

Pacific Okinawa Players (POPs) General Meeting
Monday, October 5, 2015
AGENDA
KES Room #C13

Call to Order at 6:01 PM

Approval of Last Meeting's Minutes – minutes approved

Introduction of Guests – Melissa Rhinehart, KES teacher

Officer's Reports

President, Jeanadette Ayres

- Audit report filed. Still need to submit annual budget form to MCCA.

Vice President, Krista Hurley

- Need to update the inventory list with items purchased for "Spelling Bee".

Treasurer, Becky Thomas-

- Previous balance: \$14,457.12; Current balance: \$14,801.23.
- Received a refund from TAMS in the amount of \$3846.63 for previous shows.

Membership Secretary, Monica Poulsen - Some members have renewed. Membership roster: 48 total (27 full, 8 jr, 13 lifetime)

Recording Secretary, Vacant (K Hurley Acting)- emailed previous month's minutes to members prior to this meeting

Publicist, Kate Smithyman (absent, report forwarded):

- Continuing to promote Spelling Bee
- Radio spot on Wed Sept 30th went well. Second Radio spot scheduled for Oct 14th
- Press Release was run on Stripes.com/Okinawa

Technical Director, Renee Darling: Researched new equipment. Will inventory the current equipment we have and compare with the researched equipment.

- Artistic Director, Christine Smith - Received a refund from TAMS in the amount of \$3846.63 for previous shows.

Historian, Cathy Pickens – no report

Old Business

1. POPs, along with other private orgs and vendors, was invited to participate in the Okinawa Enlisted Spouses Club Kick-Off Social on Tuesday, Sept 15th. Krista Hurley and Becky Thomas representing. POPs donated 2 tickets to "Spelling Bee".
2. The Pembroke Players performed The Comedy of Errors on Okinawa on Saturday, Oct 3rd. The troupe is from Cambridge University and visit Japan annually but this was their first

time to Okinawa. The performance was really wonderful and many Americans from the bases and POPs members were there.

3. Show Updates:

- “Spelling Bee” -Monica Poulsen
 - a. Bake sale brought in 4300yen and \$504.00. It was payday weekend. Bake sale went from 9AM – 3PM.
 - b. Have venues for the 1st weekend but not the 2nd weekend. McTureous chapel is reserved for Thurs, Oct 22nd.
 - c. Need people to attend rehearsals Mon, Tue, and Wed Oct 5 – 7 from 6pm 8pm to serve as audience volunteers
- “Harmony High” - Christine Smith
 - a. Ordered scripts
 - b. Can reserve theater through MCCA beginning Nov 1st.
 - c. Looking for stage manager, producer, and lights.
 - d. Show last week of Feb through first week of March
- “No No A Million Times No” -Krista Hurley
 - a. Still need piano player. Suggestion: Check website Okinawa Music teachers.
 - b. Week of May 2 – 6
 - i. Camp Hansen (FOT) – planning a free show in SNCO lounge; waiting to hear back from them
 - ii. Camp Shields Crow’s Nest – got tentative approval for any Thurs and Fri to do a dinner theater. Tickets will be sold for \$25
 - iii. Kadena USO – must request again in January for Sat, May 7th. Planning two shows. Tickets prices are \$15
 - c. Week of May 9 – 13
 - i. Camp Courtney Tengan Castle – tentative approval for Fri, May 6 to do a dinner theater. Tickets will be sold for \$25
 - ii. Habu Pit – confirmed for Fri, May 13th. Dinner theater. Tickets for \$25.
 - iii. Futenma USO – confirmed for two shows Sat, May 14th. Tickets for \$15

New Business

1. Marine Corps Base Environmental found deficiencies in the work room area in the theater as well as the green room. These items need to be corrected prior to the next base inspection:
 - a. Move heavy items from top shelves to bottom
 - b. Lay down ladder
 - c. Unblock door inside room
 - d. Get rid of empty paint cans
 - e. Get rid of all clutter
 - f. MSDS sheets are needed for supplies in green roomAll directors that use the theater should take pictures either after each rehearsal or at the end of the last show.
2. Work room cleanup is scheduled for Saturday, Oct 10th, 9am-3pm. A message went out to members and non-members seeking volunteers.
3. Kadena ES teacher would like to form school/community partnership with POPs. She is working with her students on a math-related play that will perform in March 2016. Meanwhile she would like POPs members to come into the classroom and support students

on various theater-related issues such as voice projection, character development, etc. For more information, contact Melissa Rhinehart at Melissa.rhinehart@pac.dodea.edu.

4. POPs Ball – members Victoria Stewart and Ashley Queen jointly submitted two proposals for ball themes and budget. Theme#1-“Broadway through the Ages”, \$425. Them #2- “One Day More”, \$400.00. Proposals will be provided to the Board for review.
5. POPs President, Jeanadette Ayres, resigned the position. Vice President, Krista Hurley, will be Acting President until the vacancy is filled.

Meeting Adjourned 7:00PM