



REGULAR BI-MONTHLY BOARD MEETING MINUTES

November 7, 2019 8:00 AM

Resource Conservation District @ 2 Sutter Street Suite B. Red Bluff, CA 96080

A. Call to Order

Ron Keown called the meeting to order at 8:05 a.m.

Board Members Present: Ron Keown, Larry Solberg, Sam Mudd by phone

Board Members Absent: Martin Spannaus, Shane Overton

RCDTC/STWEC Staff Present: Vicky Dawley, Rob Rianda, Kris Lamkin, and Emmy Westlake

Guests: None

B. Public Comment / Correspondence

None

C. Agency Reports

None

D. Approval of Minutes

Motion to approve the September 11, 2019 Regular Bi-Monthly Board Meeting Minutes.

Motion: Sam Mudd motioned to approve the minutes of the September 11, 2019 minutes as presented.

Second: Larry Solberg

Vote: Unanimous

E. Accounting Reports

1. K. Lamkin led a finance discussion that included the general financial status report. The membership dues, contract services, expenditures and revenue of the Shasta Tehama Watershed Education Coalition as of October 31, 2019.

Motion: Larry Solberg motioned to approve the Financial Reports as presented.

Second: Sam Mudd

Vote: Unanimous

2. 2019-2020 Budget

K. Lamkin presented a proposed 2019-2020 STWEC budget. The board discussed the proposed budget, member fees, and the possible update to the compensation in the Management Agreement with the RCDTC for the upcoming year.

F. Old Business

1. None

G. New Business

1. Review of compensation terms in Management Agreement with RCDTC automatic annual renewal.

The board reviewed and discussed the Management Agreement with the RCDTC and as per discussion the motion was made to approve a change in compensation terms to the RCDTC reflecting a revised monthly allocation of \$15,200 for STWEC Management Services.

The board directed staff to update the Management Agreement contract to reflect the changes discussed and present the updated agreement at the January meeting.

2. Approval of 2019-2020 STWEC Member Fees

As per discussion, the motion was made to approve the 2019-2020 membership dues at \$175 membership and \$2.65 per irrigated acre.

Motion: Larry Solberg moved to establish the 2019-2020 membership dues at \$175 per member and \$2.65 per irrigated acre.

Second: Sam Mudd

Vote: Unanimous

3. Approval of 2019-2020 STWEC Budget

The board reviewed the proposed 2019-2020 budget

Motion: Sam Mudd moved to approve the 2019-2020 STWEC Budget including the increased compensation for the Resource Conservation District of Tehama County.

Second: Larry Solberg

Vote: Unanimous

H. Approval of Bills

\$15,200.00 – Revised RCDTC, November 2019 STWEC Management Services

\$15,200.00 – Revised RCDTC, December 2019 STWEC Management Services

\$825 – John Shaw Accounting Services for 2018 Tax Return

\$37,378.72 - RCDTC Year End True-up

Motion: Larry Solberg moved to approve the bills with the addition of the RCDTC Year End Compensation True-up.

Second: Sam Mudd

Vote: Unanimous

I. Other Business

1. Update on Credit Card Service Options

Emmy Westlake presented two options for potential Credit Card Services allowing members to pay their invoices online or in office. The board directed staff to decide which of the two options were preferred for the membership.

J. Reports

1. Directors Report

None

2. 2019-2020 membership renewals and invoicing

Emmy Westlake presented the DMT Membership Dashboard, reviewed the membership tab within the administration page of the DMT and discussed the upcoming invoicing for the 2019-2020 year.

3. Outreach and Deliverables update

Rob Rianda reported on the outreach and deliverables for the STWEC Membership.

4. October 2019 STWEC Bi-Monthly Report

Rob Rianda reported on the Central Valley Regional Water Quality Board Meeting held Oct. 11, 2019 in Redding CA where the Sacramento Valley Water Quality Coalition presented an alternative irrigated lands regulatory framework for low-threat commodity crops with an initial focus in the upper watersheds.

5. Land IQ Membership Database Management Tool (DMT) Update

Emmy Westlake demonstrated the updated 2019 Farm Evaluation utilizing the DMT tool. She presented the upgrades to the tool and the process for the membership to access and reset passwords.

K. Next Bi-Monthly and Annual Meeting

January 8, 2019 - 8:00 a.m.

Adjourn at 9:25 a.m.

Respectfully submitted,

Emmy Westlake
STWEC Coordinator

Shane Overton
STWEC Secretary