

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

198 Lafayette Road, West Brandywine, PA 19320-1230

Francesca J. Crane, *Chairperson*
William S. Clark, *Secretary*
Joseph S Sawicki, *Treasurer*

Kent D. Nation, *Vice-Chairman*
Joseph S. Boldaz, *Asst. Secretary/Treasurer*
Anita M. Ferenz, *Administrator*

Meeting Agenda – August 22, 2024

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joe Boldaz (JSB) _____, Will Clark (WSC) _____, Francesca Crane (FJC) _____, Kent Nation (KDN) _____ and Joe Sawicki (JSS) _____.

Others Present

Solicitor _____, Engineer _____, Operator _____ and Administrator _____

Action on Minutes of Previous Meeting(s)

- July 25, 2024 regular meeting

Public Comment / Presentation.

1. Culbertson Village – Commercial, 1548 Horseshoe Pike. Presentation of plans for a Ducklings Day Care facility.

Reports:

1. Operator
 - a. Monthly Report.
2. Engineer
 - a. Monthly Report – general operations.
 - i. Review and consider rate study and possible increase.
 - ii. Consider new LSA grant options.
 - iii. Consider approval of Eske Development/Ducklings Day Care land development plan.
3. Solicitor
4. Committees
 - a. Finance – March / June / September / December
 - b. Operations – April / July / October / January
 - c. Planning – May / August / November / February
5. Administrator
 - a. Monthly Report.

New Business:

Finances:

As of July 31, 2024:

1. Mid Penn Operating - \$151,200.17
2. Mid Penn Debt Service - \$117,121.92
3. Mid Penn Capital Reserve - \$1,139,657.09
4. Mid Penn DSRF - \$572,588.88

5. Bills paid and to be ratified for August 2024 - \$_____
6. Payroll for July 2024 - \$5,685.29

Dates of Upcoming Meetings

1. Board of Supervisors on Thursday, September 19, 2024 at 7:30 p.m.
2. Municipal Authority, on Thursday, September 26, 2024 at 7:00 p.m.

Adjournment (time: _____)