

PORT OF MANCHESTER
MINUTES
July 11, 2016

Manchester Library Meeting Room, 8067 E. Main Street

REGULAR MEETING

Call to Order. Board Vice-President Fallstrom called the meeting to order at 6:00 PM. Present were Commissioners Pedersen and Fallstrom. Commissioner Strode was excused. Also present were Contract Administrator O'Connell, Attorney/Auditor Thompson, and 4 guests.

2.0 Approvals – Consent Agenda

2.1 Regular meeting minutes for June 13, 2016.

2.2 Vouchers numbered 16-065 through 16-080 in the total sum of \$6592.89. Contract Administrator explained that the Water District voucher 16-072 represents some repair charges for the sign maintained by the Port that have been incurred by the Water District. The Port will be seeking reimbursement from the responsible party. Attorney Thompson added that the insurance company representing the responsible party has been contacted. After discussion, Commissioner Pedersen moved to approve the Consent Agenda. Commissioner Fallstrom seconded the motion. Passed unanimously.

3.0 Public Comment. - There was discussion regarding the use of the signs. A flea market wants to use the sign to promote their project. Port approval must be obtained first before using the signs.

4.0 Department of Ecology: Geographic Response Plan - Harry Chichester. Mr. Chichester was present to explain the Department of Ecology spills program in responding to oil spills. He used power point in his presentation, and a copy of his slides are on file with these minutes. He expects approval of the plan by year end. He is seeking a working agreement with the Port in authorizing the use of our facilities in the event of an emergency, and an adoption of a policy authorizing emergency use. The Port would be fully reimbursed for any damages including a claims process. The contract administrator and attorney were requested to draft a proposed resolution adopting this policy statement.

5.0 Damage to Perimeter Fence at Library: Contract Administrator O'Connell reported that a truck has backed in to our chain link fence causing damage. He has pictures of the truck backed in to the fence. The attorney was requested to determine the owner of the truck, and to make contact to assure that the fence is repaired.

6.0 July 4th Celebration Summary Report - Contract Administrator O'Connell reported that the clean-up after the celebration went well. Rusty is to be commended for his excellent job. We budget \$1000 for the costs incurred by the Port for the celebration.

7.0 Upcoming Events.

- 7.1 7-16-16 Marine Area 10 Salmon Season opens. Commissioner Fallstrom opined that there will be more salmon than predicted
- 7.2 7-23-16 Power Squadron Vessel checks

8.0 Miscellaneous

8.1 Financial Report. Contract Administrator presented a written report. He verbally reported that all is in order.

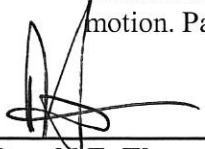
8.2 Public Restroom improvement: The public toilet is in need of an automatic flush. Commissioner Strode had obtained a quoted from Port Orchard plumbing to accomplish this task. The cost is \$2724.92. After open discussion, it was moved by Commissioner Pedersen to approve the expenditure. Seconded by Commissioner Fallstrom. Motion passed unanimously.

9.0 Future Meeting Dates

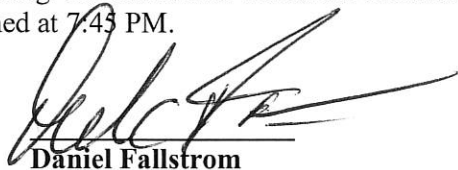
- 9.1 July 18, 2016, 6:00 PM - All Ports meeting
- 9.2 August 8, 2016, 6:00 PM - Regular meeting
- 9.3 September 12, 2016, 6:00 PM - Regular meeting

10.0 Adjournment.

Commissioner Pedersen moved to adjourn the meeting. Commissioner Fallstrom seconded the motion. Passed unanimously. The meeting adjourned at 7:43 PM.



Ronald E. Thompson
Attorney/Auditor



Daniel Fallstrom
Vice-President