



UPPER RIO GRANDE ANIMAL SOCIETY
dba CONOUR ANIMAL SHELTER
2825 Sherman Avenue
PO Box 369
Monte Vista, CO 81144
(719) 852-3435

VOLUNTEER APPLICATION

The Upper Rio Grande Animal Society, dba Conour Animal Shelter encourages the participation of volunteers who support the following mission: to provide shelter and care for animals; to provide programs and services that enhance the bond between animals and people; to be advocates for animals --- speaking for those who cannot speak for themselves.

All potential volunteers must be interviewed prior to placement. We also require that all volunteers participate in our Training Orientation Program as a part of their work experience. If you agree with our mission and are willing to be interviewed and trained, we encourage you to complete this application. The information on this form will help us find the most satisfying and appropriate job for you.

Date: _____

Name: _____ Birth Date: _____

Address: _____

Phone #(s): _____

Emergency Contact:

Name: _____ Phone #: _____

Relationship: _____

Email: _____

Areas of Interest:

What volunteer duties are you interested in?

- _____ Walk Dogs
- _____ Socialize Dogs (brushing, petting, reading, etc.)
- _____ Cleaning/Laundry
- _____ Maintenance
- _____ Train Dogs (Basic Commands: Come, Sit, Stay, Down)
- _____ Shelter Events/Fundraisers/Marketing
- _____ Foster Program

Are you experienced? ____ Yes ____ No

How did you hear about the Conour Animal Shelter?

Do you have any pets? ____ Yes ____ No

If yes, what type and how many?

Please list any previous experience (special skills, training) with animals and/or do you have any affiliation with any humane organization or rescue group?

Availability: (Optional)

If you have a prefer time/day you can help, please indicate the days and time of day you would be available for work:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
9:00 am						
10:00 am						
11:00 am						
12:00 pm						
1:00 pm						
2:00 pm						
3:00 pm						
4:00 pm						

Can we call you if we need you to come help? Yes ____ No ____

Why are you interested in becoming a volunteer at the shelter? _____

Volunteer Signature

New Volunteer Information

Volunteer's Name: _____

Interview Date: _____ Placement: _____

Training Date: _____ Shift _____ Time: _____

Interviewer: _____ Start Date: _____

**Volunteer Liability Form
TO BE FILLED OUT WITH A SHELTER STAFF**

Name: _____

Date: _____

The Upper Rio Grande Animal Shelter can only survive with the help of volunteers like yourself. We greatly appreciate everything you do for the animals here at the shelter and because we value your support we want to keep everyone safe. Please read and initial that a shelter representative has gone over everything and you understand each item below. This needs to be done prior to volunteering at the shelter.

1. When dogs are out of their kennels, they must be kept on a leash at all times. _____
2. If dogs are not kenneled together, they should not be walked together. _____
3. Always check with Staff on which dogs can and can NOT be walked.
(This may change from day to day) _____
4. Some of our dogs are kenneled together, if two dogs start fighting, **under no circumstance** Should you try and break them up, but instead immediately locate a staff member and he or She will take appropriate actions _____
5. When walking a dog, we ask that you please walk the dogs in the backfield. There is a path to follow and not along the road. (A map can also be provided) _____
6. Conour Animal Shelter is not responsible for any injuries you might sustain. _____
7. When walking dogs always use appropriate leashes, collars, or harnesses. _____
8. After walking a dog please sign their walking form. _____
9. If you are a smoker, ONLY smoke in the designated area and trash your butt(s) in appropriate receptacle. **Do not throw on the ground.** _____
10. When walking a dog, if you feel he or she is too much for you to handle, feel free to ask a staff member to help you place the dog back in his or her kennel or take the dog from you. _____
When walking a dog, if you notice the dog may be sick, you must inform staff immediately. _____

Volunteer Signature: _____

Date: _____

Shelter Representative: _____

Date: _____

VOLUNTEER POLICIES & PROCEDURES

URGAS encourages the participation of volunteers who support the following mission: to provide shelter and care for animals; to provide programs and services that enhance the bond between animals and people; to be advocates for animals ... speaking for those who cannot speak for themselves.

All potential volunteers must be interviewed prior to placement. It is also required that all volunteers participate in a training program as part of their work experience. If the potential volunteer agrees with the mission and are willing to be interviewed and trained, they are encouraged to fill out a Volunteer Application provided by URGAS.

Hours scheduled will be coordinated with the shelter staff. As a volunteer, the animals rely on you to show up and spend valuable time with them.

Sign In

All hours worked must be recorded on the sign-up sheet located in the office.

Waiver

A "Volunteer Liability Form" must be signed by all volunteers releasing The Upper Rio Grande Rio Grande Animal Society of any liability of personal injury, property damage or wrongful death arising out of or in the course of my participation as a volunteer.