

Long Island Registry of Interpreters for the Deaf
Board Meeting
December 12, 2018
6:00 pm

In attendance: Jess Heron (Co-President), Kirsten Hassell (Vice President), Jill Collins (Associate Representative), Allison Zilg (Secretary), Maureen Timlin (Co-Member at Large), Christina Intartaglia (Treasurer)

Not in attendance: Cassie Raguso (Co-Member at Large), Amanda Allard (Co-President)

Meeting called to a start at 6:00pm.

- I. Welcome
- II. Officer Reports
 - A. Co-President
 1. Conference call with committee chairs held on 10/22 (minutes were shared after the meeting)
 - B. Vice President
 1. Committee Responsibility List (see google doc)
 - a) Upload to the committee drives
 2. Committee drives on Google Suite
 - a) All reports should be shared through the “team drive”
 - b) Committees will send a report to the board on or around the first of every month so the board can read and share at the General and Board meetings
 - C. Secretary
 1. Contacted people who signed up at Apple Fest
 2. Last board meeting minutes approved and sent
 3. General meeting minutes
 - a) Received from Jill will be typed up for approval
 4. Change over to Roberts Rules format
 - a) Beginning of General Meeting motion to approve the past minutes
 - b) For General Meetings only
 5. Member emails shared with President account (for purposes of sharing information quickly with members)
 - a) Show Presidents how to use MailChimp for sending out emails

6. Email about Languages Museum (email to all interpreters/post on social media?)
 - a) Information sharing for Deaf community on social media

D. Treasurer

1. How much in and out
 - a) Total: \$9,181.89
2. Membership checks cashed
3. Reimbursement from Metro for Robyn Dean- not yet
4. Reimbursement
 - a) Jess for holiday donation
 - (1) track sneakers
 - (2) Gift card for holiday donation
 - b) Gabrielle for Comedy Club tickets
5. Add Secretary to access membership emails document

E. Member At Large

1. Mailbox system for pick up and mail handling
 - a) Changing the location will be on hold
 - b) Try and check every other week

F. Associate Rep

1. Think about planning a meeting/panel social event in May

III. Committee Reports

A. Bylaws

1. Secretary sent out proposed bylaws
2. Reminder email from Patrice will be sent out
3. Voting deadline is not until February

B. Mentoring

1. No report

C. Fundraising

1. Comedy Club
 - a) Sunday, February 17th
 - b) Has a flyer ready to send

(1) Use Fundraising mail chimp

c) Add show start time and 2 item minimum

d) Will split tickets to sell at different locations

D. Webmaster

E. Membership

1. 95 current members

2. Reach out to ITPs

3. Welcome letter- include renewal date

4. Reminder letter to those who didn't renew

5.

F. Emergency Fund

1. \$500 was given to a member in need in November

G. Professional Development

1. Working on Robyn Dean Webinar- hoping for end of January

2. More thoughts for mini-workshops (2 hour workshop after the meetings)

3. Language for website about cancellation policy

a) Resend for approval from Jamie

IV. Old Business

A. General Meeting Recap

1. Front room vs. Back room

a) Front room more accessible

2. Successful

3. Future-

a) social games

B. Google Suites

1. Done! Thank you Alana
2. On your phone?
3. All have access to files
4. Can you see the calendar
5. Upload pictures of LIRID events

V. New Business

A. Adopt a Student

1. \$91 on track spike sneakers
2. \$60 gift card for food
3. Advertise as “local deaf student”

B. C/DI Scholarship Fund

1. Sandra Blum has asked us to consider setting up a scholarship fund for C/DI training. She volunteered to co-chair the committee with a deaf members (Amanda spoke with John Lamberton fro metro regarding this)
2. Tabled for now since the whole board isn't present

C. Next General Meeting/Meet-up

1. Social- Happy Hour
 - a) Wednesday, January 16th 5:00-7:00ish
 - (1) Secretary make flyer to send out
 - b) Location- The Post Office, Babylon

D. Survey Results (see google doc)

1. What's our take away?
 - a) Ideas for workshops- bring in a presenter for Spring
 - (1) Contact Jamie about maybe having Brandon from Streetleverage
2. Set a few goals for the remainder of our term based on results

VI. Take pictures to post

VII. Pick a February board meeting date

A. Doodle will be sent out

Meeting called to a close at 9:00 pm.

Respectfully Submitted,

Allison Zilg
Secretary
Long Island RID