

Township of Hampshire



County Of Kane

State Of Illinois

Minutes

November 16, 2023

The Board of Trustees met at the Hampshire Township Administration Offices at 170 Mill Ave., Hampshire, IL on the 16th day of November, 2023 at 7:00 pm.

Jody Remakel, Supervisor;
Dan Rowlett, Hwy Commissioner;
Rebecca Penkaty, Assessor;
Lori Marwig, Clerk;

Bob Becker, Trustee; Absent
Dale Drendel, Trustee;
Steven Gustafson, Trustee;
Roger Paddock, Trustee;

Also in attendance was Deputy Krysta Kaus, Kane County Sheriff Department.

1) The meeting opened with Mrs. Remakel asking for any changes or additions to the agenda. Trustee Paddock asked to have the TOI Conference added under Board of Trustee Comments. Also added was the Kane County Rep under Reports.

2) Minutes. The Board reviewed the Board of Trustee Minutes from October 10, 2023. A motion was made by Trustee Paddock to approve the minutes as presented. Trustee Drendel seconded the motion and it was approved unanimously by all those present.

3) Treasurer's Report. The Board reviewed the October Treasurer's report. A motion was made by Trustee Gustafson to approve the October Treasurer's report. Trustee Paddock seconded the motion and it was approved by all those present. A roll call vote was taken.

Trustee Gustafson Aye Trustee Paddock Aye Trustee Drendel Aye Supervisor Remakel Aye
Trustee Becker Absent

4) Public Comment. There was none.

5) Reports

Kane County Rep: Deputy Kaus spoke about all the recent traffic accidents, especially the one where the Kane County officer was seriously injured. She then spoke about a resident on Woodview Parkway that is being targeted. The neighbors do not like him and have been harassing him. Someone recently drove through his property, and more specifically his septic field. Kane County is handling this situation. Discussion was had about the intersection of Rt. 72/Brier Hill Road. The State wants to put turn lanes and traffic lights in. Highway Commissioner Rowlett suggested a roundabout. The State responded that they are too far along in their research to consider. Ms. Remakel has since written a letter and reported to the board that it now appears they are going to research it. She reported that the person making the decision will not disclose his email address, so they ultimately sent a certified letter along with an email to his assistant. Deputy Kaus is going to see what state contacts she has, and will contact them with her agreement that a traffic light will not be a safe alternative.

Assessor: Assessor Penkaty reported that the hearings have been completed. There were a total of 17 this year. 6 of them she did not have to attend and 11 she had to. Of the 11, 5/6 of them went in her favor and the others went in the favor of the taxpayer. There were a few that they compromised on. One of them that went in favor of the taxpayer was the Shireland property. She had taken the property out of farmland since it was not being farmed, but she was required to put it back into farmland. In the month of October there were 29 sales for Hampshire Township. Assessor Penkaty will be out measuring the new storage units that are finishing up being built by Rowell Road. The building continues in Hampshire Township.

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Highway Commissioner: Highway Commissioner Rowlett reported that they began mowing on October 2nd and finished up for the year on October 16th. The trucks were tested and there were no major issues. They did some pothole patching in the Shirewood subdivision as well as a few main roads. The mowers have been winterized and all the trucks have the winter equipment on. They are ready to go. The road crew put dirt along the sides of the admin addition.

Supervisor: Supervisor Remakel provided the Board with a report on the various Senior programs. Burlington was billed for the 2nd quarter and we have already received a check from them. The tax objection that was filed against the B&E fund was withdrawn. We recently had a Pace audit and did not do well on it. Due to COVID, there was no training for our person to learn how to do the reports.. There were also many issues with the clinic we use. She reported she has prepared written instructions for the team and is working with the clinic.

6) Old Business. There was none.

7) New Business.

Discussion and Review of Town and Road Levies. Supervisor Remakel reviewed both the Town and Road levies. It was determined that a truth in taxation hearing will be needed.

Set Date/Time for Truth In Taxation Hearing (if required). A motion was made by Trustee Gustafson to set the Truth in Taxation Hearing for Hampshire Township at 6:50 pm December 12, 2023 and the Truth in Taxation Hearing for the Hampshire Township Road District at 6:55 pm December 12, 2023. Trustee Paddock seconded the motion and it was approved unanimously by all those present.

Approval of the 2024 Hampshire Township Board Meeting Schedule. Clerk Marwig presented the Board with the 2024 meeting schedule and inquired when they would like to have the November meeting due to the TOI conference interfering with the 2nd Tuesday of the month. It was determined that the board meeting will be held on November 19, 2024. A motion was made by Trustee Gustafson to approve the 2023 Hampshire Township Board Meeting Schedule with the November meeting being held on the 19th. Trustee Paddock seconded the motion and it was approved unanimously by all those present. Clerk Marwig will send out an updated meeting schedule.

8) Correspondence. Supervisor Remakel informed the Board that she mailed a response letter to Bonnie Engel as well as Bill Swalwell. In response to the letter, Bill Swalwell returned paperwork providing they were registered as a 501C3, therefore are entitled to the cheaper rental rates. Supervisor Remakel informed the Board that she will likely be revisiting the rental rate schedules in the next year.

9) Board of Trustee Comments.

Policy of Subsidized Graves. This is tabled.

Added to the agenda was the TOI Conference. Trustee Paddock summarized the classes that he attended.

10) Hampshire Township Development.

Parking Lot Addition Update. Highway Commissioner Rowlett reported that Stan Walker will be taking over the parking lot project in the Spring. The plans for the parking lot were submitted to the Village for review. Ms. Remakel is requesting a waiver if there is one, on the plans for curbing around the cut outs entering the parking lot. With the tight space in that area, she does not feel the snow plows will be able to access the parking lot or alley way. Due to this the asphalt will be done in the spring.

Administration Building Addition Update. A curbing at the end of the admin building was poured to protect the concrete foundation up to the freeze line. This was not included in the original plans from the architect. Supervisor Remakel informed the Board that the sidewalk on the east end of the addition is about 6 to 8 inches higher than the dirt. Will have the area backfilled with dirt to level the area. She reported that the flooring was partially installed in the hallway. The wrong carpet was ordered, so they are awaiting the correct carpeting for the installation. They were still having to add additional outlets in the old office. There is a \$187K draw that was submitted and will be paid next month, as it was pending the architect's approval.

Road District Development. Ms. Remakel reported that we have received the requests from Terry Henkel regarding the property to include the cost of the 2023 taxes. The Board felt the taxes from last year should be paid by the seller and therefore were not comfortable increasing the price to accommodate this request. It was brought to our attention that

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there is a well inside of the building. At this time, it does not work. We could give someone rights to the well and collect some revenue from it. After some discussion the Board would like to negotiate with Terry Henkel and also go to the Village to discuss the well inside the building. The Board has authorized Supervisor Remakel and Highway Commissioner Rowlett: \$560K be the base price for the property, that taxes prior to Jan 2024 are not our responsibility, and that we are ok with paying for a survey. We will contact our attorney to have them write up the contract and the note.

5-10 Year Goals. This will be tabled.

11) Approval of Current Bills. Invoices for the Road Fund and Town Fund were reviewed and audited by all Trustees present. A motion was made by Trustee Gustafson to pay the November bills. Trustee Drendel seconded the motion and it was approved unanimously. (Warrants and signatures are attached hereto). A roll call vote was taken. Trustee Gustafson Aye Supervisor Remakel Aye Trustee Paddock Aye Trustee Drendel Aye Trustee Becker Absent

There was an expense report for an elected official.

For Highway Commissioner Rowlett there was an expense report of \$ 265.93 for mileage reimbursement.

For Assessor Penkaty there was an expense report of \$51.48 for mileage reimbursement.

A motion was made by Trustee Gustafson to approve the expense report. Trustee Paddock seconded the motion. A roll call vote was taken.

Trustee Gustafson Aye Trustee Paddock Aye Trustee Drendel Aye Supervisor Remakel Aye Trustee Becker Absent

12) Closed Session. There was no closed session.

13) There being no further business, a motion was made by Trustee Gustafson to adjourn the meeting. The motion was seconded by Trustee Drendel, and then carried unanimously. The meeting closed at 8:28 p.m.

Approved on:

Respectfully Submitted:

Lori Marwig
Township Clerk