

September 3, 2019
Regular Commission Meeting

<p>The City of Cynthiana Board of Commissioners met in regular session September 3, 2019 at 5:30 P.M. in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Smith, Commissioners Mattmiller, Slade, Griggs and Judy and Attorney Lair.</p> <p>Mayor Smith called the meeting to order.</p>	<p>CALL TO ORDER</p>
<p>Julie Old with Cynthiana Presbyterian Church presented the invocation.</p>	<p>INVOCATION JULIE OLT</p>
<p>Mayor Smith read allowed the Proclamation declaring September 14, 2019 as 3M Day recognizing 3M's 50th Anniversary in the City of Cynthiana. This proclamation is hereto attached and made a part of these minutes.</p> <p>Commissioner Judy recognized James Knight. James was awarded the 2019 Operator of the Year from the Kentucky American Water works Association.</p> <p>Mayor Smith recognized representatives from BGAAD. BGAAD presented the results the Broadband Survey. Attached is a copy of the report and hereinto made a part of these minutes.</p> <p>Discussion.</p>	<p>VISITORS</p> <p>3M PROCLAMATION</p> <p>JAMES KNIGHT – OPERATOR OF THE YEAR</p> <p>BGAAD BROADBAND SURVEY</p>
<p>Commissioner Mattmiller made a motion to accept the August 20, 2019 regular meeting minutes. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p>	<p>APPROVE MINUTES</p> <p>AUGUST 20, 2019 REGULAR</p>
<p>Mayor Smith recognized Attorney Lair.</p> <p>Attorney Lair read the second reading of Ordinance #1599 amending the Policies and Procedures relating to vacation policy.</p> <p>Commissioner Mattmiller made a motion to accept the second reading of Ordinance #1599 relating to vacation policy. Commissioner Judy seconded. Vote: Commissioner Mattmiller: yes; Commissioner Judy: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.</p> <p>Attorney Lair reported that the WCYN antenna lease is completed.</p> <p>Commissioner Griggs made a motion to authorize the Mayor to sign the WCYN antenna lease contract, subject to WCYN approval. Commissioner Slade seconded. Vote: Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p>	<p>LEGALS</p> <p>2nd READING ORDINANCE #1599</p> <p>MOTION TO ACCEPT 2nd READING ORD#1599 AMENDING P&P VAC POLICY</p> <p>AUTHORIZE MAYOR TO SIGN WCYN LEASE CONTRACT</p>

<p>Attorney Lair reported that he had the Nuisance Code ready but it will be read allowed at the next meeting.</p> <p>Mayor Smith made a motion to accept the bid from CB Homes Inc. in the amount of \$215,070 for the construction of (2) new homes as part of the Westside Redevelopment Project. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.</p> <p>Attorney Lair reported that he received a complaint from a citizen whose car was towed during the Cynthiana Rod Run event.</p>	<p>ACCEPT BID CB HOMES - WRDP</p> <p>TOWING COMPLAINT</p>						
<p>Mayor Smith reported that we have a possible buyer for the home at 206 W Mill Street. The CHCHA house is 90% complete.</p> <p>Mayor Smith made a motion to appoint Scott Daiges to the Code Enforcement Board to serve a four-year term. Commissioner Judy seconded. Vote: Mayor Smith: yes; Commissioner Judy: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes. Motion carried.</p> <p>Mayor Smith reported that the we're currently accepting applications for this year's Mayor's Youth Council. New roof structure has been completed today on the Pike Street buildings of the Lerman Building.</p> <p>Mayor Smith reported that he has possibly found sand for the volleyball court at about half the price as originally budgeted (with delivery).</p> <p>Mayor Smith reported that he and Nathan Fields met with a member of Caterpillar Financial Services concerning the lease of an excavator for 3 years.</p> <p>Mayor Smith made a motion to authorize him to sign an excavator lease agreement with Caterpillar. Commissioner Slade seconded. Vote: Mayor Smith: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes. Motion carried.</p> <p>Mayor Smith reported that he wants to continue the use of the law concerning marijuana use per US Surgeon Generals recommendations.</p>	<p>MAYORS REPORT</p> <p>APPOINT SCOTT DAIGES CODE ENFORCEMENT BOARD</p> <p>AUTHORIZE MAYOR TO SIGN EXCAVATOR LEASE AGREEMENT</p>						
<p>Mayor Smith recognized Commissioner Mattmiller.</p>	<p>FINANCE REPORT</p>						
<p>Commissioner Mattmiller made a motion to pay the following bills:</p> <table data-bbox="162 2123 1006 2271"> <tr> <td>General Fund</td> <td>\$</td> <td>27,466.59</td> </tr> <tr> <td>Water & Sewer Fund</td> <td>\$</td> <td>69,692.89</td> </tr> </table> <p>Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p>	General Fund	\$	27,466.59	Water & Sewer Fund	\$	69,692.89	<p>PAYABLES REPORT</p>
General Fund	\$	27,466.59					
Water & Sewer Fund	\$	69,692.89					

<p>Commissioner Mattmiller reported cash in bank.</p> <table border="0"> <tr> <td>General Fund</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">239,150.49</td> </tr> <tr> <td>Water & Sewer Fund</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">192,379.31</td> </tr> <tr> <td>Municipal Road Aid Fund</td> <td style="text-align: right;">\$</td> <td style="text-align: right;">144,368.01</td> </tr> </table>	General Fund	\$	239,150.49	Water & Sewer Fund	\$	192,379.31	Municipal Road Aid Fund	\$	144,368.01	<p>CASH IN BANK</p>
General Fund	\$	239,150.49								
Water & Sewer Fund	\$	192,379.31								
Municipal Road Aid Fund	\$	144,368.01								
<p>Mayor Smith recognized Commissioner Slade.</p> <p>Commissioner Slade made a motion to authorize to advertise for the hiring of a Police Chief. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p>	<p>PUBLIC SAFETY REPORT</p> <p>MOTION TO AUTHORIZE TO ADVERTISE FOR POLICE CHIEF</p>									
<p>Mayor Smith recognized Commissioner Griggs.</p> <p>Commissioner Griggs reported that striping of the downtown parking spaces was completed prior to the Rod Run. Crews picked up trash for the Rod Run event. It was a great event.</p> <p>Crews are continuing to mow and have been picking up brush from recent storms.</p> <p>Mayor Smith reported that we recently had a street light audit from Kentucky Utilities. Because of this audit we are able to reduce our Kentucky Utilities street light bill by 4%.</p>	<p>PUBLIC WORKS REPORT</p> <p>KU STREET LIGHT AUDIT</p>									
<p>Mayor Smith recognized Commissioner Judy.</p> <p>Commissioner Judy reported that both the water and sewer plants continue normal operation. City crews will be performing the fall hydrant flush and partner with the Fire Department on flow monitoring. A waterline project will begin on Mill Street in the next two weeks. Street closings will be posted.</p> <p>Commissioner Judy made a motion to rescind the resignation of Brian Dufresne effective August 31, 2019. Commissioner Slade seconded. Vote: Commissioner Judy: yes; Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Mayor Smith: yes. Motion carried.</p>	<p>PUBLIC UTILITIES REPORT</p> <p>MOTION TO RESCIND RESIGNATION OF BRIAN DUFRESNE</p>									
<p>Mayor Smith reported that the City had been approached by St Edwards Catholic Church concerning the gravel lot beside the Fire Department. The Church proposed that the lot be purchased by the City at the amount of \$33,000.</p> <p>Commissioner Mattmiller made a motion to purchase the lot from St Edwards Church at the cost of \$33,000. Commissioner Slade seconded. Vote: Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p>	<p>MOTION TO PURCHASE LOT FROM ST EDWARDS CHURCH</p>									
<p>Commissioner Slade made a motion to adjourn. Commissioner Mattmiller seconded. Vote: Commissioner Slade: yes; Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Judy: yes; Mayor Smith: yes. Motion carried.</p>	<p>ADJOURN</p>									
<p>_____ Jamie Hutchison, City Clerk</p> <p>_____ James Smith, Mayor</p>	<p>9/3/2019</p>									

