

**MINUTES OF THE WORK SESSION OF THE GERVAIS CITY COUNCIL  
COUNTY OF MARION, STATE OF OREGON  
HELD AT GERVAIS CITY HALL AT 7:00 PM ON MARCH 15, 2018**

**1. Call to Order**

Council President Gregory called the meeting to order at 7:00 pm.

**1. Roll Call**

**Mayor & Council:**

Mayor Shanti Platt	Absent, excused
Councilor Micky Wagner	Present
Councilor Baltazar Gonzalez	Present
Council President Michael Gregory	Present
Councilor Wes Leiva	Absent, excused
Councilor John Harvey	Present

**Budget Committee Members:**

Regine Lovely	Absent
Andrea Barerra	Present
Connie Barerra	Present
Carmen Leiva	Absent
Allen Taylor	Present

Staff Present: City Manager Susie Marston, City Recorder Tim Rhyne

Others Present: None

**2. Announcements:**

- a. Additions/deletions to the agenda – None
- b. Susie Marston read a statement from Mayor Platt regarding the meeting being held tonight.

**3. Discussion with budget committee on status of fund balances**

Susie reminded the council and budget committee about the decision that was made back in 2017 to have the council and budget committee meet again part way through the 2017-18 budget year. This meeting was intended to discuss the budget in general and to re-examine the fund balances and trends. Susie prepared and distributed a packet to the council and budget committee laying out the major funds with their current fund balances. The report also listed the historical trends of the funds going back to 2009. Susie, the council and the budget committee discussed the status of the fund balances in the major funds along with their historical trends. There was discussion about ways to increase revenue and reduce expenses that would assist in improving the fund balances. Susie mentioned that updated master plans will assist with completing projects in Gervais since certain funds are restricted unless

outlined in a master plan. There was a short discussion about SDCs and fees that Gervais charges. Susie touched on items in each fund that have affected the fund balance and trend. There was a brief discussion about the vacant lot next to City Hall.

Susie asked the council and budget committee about a tentative date for the regular budget committee meeting on May 17<sup>th</sup>.

#### 4. Adjourn

The meeting was adjourned at 7:56 pm.

**I, TIM RHYNE, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE GERVAIS CITY COUNCIL HELD ON MARCH 15, 2018 ARE, TO THE BEST OF MY ABILITY, CORRECT AS RECORDED.**

ATTESTED:

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Timothy Rhyne, City Recorder

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Shanti M. Platt, Mayor