



# 2025 ACCEPTED WORK GUIDELINES

Notification of Awards will take place on Monday, January 1/6/25 after 8:00pm  
results posted at [www.ctartawards.net](http://www.ctartawards.net)

## Drop-Off accepted work ONLY

on Wednesday, January 8 & Thursday, January 9, 2025 from 3:15 - 7:45 p.m.

**Important:** Your artwork MUST be available for exhibition if you submit to the Awards.

Please do not sell, give, or send your artwork to anyone else if you are submitting to the Connecticut Regional Scholastic Art Awards.

Any work deemed too different from the image adjudicated will not be exhibited and any awards will be forfeited.

*Refusing to provide award-winning work for exhibition and/or to agree to all corresponding rights releases may result in the revocation of any award given*

**SIZE REQUIREMENTS** — Over-sized or over-weight artwork which is larger than 48 inches in any dimension or has two dimensions that add up to more than 82 inches and/or over 40lbs. may not be displayed due to space limitations and/or special shipping conditions.

## FOR ACCEPTED WORKS:

- **Fill out the ACCEPTED WORK SUBMISSION FORM.** Fill out the form (TYPE), print it and then attach to the back of the artwork. *The student and teacher must sign the submission forms.*  
**THIS IS THE ONLY WAY WE WILL BE ABLE TO IDENTIFY YOUR ARTWORK.**
- **FOR ALL CATEGORIES:** If your submission incorporates images **not created** by the student, for example images/material from the internet/computer be sure to **attach an actual copy** of such images with your submission forms to the back of the piece.
- Label the back or bottom of a 3D work with the student's name, school, city, state and title of work.
- Mat or mount **ALL** works created on paper/flimsy material on rigid board. *Matted works do not need to be wired.*
- **ANY WORK THAT SMUDGES INCLUDING ALL CHARCOAL, PASTEL, OILPASTEL AND GRAPHITE MUST HAVE AN ACETATE COVER OR BE HEAVILY SPRAYED.** *(see 2D directions)*
- **NO FRAMES AND GLASS.**
- **Work on Canvas or Board must be wired for hanging.** *(Matted artwork does not need to be wired.)*
- **FILM & ANIMATION:** Do not need to be dropped off.

## ART PORTFOLIOS:

- **CHOOSE 1 ARTWORK** from your portfolio to represent the entire portfolio.  
**ONLY 1 PIECE WILL BE HUNG.**
- **Fill out the ACCEPTED WORK SUBMISSION FORM.** Fill out the form (TYPE), print it and then attach to the back of the artwork. *The student and teacher must sign the submission forms.* **THIS IS THE ONLY WAY WE WILL BE ABLE TO IDENTIFY YOUR ARTWORK.**
- Follow the Accepted 2D or 3D Artwork Guide to prepare your winning portfolio piece for exhibition.

**WORK NOT DELIVERED DURING DESIGNATED TIME WILL NOT BE INCLUDED IN THE EXHIBIT.**

# ACCEPTED 2D ARTWORK GUIDELINESS - CT

## 2D EXHIBIT READY

- mat artwork - black or white mats only.
- signed submission form taped to mat back.
- written on bottom right of mat back:
  - student name
  - school name
  - teacher name
  - contact info
  - artwork title
  - artwork category



ARTWORK



MAT



RIDGID BOARD

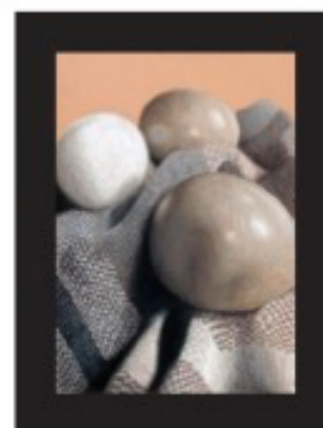
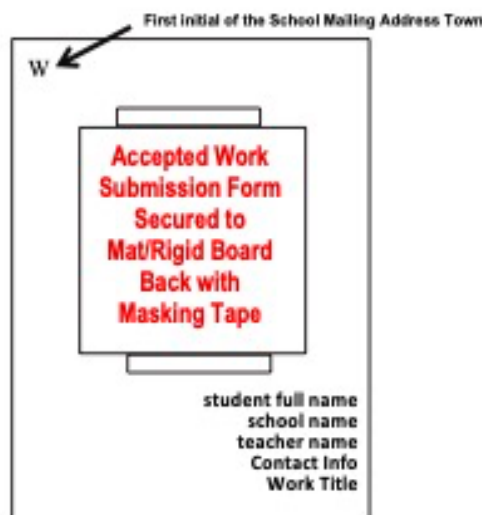


ACCEPTED  
WORK  
SUBMISSION  
FORM

**ALL 2-D SUBMISSIONS** attach the **signed ACCEPTED WORK SUBMISSION** form to the back of the artwork with masking tape. Write the student's name, school name, school address, work category on the back of the mat/mount in addition to attaching the submission form. *(This is to identify the artwork incase the submission becomes detached.)* **MUST BE MOUNTED or MATTED ON RIGID BOARD! Piece must not bend.**



RIDGID BOARD SECURED TO BACK



MATTED or MOUNTED  
ARTWORK SECURE AND  
EXHIBIT READY

- **BLACK OR WHITE MATS ONLY. NO CREAM or COLORED MATS.** Mats are not required for submission, but piece **MUST** be mounted on RIGID BOARD. *No enhancements permitted.*
- **NO GLASS or FRAMES.**
- Works on Canvas, wood, canvass board, etc. **MUST** be wired for Hanging ([Heavy/complex hanging or wall installations MUST include Secure Hanger System and Instructions for display](#))
- **ANY WORK THAT SMUDGES** INCLUDING ALL CHARCOAL, PASTEL, OILPASTEL AND GRAPHITE **MUST** HAVE AN ACETATE COVER OR BE HEAVILY SPRAYED. See diagram for using acetates with mats.
- **SIZE REQUIREMENTS** — *Over-sized or over-weight artwork which is larger that 48 inches in any dimension or has two dimensions that add up to more than 82 inches and/or over 40lbs. may not displayed due to space limitations and/or special shipping conditions.*
- **All Wires MUST be attached securely to the back of the art wok.** Do not tape hanging wire to the back of artwork.



# ACCEPTED 3D ARTWORK GUIDELINESS - CT

**ALL 3D SUBMISSIONS** attach 1 copy of the **signed ACCEPTED WORK SUBMISSION FORM** securely to a cardboard with masking tape. Securely attach the cardboard backing to the 3D artwork with a **LONG PIECE OF STRONG THIN LINE**. Also, identify the work on its base or bottom using a fine Sharpie marker.

## 3D EXHIBIT READY

- attach mat board with string to 3D artwork.
- Signed **ACCEPTED WORK SUBMISSION FORM** taped to bottom of mat back.
- Written on mat back:
  - title of piece
  - student name
  - school name
  - school town
  - teacher name
  - work category



ARTWORK



MAT BOARD



STRING



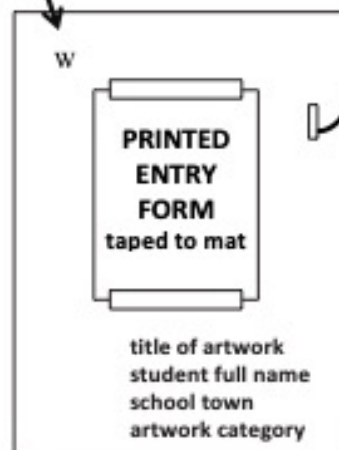
mat board base  
cut large enough  
to fit under 3D art

Matt Board Base Front

Student Name  
Full School Name

3D Underside

First initial of the School  
Mailing Address Town



MAT BOARD BASE BACK



3D ARTWORK SECURE  
AND EXHIBIT READY

- Heavy/complex hanging or wall installations **MUST** include Secure Hanger System and Instructions for display.
- Assemblages **MUST** be delivered completely installed and attached.
- Fashion submissions **MUST** include display facilities.
- Hanging 3D work **MUST** have hanging systems/wire sturdy enough to support artwork.
- Display Instructions **MUST** be included with multiple piece submissions.
- **Size Requirements** — *Over-sized or over-weight artwork which is larger than 48 inches in any dimension or has two dimensions that add up to more than 82 inches and/or over 40lbs. may not displayed due to space limitations and/or special shipping conditions.*