

**Board of Trustees  
VILLAGE OF MILLERTON  
Workshop Meeting  
March 12<sup>th</sup>, 2018**

The workshop meeting of the Village of Millerton Board of Trustees was held on Monday, March 12, 2018 at 6:00 PM at the Village Hall, 21 Dutchess Avenue, Millerton, NY 12546 with Mayor Debra Middlebrook presiding. Trustees present: Christine Bates, David Sherman, and Stephen Waite. Also present: Clerk Stephany Eisermann, Treasurer Amber Jordan. Members of the public: Eliot Ramos and Matthew Hartzog (Sign in Sheet attached)

**Budget**

- Recreation: *Motion* was made by Trustee Waite to appoint Nicole Geringer as Recreation Director @ \$20.00 per hour pending Dutchess County Civil Services approval, seconded by Trustee Sherman, all four (4) attendees approved and passed. Recreation Budget sheet was distributed to all board members for the 2018 summer camp season (see attached)
- Health Insurance – current plan will be going up 13% - Amber will be coming off the insurance due to resignation of employment. Need to revisit other options for insurance with plan premiums going up. Amber will produce a spreadsheet for the next budget meeting.
- Paychex – discussion whether to take payroll over to this company or keep with KVS. *Motion* was made by Trustee Bates to start to use Paychex effective immediately, seconded by Trustee Waite, all four (4) members in attendance approved and motion passed.
- Fund Balance – need to spend down \$200,000, possible projects/equipment's are paying off one of the police cruisers so there would no longer be a BAN for that vehicle, a new highway truck, and village hall building repair. Fund balance needs to be used for a one-time item/spend only.
- Treasurer/Deputy Clerk position – will be 32-34 hours a week
- Cole – Highway is asking for an extra day and seasonal help, need explanation as what they will do with that extra day/help.

**Bulk Trash Day**

- April 21<sup>st</sup>, 2018 will be the next day for Bulk Trash – Clerk will contact Bob at Town highway garage to set this up.

*Motion* was made by Trustee Sherman to Executive session for personal @ 8:55, seconded by Trustee Bates, all four (4) members approved and passed.

*Motion* was made by Trustee Sherman to exit Executive session and return to regular meeting at 9:09 PM, seconded by Trustee Bates, all four (4) members in attendance approved and passed.

*Motion* was made by Trustee Sherman to allow training by Amber Jordan to assist Stephany Eisermann with Treasurer/Clerk duties at the rate of \$34 per our hour and not to exceed 10 hours

Approved: 03182019

a week and not to exceed for more than 8 weeks for a total of \$2,720.00. Stephany Eisermann also be allowed OT at the rate of \$31.50 per hour not to exceed 20 hours per week for a maximum of 12 weeks and not to exceed a total of \$7,560.00, seconded by Trustee Waite, all four (4) members in attendance approved and passed.

Trustee Waite asked that Amber look into finding out if we can use monies from the Fund Balance to upgrade the financial software, Mayor Middlebrook will follow up with Amber.

**Adjourn**

*Motion* made by Trustee Waite to adjourn meeting at 9:20 PM, seconded by Trustee Sherman, all four (4) board members in attendance approved and passed.

*These minutes were provided by Clerk (at the time), Stephany Eisermann and transcribed by new Clerk, Kelly Kilmer*

Respectfully Submitted,

Kelly Kilmer  
Clerk