

Board of Alderman Minutes
81 S. Orchard Blvd.
May 24, 2022
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OPEN MEETING

Roll Call taken by Mayor Stephen Short
Ben Lord, Dennis Roe, Richard Avery, Richard Icenhower, Jeff Danderson
Marline Faherty ABSENT

Call to order at: 6:30 p.m.

APPROVE AGENDA. Motion by Danderson to approve agenda. Second Icenhower.
Lord AYE, Roe AYE, Avery AYE, Icenhower AYE, Danderson AYE

PUBLIC FORUM

Mayor introduces Larry Brown, City Treasurer for the City of Fair Grove.

Old Business

None

New Business

REAPPOINT PARK BOARD MEMBER CINDY LONG.

Motion by Danderson to reappoint Park Board Member Cindy Long for a term of 3 years.
Second Avery.
Lord AYE, Roe AYE, Avery AYE, Icenhower AYE, Danderson AYE

APPOINT AMANDA WIEGERT TO PARK BOARD

Motion by Danderson to appoint Amanda Wiegert to Park Board for a term of 3 years. Second Icenhower.
Lord AYE, Roe AYE, Avery AYE, Icenhower AYE, Danderson AYE

ACCEPT LEAH CATHRO'S RESIGNATION FROM THE PARK BOARD

Motion by Danderson to accept Leah Cathro's resignation from the Park Board. Second Roe
Lord AYE, Roe AYE, Avery AYE, Icenhower AYE, Danderson AYE

SET BUDGET MEETINGS

Board agrees to June 16, 2022, at 6:00 p.m. for first meeting and June 21, 2022, at 6:00 p.m. for second meeting.

CITY ATTORNEY

Mayor states that the City Attorney, John Housley, appeared to assist with two issues. One is a right-of-way on Calico Lane and the other is to separate the City from the Park Board.

Calico Lane – Housley states that the Mayor provided him with multiple documents supporting the City right-of-way easement at the end of Calico Lane. The right-of-way easement is owned by the City for road purposes. The current owner of 86 Calico Lane would like to build a shop on the right-of-way. The board holds discussions about the back lot on Calico Lane being

landlocked if the Tadeo's were to put a shop on the right-of-way. There is also a water main that runs along the easement.

The Mayor says the current owner inquired when the City would be mowing the right-of-way. Housley stated the City is not obligated to mow the right-of-way as the City owns the easement and are not required to mow it by statute.

Housley suggests a motion be made to put the issue to rest.

Motion by Icenhower that the City not give away or vacate any portion of the existing 200' x 50' easement on the northern portion of Todea's property. Seconded by Roe.
Lord AYE, Roe AYE, Avery AYE, Icenhower AYE, Danderson AYE

Park Board – The City had previously discussed with the Park Board about complete separation. Danderson says he doesn't have a problem with the utility poles that the Park and City share or keeping the Park on the City's MIRMA insurance. Danderson asks Housley for clarification on this matter.

Housley states that the Park Board is an administrative board. They are separate from the City. The Mayor has the authority to remove park board members with just cause. The Park Board is supposed to give an annual report to the Board of Alderman due the second Monday in June accounting for every dollar spent and received by a sworn affidavit. The City is not required to carry insurance on the Park Board. Housley questions if there was an injury on park property, if the City would be held responsible or if the Park would. Housley is of the opinion that the City and Park carry separate insurance policies. The City is at great risk by carrying the Park Board on insurance.

Housley states that the Park Board is a separate entity. The City does not have control over them. The statutes and ordinances state that the City is to deposit their funds and pay their bills out of the Park Board account. Park Board is to submit a voucher to the Board of Alderman to be paid by the City.

Larry Brown states that currently, the City pays payroll, insurance, some utilities and other miscellaneous items for the Park Board that the Park Board reimburses the City for.

Housley explains how the process should be done under State Statutes. Krystal Hughes states that the City receives a check for their sales tax and the City deposits it into the Park bank account. The Park bank account has four signatures on file and two people have to sign checks as it is currently set up.

Housley states that one person on the Park Board should have a credit card to purchase supplies.

Icenhower steps out at 7:28 p.m.

Larry said he is willing to work with the Park Board to get things the way they should be done.

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Icenhower back at 7:31

Insurance questions regarding the Park Board and City will be addressed to MIRMA and the Board of Alderman will be updated.

Park Board discussion is tabled.

Business Meeting

SEWER AND PUBLIC WORKS REPORT

Kenny Hokanson state Sunset had drainage issue. Icenhower said a ball of roots was removed from the pipe. Top of the pump broke at the sewer plant. The second one was froze. The bypass pump is running and is fueled once a day.

FINANCIAL STATEMENT

Larry Brown says the City funds look good right now but the ARPA funds are still showing in the account. They have been designated for project. We are right on budget. All department heads should have their budgets to City Clerk by June 6, 2022.

PARK BOARD

Soccer is done. Baseball starts Tuesday. Have more kids signed up then ever before. 225 kids and 27 teams for baseball. Paperwork will be signed at the next Park Board meeting for the new splash pad.

EMERGENCY MANAGEMENT

Tiffany Hamilton resigned as Assistant Director. Ted Wolf informs the Board that budgeting will be odd because he won't know the amount of the grant the Emergency Management Department will be getting until the end of June. Danderson says we will have to make due with what we have.

POLICE DEPARTMENT

Enderle said there was an increase in calls last week. Officer Bridges and Officer Haas helped out in Strafford last week a few times with some disturbance calls. Hopefully will have a new fulltime hire on Tuesday.

CITY CLERK

Our MIRMA bill has increased from \$24,250 last year to \$39,500 this year. We had a few claims which increased our overall bill.

Darra will be gone at a court conference all this week.

Finally, last year, the City paid \$705 for the city wide cleanup and this year, it is costing the city \$300.

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COMMITTEE REPORTS

Sewer Committee – Roe informed the Board that the new control panels were installed at the end of last month.

City Hall Maintenance – Icenhower and Danderson would like to solicit bids for the mowing of City Hall. Roe agrees. Icenhower spoke to Tom with American Glass and Tom will be out to get measurements to give a rough estimate on replacing the windows at City Hall.

Streets – Danderson spoke to Andy with Anderson Engineering. They discussed a sidewalk grant on 125. The City would have to commit around \$1,000 in engineer fees.

Danderson and Roe met with Andy on the South Main Street Project. Andy gave them plans to present to the Board. The Board looks over the plans and holds a discussion.

Danderson and Roe would like to put the project out for bid until the 14th of June, 2022 at 2:00 p.m.

Motion by Icenhower to put out bid on South Main Street Project closing on June 14, 2022, at 2:00 p.m. Seconded Avery.

Lord AYE, Roe, AYE, Avery AYE, Icenhower AYE, Danderson AYE

APPROVE BOARD OF ALDERMAN MINUTES

Motion by Icenhower to approve Board of Alderman Minutes for April 26, 2022, and May 10, 2022. Second Roe

Lord AYE, Roe AYE, Avery AYE, Icenhower AYE, Danderson AYE

Mayor Report

Roe and Mayor met with Chamber on May 23, 2022. The Chamber would like to see some growth around Fair Grove. The Chamber would like to put banners on power poles around the City. Liberty Electric has been contacted about banners being placed on their utility poles.

Adjournment

Motion by Danderson to Adjourn at 8:31 p.m. Seconded by Roe

Lord AYE, Roe AYE, Avery AYE, Icenhower AYE, Danderson AYE


Sara Davis, City Clerk