

JUPITER INLET COLONY
SPECIAL COMMISSION MEETING

7:00 p.m.

5/23/2017

Town Administration Building

MINUTES

1. The meeting was called to order by Mayor Comerford at 7:04 p.m. immediately following the Local Planning Agency Meeting.

Roll call for the record:

Mayor Daniel Comerford

Town Attorney William P. Doney

Vice-Mayor Thomas DiSarno

Town Administrator John Pruitt

Commissioner Jerry Legerton

Commissioner Milton Block

Commissioner Richard Busto

Others in attendance: 6 members of the community.

2. Public Comments: None

3. Vote: to approve Consent Agenda
 - a. April 2017 General Operating Fund Budget Report
 - b. April 2017 Cash in Banks Report
 - c. April 2017 Warrant List Report
 - d. Minutes from April 10, 2017 Local Planning Agency Meeting
 - e. Minutes from April 10, 2017 Regular Commission Meeting
 - f. Minutes from April 20, 2017 Special Commission Meeting

MOTION: Commissioner Block

SECOND: Commissioner Legerton

VOTE: Unanimous

Motion passed.

4. Commission and Staff Reports:
 - a. Administrative Officer: We have a major roof leak in Town Hall along with other small leaks, this has been added to the agenda later in the meeting. The old Town website format became obsolete and was not supported any further. I worked with our provider to update the website and it is a work in progress. PDF documents did not upload to the new website. I will be working on it over the next few weeks. Please obey all stop signs and drive slowly through Town, it is a work zone.
 - b. Chief of Police: See above.
 - c. Code Enforcement: No report.
 - d. Town Attorney: Bill Doney stated that the owners of 45 Ocean Drive filed a lawsuit. FMIT will not cover the Town as far as legal fees go because the party is not seeking damages. If the party claims damages, FMIT will cover the town.

- e. Building and Zoning Commissioner: \$120,617 has been collected in permit fees year-to-date, we are currently \$40,000 over budget in this fiscal year. 9 permits were issued in April, totaling \$26,679.33. Proposed projects for 59 Colony and 120 Lighthouse were reviewed by the Building and Zoning Committee this past month. Several more projects will be reviewed in the near future. Variance hearing for 86 Lighthouse Drive is coming up on June 12th at 5:00 p.m. The Committee voted non-unanimous for a variance to be granted with conditions. The Committee met today. 86 Lighthouse Drive submitted a revised plan. Dr. Legerton went over the plans submitted. The variance requests to be relieved of counting grass in the driveway toward lot coverage. The Committee recommended for the Commission to deny the requested variance. The Committee voted 3 aye/1 naye to not count boundary and seawalls toward lot coverage. Commissioner Legerton is recommending, through the Committee, that boundary walls and seawalls be removed from the ordinance as lot coverage. A question was asked regarding allowing artificial turf to be used on lots. Commissioner Legerton explained that it has to be pervious to not be counted toward lot coverage. The Building and Zoning meeting for 82 Lighthouse will be reset because most neighbors and the Building Official could not attend.
- f. Safety and Beautification Commissioner: Commissioner Block has attended several meetings regarding reducing water speed limit north of the bridge. Commissioner Block attended the District 1 Meeting of elected officials, where the U.S. 1 bridge repairs were discussed. The Mayor, Commissioner Block, and Chief Pruitt inspected the community for unsafe conditions. Several intersections were identified where heavy vegetation and other items block views. These problems will be addressed at the end of the project by asking owners to trim back/address the issue for safety reasons. Several residents received letters from the Corps of Engineers regarding un-permitted docks along the Intracoastal. Next Tuesday, May 30th, at 2:00 p.m., at the Beach Club (for JIC residents only) there will be a community conversation meeting with Representative Brian Mast.
- g. Roads and Walkways Commissioner: No report.
- h. Special Assignments Commissioner: No report.
- i. Vice-Mayor: No Report.
- j. Mayor: Mayor Abby Brennan, Village of Tequesta, is being honored by the Chamber as Local Leader of the Year. Thursday, is the Law Enforcement of the Year awards banquet. Captain Dale Allen has been nominated for a Lifetime Achievement Award.

5. Vote: Proclamation: National Boating Safety Week

Discussion:

MOTION: Vice-Mayor DiSarno

SECOND: Commissioner Block

VOTE: Unanimous

Motion carried.

6. Vote: Proclamation: Mental Health Awareness and Trauma Informed Care Month

Discussion:

MOTION: Commissioner Block

SECOND: Commissioner Legerton

VOTE: Unanimous

Motion carried.

7. Vote: Proclamation: Building Safety Month

Discussion:

MOTION: Vice-Mayor DiSarno

SECOND: Commissioner Block

VOTE: Unanimous

Motion carried.

8. Vote: Second Reading: Ordinance: 02-2017

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA AMENDING APPENDIX A-ZONING CODE; BY AMENDING SECTION 1. DEFINITIONS AND RULES OF CONSTRUCTION. IN ORDER TO ADD DEFINITIONS OF "FLOOR AREA," "SINGLE STORY RESIDENCE," AND "TWO STORY RESIDENCE"; BY AMENDING SECTION 3. AUTHORITY. SUBSECTION (A) IN ORDER TO REVISE THE REVIEW AUTHORITY OF THE BUILDING AND ZONING COMMITTEE; BY AMENDING SECTION 10. RESTRICTIONS UPON LANDS, BUILDING AND STRUCTURES TO ADD A NEW SUBSECTION (C)(4) TO PROVIDE THAT NO LESS THAN SEVENTY PERCENT (70%) OF THE FRONT SETBACK AREA OF EVERY RESIDENCE SHALL BE PLANTED WITH LANDSCAPE MATERIALS; BY FURTHER AMENDING SECTION 10. RESTRICTIONS UPON LANDS, BUILDING AND STRUCTURES IN ORDER TO REMOVE ASPHALT AS AN APPROVED MATERIAL FOR A RESIDENTIAL DRIVEWAY; BY AMENDING SECTION 14. FRONT, REAR AND SIDE YARDS REGULATIONS. TO PROVIDE THAT MINIMUM YARD SETBACKS FOR LOTS 44, 45, 46, 47, 52, 55, 182 AND 210 FOR A SINGLE STORY RESIDENCE SHALL BE 23 FEET FOR THE FRONT YARD, 9 FEET FOR THE SIDE YARD AND 10 FEET FOR THE REAR YARD; PROVIDING THAT EACH AND EVERY PROVISION OF APPENDIX A-ZONING CODE NOT AMENDED HEREIN SHALL REMAIN IN FULL FORCE AND EFFECT AS PREVIOUSLY ENACTED; PROVIDING AUTHORITY TO CODIFY; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Discussion: The Commission discussed the ordinance.

MOTION: Commissioner Block

SECOND: Commissioner Busto

VOTE: Unanimous

Motion carried.

9. Vote: Second Reading: Ordinance 03-2017

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF JUPITER INLET COLONY, FLORIDA AMENDING CHAPTER 17 TRAFFIC AND MOTOR VEHICLES BY AMENDING SECTION 17-6. PARKING ON PRIVATE PROPERTY. OF THE CODE OF ORDINANCES OF THE TOWN OF JUPITER INLET COLONY, FLORIDA, TO PROVIDE THAT MOTOR VEHICLES MAY BE PARKED ONLY ON AN APPROVED DRIVEWAY OR PARKING AREA AND MAY

NOT BE PARKED IN A YARD OR LANDSCAPED AREA; PROVIDING AUTHORITY TO CODIFY; PROVIDING A CONFLICTS CLAUSE, A SEVERABILITY CLAUSE AND AN EFFECTIVE DATE; AND FOR OTHER PURPOSES.

Discussion:

MOTION: Commissioner Legerton

SECOND: Commissioner Block

VOTE: Unanimous

Motion carried.

10. Vote: to approve FY 2015/2016 Audit

Discussion:

MOTION: Commissioner Block

SECOND: Commissioner Busto

VOTE: Unanimous

Motion carried.

11. Vote: to approve emergency replacement of the roof at Town Administration Building with metal standing seam material due to multiple leaks and to prevent further property damage.

a. Worley Roofing	\$51,436
b. Roofman, Inc.	\$43,125
c. Joseph Ward Roofing	\$46,045
d. Altec	\$44,350

Discussion: The Commission discussed the bids.

MOTION: Commissioner Busto motioned to hire Roofman, Inc.

SECOND: Commissioner Block

VOTE: Unanimous

Motion carried.

12. Neighborhood Rehabilitation Project Update

The project is ahead of schedule and under budget. The Mayor explained the assessment. Paving will commence in a week and a half and first lifts of asphalt will begin. Sewer has been completely installed. Most of the drainage has been installed.

Residents asked about driveway aprons. The Mayor said he will look into it tomorrow. The crews have been leaving water bottles and other garbage throughout town. The Mayor will address the issue tomorrow. There are chunks of concrete left in various places throughout town. Residents asked for it to be cleaned up. The Mayor will address it with the contractor.

Commissioner Legerton stated that the Town has been investigating to confer with a consultant to review volume and scale. Further ordinances are being discussed regarding driveway widths. Service vehicle parking was also discussed by the Committee.

13. Vice-Mayor DiSarno motioned to adjourn the meeting.
SECOND: Commissioner Block

The meeting was adjourned at 8:11 p.m.

STATE MANDATED STATEMENT

If a person decides to appeal any decision made by the board, agency, or commission with respect to any matter considered at such meeting or hearing, he/she will need a record of the proceedings, and that, for such purpose, he/she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Any person requiring a special accommodation at this meeting because of a disability or physical impairment should contact the Town prior to the meeting. Please contact the Town Administration Office, Administration Building, 50 Colony Road, Jupiter Inlet Colony, FL 33469 - telephone 746-3787.