A close up of a logo

Description automatically generatedPTO General Meeting Agenda

# Tuesday, January 14th, 2020 @ 6pm

**CALL TO ORDER – 6:02pm**

**Welcome & Introductions**

**Kim – transition to PTO presidency**

**VP is open – *need volunteer* 😊**

**Treasurer’s Report**

* Current balance: ~$36,000; Approx. $10,000 for projects
* Marcos Pizza - $312.99; Benevity Check $90
* $11,349.72 Peppermint Village Revolving Revenue
  + Next year, explain better what this is – shopping for others
* Reminder to turn in all receipts from December 2019 ASAP

**Peppermint Village & Breakfast with Santa a SUCCESS!**

* Thank you all for supporting a wonderful event! Great turnout at Breakfast with Santa. Continue to receive rave reviews about the event.
* How did we like the new vendor this year?
  + YES!!
* Do we want to use them again next year? Willing to do more than 2 reorders
  + YES!!
  + 10% cash back
  + 2 bonus items: 5000 rewards points, Carnival Games (Crazy Bocce, Corn Hole, Ladder Game, Ring Toss, Lawn Darts), 330 Carnival Prizes, Recess Kit (8 b-balls, 8 soccer, 12 jump ropes, 15 kick balls, 72 chalk pieces, 6 racquet sets), Staff Gifts, Stocking full of prizes, $250 Ginger Bucks
  + Currently have 13,984 in rewards points - $1/$1 spent
    - Carnival Games – 5000 points
    - Recess Kit – 8000
    - 26-inch digital message display board – 10,000
    - Rolling Speaker Cooler – 10,000
    - Popcorn Machine 4oz – 17,000
    - Popcorn Machine 8oz – 25,000
    - Hot Dog Machine – 25,000
    - Cheese/Chili Dispenser – 27,500
    - Snow Cone Machine – 27,500
    - Cotton Candy Machine – 27,500

**“Carnival at the Pointe” Spring Fundraiser- February 29th (backup March 7th)**

* Meeting Thursday 10am in PTO Portable
* Have teachers sent out digital flyer?
  + Yes
  + Mrs. Coleman sent to the teachers
* Need to clarify basket signup for teachers
  + Sent out on 1/14 and teachers signing up
  + 2-3 teachers per basket theme (max 3 per basket)
  + Sign up by 1/21
  + Items in by 2/7
  + HRP’s assist with basket assembly and 2/13
    - HRP’s list items & value if have it
    - No cash or GC’s; items only
    - 2:30-3:30 valentines parties (assemble afterwards if can)
  + Meet 2/15 in PTO portable @10am to assemble baskets
  + Pictures take on 2/15 for online auction
  + Print out posters of donation school investments items & hang in the gym with the silent auction
* Still need LOTS of community event sponsors! Reach out to businesses to sponsor games, food, event, set up booths, donate auction items, etc.
  + Tier sponsorship level
  + Engage community in sponsorship of Carnival
  + Donations for auction items
* Want to use Saturday, February 15th as a day to finish baskets for auction. Is this ok for PTO Portable use? Yes – 10am

**Educational Adventures – Scheduling NOW - $1500/grade level**

* Kindergarten – Little Beakers (onsite)
* 1st Grade – Science Safari (onsite)
* 2nd Grade – NYT, etc? (theater related)
* 3rd Grade – Nutcracker (offsite) & onsite adventure as well
* 4th Grade – Movie/Park?
* Campuswide – fine arts/theater theme
* Mrs Coleman has grade level meeting Thursday 1/16
* Springtime

**Purchases – Admin is asking if we can purchase a few items**

* Poster Paper & Ink = $700
* Stem Scopes – 3rd Grade Math & Science Online Program. Teachers have already been using the free version and are ready to dive into the full version - $761.00
  + Yearly from time subscription starts
  + Grant submitted for 4th grade as well through Canyongate
* TOTAL = $1461.00
* Approved

**Committee Updates**

**Volunteer Coordinator**

* Still need more volunteers to help with Carnival.
* PLEASE HELP!!!
  + Signup genius to be resent via email & reiterate in newsletter
  + Ticket counter higher needs
    - PTO only handle the money
  + Teachers for food
  + Highschool/Key club for games

**Secretary**

* How is communication with Newsletter?
  + Going pretty good
  + Will try to drive more traffic

**Hospitality**

* “12 days around the World for Christmas” was a big success! Great job!
* Next up? Valentine’s Dessert Bar for Valentine’s Day
  + Budget balance?
  + Baking volunteers :o)
  + Manna – see if will donate
  + Feb 13th
    - Donations by morning of 2/13 by 10am

**Yearbook Coordinator**

* How is the club status?
  + Going well, they helped design cover
* Remember to upload photos
* Yearbook Orders Due February 21st
* Yearbook Order flyers sent out in Wednesday Folders this week
* Shawna reach out to Katjie for order details

**Bilingual Liaison**

* Another HUGE thank you! Our bilingual team has cont. to do a fantastic job!
* You guys are awesome!!
* Anything else we can address?

**Homeroom Parent**

* Valentine’s Party coming up on February 13th
  + Pre-K 10:30-11:30am
  + K-4 2:30-3:30
  + Parents can take home
* I want to address logistics of covering the parties so parents can focus on spending their money on Carnival and auctions
  + PTO take care of party supplies
    - Valentine’s convo hearts
    - Chex mix bar
    - Kinder – ice cream bar
    - Cookies
    - 2/3/4th grade - Verify in bags correct number of bingo cards
    - 4th grade – print bingo cards
    - Prizes

**Spirit Wear Coordinator**

* Would we like to promote at Carnival?
  + Big Frog historically come out and make onsite
* How have orders been?
  + None lately
* Do we want to do another push for bows?
* After carnival look at different designs/vendors
* $608.84 earned with spirit wear as of Nov 2019 – revolving balance
* Look into Wildcat mascot

**Spirit Night Coordinator**

* Marco’s Pizza- $312.99 (Fikes = pizza party winner)
* Chipotle coming up on January 21st, 2020 (Tomball location)
* March – Willie’s, April – Marcos & McTeacher Night, May Chuck E Cheese & Urban Air

**Family Events –** Breakfast with Santa /Peppermint Village a ROAR-ing success!

**Workroom – HUGE THANK YOU** to Chantik, Allison, Margaret & Jessica who volunteered a TON of their time to help out in the workroom!

**Bulletin Board –** Focusing on Carnival theme this quarter! Looks Great!

**Administration Report**

HUGE THANK YOU for all the hard work first semester. All a success and kids loved ALL of it!!

Learning is great & kids are happy to be back

**Additional Items?**

**Projects –**

* Smartboards/projectors for music & art rooms
  + Total of 4
  + Vicky has info
* PA system through the gym
  + Vicky has already researched
    - Same as cafeteria
* Chrome books
  + Vicky – go through technology to get estimates
  + Enough for 1 per student in 4th grade
* Sunshade may have logistics issues – Kim looking into further
* Recess equipment
* Concrete games – on sidewalks, in between classrooms, increased activities, educational use
  + Logistics to be figured out & approval needed – Kim to get more details
  + Starting at $3,500
  + “I am [insert GE terminology] hopscotch”
* Library bring to life murals – Creekside Forest
  + Shawna send info to Mrs Coleman & website info to PTO
* Grant info –
  + Kim send to Mrs Coleman & she’ll review as well as Grant assistant contact
  + See if can be used for sunshade

**MOTION TO ADJOURN: 7:21pm**