

Approved Minutes

EVERETT TOWNSHIP

BOARD MEETING

August 17, 2021

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:05 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Clerk Chaffee, Trustee Chaffee, & Trustee Long. Absent: Treasurer Fleming. Also in attendance: Transfer Station Attendant Jeffrey Craigmyle; Library Director Amy Stockwell; and County Commissioner Jim Maike Jr.
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Chaffee with support by Trustee Long to approve the agenda with the addition of “C. Dumpster Bid from American Classic, and D. Zoning map as it pertains to Woods & Waters & Leisure Time”. Ayes all. Motion passed.
5. **Approval of Board Minutes of 7/20/21/21** –Trustee Chaffee with support by Supervisor Maike moved to approve the minutes as presented. Ayes all. So moved.
6. **Public Comment:** Library Director Amy Stockwell provided information about the Library.
7. **Bills & Financials:**
 - A. **Treasurer’s Financial Report** - \$505,014.53 total in the general checking account and \$85,085.20 in the tax account for a total in Bank Accounts of \$590,099.73 as of 7/31/21.
 - B. **Clerk Presents Township Bills:** The Clerk presented bill payments totaling \$17,832.75 (cks #11872 – 11892 & E540 – E545). Trustee Chaffee made the motion to pay the Township’s bills as presented and was supported by Trustee Long. Ayes all, motion passed
 - C. **Budget Review:** Reports distributed and reviewed. August is 42% of our fiscal year.
9. **Unfinished Business:**
 - A. **Reseal Parking Lot** – Table.
 - B. **Adoption of the Newaygo County Hazard Management Plan** – Trustee Long moved to adopt Resolution 2021-18 as presented. The motion was supported by Trustee Chaffee. Roll Call Vote: Ayes all. Absent: Treasurer Fleming. Resolution 2021-18 was declared adopted.
10. **New Business:**
 - A. **Draft of the Audit is available** – The auditor will attend the September Board meeting.
 - B. **Explanation of New Bank Reconciliation (Auditor requirement)** – The Clerk explained the Bank Reconciliation to the Board and explained that she will need initials from Trustees.
 - C. **Dumpster Bid From American Classic** – Supervisor Maike gave the bid to the Clerk. Tabled until September.
 - D. **Zoning Map as it Pertains to Woods & Waters and Leisure Time** – Trustee Chaffee explained to the Board that the zoning map seems to have had an ongoing error as the “Commercial” designation dropped off at some unknown time. The Board agreed that the “Commercial” designation for those areas should be returned to the official zoning map.
11. **Officer’s Reports**
 - a. **Zoning Official/Planning Co/ZBA** – Update by Planning Commission/ZBA Secretary Chaffee. The Planning Commission continues to work on the Zoning Ordinance and have almost completed the review. The Public Hearing to change the zoning on M-20 and the East side of Spruce from Baseline north to Washington has been scheduled for September 16th.

- b. County Commissioner** – The County has passed a resolution NOT to require “vaccine passports”. There will be a forum about Gypsy Moths coming up in October.
- c. Transfer Station** – Attendant Jeffrey Craigmyle reported that the business is good. There is a problem with some people not unloading their own trash. The month is up that the Board voted to try the extra person at the Transfer Station. Trustee Long moved to return to one person at the Transfer Station, the motion was supported by Trustee Chaffee. Ayes all, so moved.
- d. Supervisor** – Supervisor Maike said that will not be able to attend the Cemetery Board meeting on August 19th as she will be at the Cemetery seminar in Traverse City.
- e. Clerk** – The Clerk asked if the carpet could be cleaned. No advance approval needed, she will call to schedule a carpet cleaning. With new information about investments from the auditor, the clerk would like to research current C.D. rates and bring suggestions to the next Board meeting.
- f. Treasurer** – absent.
- g. Trustees** – Trustee Chaffee spoke about the dangerous condition of 20th Street. The clerk will contact Derek Wawczyk to see what he suggests that we may be able to do this year.

12. Public Comment: none

13. Adjournment: Meeting declared adjourned at 3 pm.

Respectfully submitted by Clerk Pam Chaffee