

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: August 27, 2018

Ms. Pat Cochenour called the meeting to order at 5:30 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, present

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Dave Wallace, Council Member
Mr. Greg Iiams, Council Member
Mr. Jason Richter, Street & Water Laborer

Minutes: August 13, 2018 Meeting

Ms. Pat Cochenour moved to approve the August 13, 2018 minutes as submitted.

Ms. Libby Stidam seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea

The motion passed: 3 yeas – 0 nays

Vouchers: *Ms. Libby Stidam made a motion to approve the bills that were paid for the board.*

Ms. Mary Herring seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Ms. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

REPORTS:

A. Work List Update

No update provided.

ADJUSTMENTS:

RESOLUTIONS:

TABLED ITEMS: None

CITIZEN'S COMMENTS:

A. Mr. Dave Wallace

Mr. Wallace reported that he had spoken to Mr. Ben Dapice regarding a drainage issue on the neighboring property. After heavy rains, there is standing water on the vacant property next to Mr. Dapice's property. Mr. Dapice has addressed this issue with council in the past as well. Mr. Wallace visited the site and checked the catch basin around the corner on Grand Ave. It appears that the drain tile is collapsed and washed out.

OLD BUSINESS:

A. Electrical Upgrades at the Water Plant

Area Energy & Electric provided a quote of \$5,670.00 for the electrical upgrade project. Mr. Weidner will send a copy of the terms and conditions of the proposal to the solicitor for review before the board approves the expense.

B. Asset Management Plan

The GIS mapping is complete and the village should receive a preliminary map next week. Once received, it will need to be reviewed to establish the install dates of the infrastructure. It is unknown as

to whether Mr. Albert has contacted Holland Associates regarding the assistance in preparing the EPA plan.

C. Hydrant Flushing

Flushing has not been started.

D. Fence Around New Well

No new information.

E. Generator Repair

WW Williams has completed the generator repairs.

F. New Generator Quotes

A quote from Area Energy has not been received. Buschur Electric has not been contacted regarding the exclusions noted on their quote. It is unknown if Dale Albert has contacted WW Williams to request a quote from them.

G. Village Wide Leak Detection

Miles Leak Detection has completed the village wide inspection of the water lines and the board reviewed the report provided. Four class 5 (< 1gpm) service leaks; five class 4 (< 5gpm) service leaks; and two class 5 hydrants leaks were reported.

NEW BUSINESS:

A. Ohio EPA Contract for Professional Operator

Ohio EPA has issued a final action (3745-7-21) outlining the requirements for contracted operations and professional operators. Since Mr. Albert is the village's contracted licensed operator for the water department, his contract will need to be reviewed and amended as needed to comply with the requirements. The new contract must be submitted to the Ohio EPA by September 15, 2018.

Ms. Libby Stidam moved to adjourn the meeting. Ms. Mary Herring seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Mary Herring, yea; Mr. Libby Stidam, yea.

The motion passed: 3 yeas – 0 nays

The meeting was adjourned at 5:57 p.m.

Next Meeting Date: **Monday, September 10, 2018**

Jeff Weidner, Fiscal Officer

BPA Chairperson Pat Cochenour

Date Accepted _____