

Blue Ridge Fire District

Blue Ridge Fire District Board of Directors Meeting

928-477-2751

<http://www.brfdaz.org/>

August 17, 2024

5023 Enchanted Lane Happy Jack, Arizona 86024

Minutes

The meeting will be recorded.

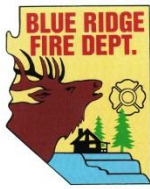
1. Call to Order Meeting was called to order at 9:30 am by Chair Mike Bourne
2. Pledge of Allegiance
3. Roll Call of Board Members
Brian Alexander, Mike Bourne, Laurie Hawke, Linda McDermott, Casey Samsill
4. Review and Adoption of the Agenda
 - a. Linda moved and Brian 2nd motion to amend the agenda to begin the meeting at 9:30 am
 - b. Motion passed unanimously
5. Call to the Public

CALL TO THE PUBLIC: ARS 38-431.01 (H)—no public comments

A public body may make an open call to the public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

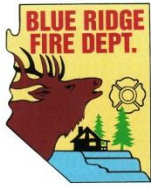
6. Review and Adoption of Minutes to July 20, 2024 Meeting
 - a. Brian moved and Casey 2nd motion to adopt the minutes to the July 20, 2024 meeting
 - b. Motion passed unanimously
7. Announcements
 - a. Starlighters Breakfast on August 24, 2024
 - b. Last Friday of the month, August 30, 2024 Fish Fry at Calvary Church
8. Reports and Correspondence
 - a. Chairperson's Report
 - i. Appreciation Dinner went well, good participation. The Board thanks the District for all they do.
 - b. Chief's Report
 - i. Personnel = 6 Full-time, 2 part-time, 12 paid reserve and 16 volunteers
 - ii. Apparatus Report: Medic 111 is permanently out of service; Medic 112 is in need of mechanical repair; all other apparatus are in service.
 - iii. Incident Report: Total call volume for July was 30: 17 EMS, 2 Fire, 1 MVC, and 9 Service Calls
 - iv. Training Report: 235 hours of training in July, including structure fire simulations, tender shuttle operations, stokes basket rescue, new engine equipment and pre-connect hose training, FF Chambliss and FF Sewell attended the Engineer Training Academy in Cottonwood, Az. Chief Paine attended the AFCA Conference in Glendale, Az.
 - v. Updates and Announcements:
 1. \$15,000 AFG Grant awarded to the BRFD for FF behavioral health

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2. Medic 111 salvaged to Fire Trucks Unlimited for \$4,000
 3. Medic 112 will be picked up from Winslow Ford on 8.20.24
 4. New 2024 ambulance cab and chassis intent to purchase signed (\$7,000 savings)
 5. Noncriminal Justice Compliance (NJC) Audit completed
 6. Radio consultant site visit completed 8.16.24
 7. Saunders Audit scheduled for 9.16-17. 24
 8. Dave Ihns awarded 2024 BRFD Outstanding Member of the Year
 9. Dustin Chambliss 15 years of service
 10. Dave Ihns 10 years of service
 11. Tommy Cordova 5 years of service
 12. BRFD Labor Day Auxiliary Sale scheduled for 8.31.24
 13. Tango Fire: successful ignition on Thursday @ 250 acres
Additional blocks will be prescribed in the future
9. Review and Adoption of the July 2024 Financial Report
- a. Casey moved and Linda 2nd motion to adopt the July 2024 Financial Report
 - b. Motion passed unanimously
10. OLD BUSINESS—None
11. NEW BUSINESS
- a. Discussion and possible action on 2024-2025 Coconino County Attorney Agreement.
Discussion re: billing, district boundary issues, and a resolution is needed
Brian moved and Laurie 2nd motion to accept and sign the 2024-2025 Coconino County Attorney Agreement
Motion passed unanimously
Linda moved and Brian 2nd motion to create and approve a resolution reflecting the acceptance of the Coconino County Attorney Agreement
Motion passed unanimously
 - b. Discussion and possible action on Wells Fargo 457b account.
Discussion
Brian moved and Casey 2nd motion to close the Wells Fargo 457b account
Motion passed unanimously
 - c. Discussion and possible action on Fingerprinting Policy edit.
Linda moved and Casey 2nd motion to change the applicant review and challenge timeline from 7 to 14 days.
Motion passed unanimously
 - d. Discussion of possible action on annexation of Clear Creek Pines Unit 4.
The Board read the Impact Statement. Chief suggested the total Secondary Assessed Valuation for the CCP Unit 4 be added, and add the legal description of the property (survey based).
Discussion
Mike moved and Linda 2nd motion to accept the impact statement with 2 amendments
Motion passed unanimously
Brian moved and Laurie 2nd motion to hold public hearing on September 14, 2024 at 10:00 am
Motion passed. Casey Samsill abstained.
 - e. Discussion and possible action to amend the 2024-2025 Budget.
 - a. Brian moved and Linda 2nd motion to accept the amended 2024-2025 Budget
 - b. Motion passed unanimously
 - f. Discussion with possible action on water tender purchase.



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Chief presented updated costs, payment options. Payment upfront would save the District significant money, and likely get a 9L engine vs a new 10L. Casey moved and Linda 2nd motion to approve the purchase of water tender as quoted.

Motion passed unanimously

- g. Discussion and possible action on Chief's Employment Agreement.
Mike reviewed the writing process for the Employment Agreement.
Brian moved and Casey 2nd motion to approve the new Chief's Employment Agreement
Motion passed unanimously
- h. Discussion and possible action to set 1st meeting date for Strategic Planning Committee.
Laurie moved and Linda 2nd motion to table until the October meeting
Motion passed unanimously

12. Adjournment

Casey moved, Linda 2nd motion to adjourn at 11:17am

Motion passed unanimously

Respectfully submitted,

Laurie Hawke, Clerk