Flat Run Veterans Park. Commissioner Mattmiller asked that please call the City Clerk's office if you can help. There are several people playing pickle ball in the gym. There is some talk of building a pickle ball court at Flat Run Veterans Park. Another item on the list is an archery range. Commissioner Mattmiller has asked Brianna Gilliam, who is the state champion in archery for her input in the planning of the archery range. The Recreation Board is looking at this being at the Lebus Field soccer field recently acquired by the City.

RECREATION DEPT
REPORT

Mayor Smith questioned when would opening day be to present plaques to Coach Whitaker and Williams. Commissioner Griggs stated that she had spoken to Barry Zumwalt about opening day, it is in April, however there is only one game that day. Commissioner Griggs and Director Zumwalt would like to present the plaques when more people are at the park. That will be sometime in early May.

Mayor Smith recognized Commissioner Slade.

PUBLIC SAFETY REPORT

Commissioner Slade reported that the City is in the process of hiring police officer recruits. We have some very strong candidates in the current process.

Commissioner Slade made a motion to post internally for a full-time certified firefighter. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

MOTION TO POST INTERNALLY FOR FT FIREFIGHTER

Mayor Smith recognized Commissioner Griggs.

PUBLIC MAINTENANCE REPORT

Commissioner Griggs announced that crews started with brush pick up and will continue through April 21, 2017. Commissioner Griggs reported that clean up in complete at the Old City Cemetery, it looks really nice. Crews have started mowing.

Commissioner Griggs announced that she is working with Gary Royalty on a list for street paving. A public meeting will be scheduled in the near future.

Mayor Smith recognized Commissioner Judy.

PUBLIC UTILITIES REPORT

Commissioner Judy reported that the Distribution crew has been preparing for replacing the 10-inch main in the Elmarch/Springdale Area. The number 3 high service pump is back in service at the Water Treatment Plant.

Mayor Smith announced that the State will be working on a storm drain under the railroad track located on Oddville near Church and Walnut. Be aware of road closures in this area.

MAYOR'S REPORT

Mayor Smith also reported that 36 West will be closed sometimes while the water line is being installed to the KYTC Maintenance Garage.

TOURISM COMMITTEE NOMINEES

Mayor Smith announced that there will be an elected officials breakfast at the Harrison County Extension Office on Monday, April 10, 2017 at 8 a.m.

Mayor Smith reported that the Kentucky Transportation Cabinet is conducting a study on the traffic light at Miller and Pike Street. The study showed that there is not enough traffic to justify a stop light. The state is asking the city to concur with this finding.

Mayor Smith made a motion to concur with the state. Commissioner Slade seconded. Discussion: Commissioner Mattmiller and Commissioner Judy think it is a dangerous intersection and needs something more than just an all-way stop sign. Commissioner Griggs is also in agreement that it needs more than a sign.

TRAFFIC LIGHT ON MILLER & PIKE

Mayor Smith amended his motion to request that the state include a flashing light to draw attention to the stop signs. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes. Motion carried.

Vote on motion as amended. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes. Motion carried.

Mayor Smith announced that there has not been a lot of progress with the Westside Redevelopment Project. This week Commissioner Mattmiller, Attorney Lair, and Mayor Smith met with Bryan Kirby with CEDA. They believe it would be best for the city to obtain contractors to build these homes.

Mayor Smith made a motion to advertise for contractors to build (3) homes in the Westside Redevelopment Project area. Commissioner Judy seconded. Vote: Mayor Smith: yes; Commissioner Judy: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes. Motion carried.

MOTION TO
ADVERTISE FOR
CONTRACTORS WRDP

Mayor Smith made a motion to go into executive session under 61.810 (1) b pending litigation. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Commissioner Slade: yes. Motion carried.

EXECUTIVE SESSION

Commissioner Slade made a motion to return to regular session. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Slade: yes. Motion carried.

RETURN TO REGULAR
SESSION

Mayor Smith reported that during executive session Attorney Lair gave an update on pending litigation concerning the Handy House. No action taken.

Commissioner Griggs made a motion to adjourn. Commissioner Mattmiller seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.

ADJOURN

Jamie Hutchison, City Clerk

James Smith, Mayor

4/7/2017