

Santa Monica Regional Consortium for Adult Education Meeting		
10.2.2017	3:30-5:00 PM	Santa Monica College – Bundy Campus (Room 123)
Meeting called by	Dione Carter & Anthony Fuller	
Type of meeting	Consortium Meeting	
Facilitator	Laura Manyweather & Anthony Fuller	
Note taker	Lorena Martin	
Timekeeper	Laura Manyweather	
Attendees	Alexandra Morgan, Anita Gill, Audra Wells, Carla Fantozzi, Christopher Gibson, Darcey Wark, Dione Carter, Edith Parra, Flavia DeMello, Gary Huff, Laura Manyweather, Leah Culberg, Lizbeth Koenig, Lorena Martin, Lynn Harvey, Marissa Gee, Michael Bronstein, Nataly Gonzalez, Norma Torres-Gonzalez, Olga Saucedo, Patricia Hernandez, Saman Mehrazar	
Review and Approval of Minutes	9/11/17 Consortium Meeting Minutes Approved – Alexandra Morgan 1 st , Patricia Hernandez 2 nd	
Public Comments		
3:30-3:45pm	Laura Manyweather	
Discussion	Member check-in, approval of minutes and public comments. SMRC mission and vision statement has been posted to SMRC website.	
Conclusions	Members gave input regarding finalized SMRC mission and vision statement. Saman Mehrazar acknowledged for his wonderful work maintaining the SMRC website.	
Action Items	Person Responsible	Deadline
None		
Guest Speakers		
3:45-4:30pm	Tina McClurkin and Dyeneka Campa	
Discussion	I-BEST program presentation by Tina McClurkin and Dyeneka Campa. Sample I-BEST lesson conducted with group. Their program model includes the use of Canvas, lab hours, workshops and student discussion groups. Information regarding I-BEST pathways and teaching models distributed.	
Conclusions	Members gave input and participated in sample lesson activities.	
Action Items	Person Responsible	Deadline
None		
Consortium Updates		
4:30-4:55pm	Dione Carter, Laura Manyweather	
Discussion	Lorena Martin and Saman Mehrazar provided CommunityPro Suite Update. Flavia DeMello and Liz Koenig spoke regarding their roles as ESL Faculty Leads, ESL curriculum progress and I-BEST research updates. Laura notified members of upcoming Governing Board meeting on 10/16 to finalize SMRC budget. Dee Dee spoke to group regarding the status of short term non-credit courses. Courses have been approved by SMC with status still pending at state level. Laura asked members to report out at next meeting regarding recent noncredit conferences.	
Conclusions		
Action Items	Person Responsible	Deadline
AEBG Budget Update	Laura Manyweather & Anthony Fuller	11/6/17
Wrap UP		

4:55-5:00pm	Laura Manyweather	
Discussion	Laura informed group of upcoming 11/16 Mini Career Fair for non-credit students. Fair scheduled to take place at SMC Bundy Campus from 10am-1pm. Adult Education Center faculty, staff and students to be invited.	
Conclusions	Group given thanks for participation.	
Action Items		
	Person Responsible	Deadline
Non-Credit Career Fair flyer distribution	Laura Manyweather	11/6/17