

SUMMER VILLAGE OF SOUTH VEW  
REGULAR COUNCIL MEETING MINUTES  
WEDNESDAY, JANUARY 16, 2019  
TOWN OF ONOWAY COUNCIL CHAMBERS

PRESENT: Council: Mayor Sandi Benford  
Deputy Mayor Brian Johnson  
Councillor Garth Ward

Administration: Wendy Wildman, Chief Administrative Officer  
Heather Luhtala, Assistant Chief Administrative Officer

Appointments: None

Public at Large: 0

	MOTION #	
1.	<b>CALL TO ORDER</b>	Mayor Benford called the meeting to order at 9:37 a.m.
2.	<b>AGENDA</b> 1-19	<b>MOVED</b> by Councillor Ward that the January 16, 2019 Agenda be approved as presented.  <b>CARRIED</b>
3.	<b>MINUTES</b> 2-19	<b>MOVED</b> by Deputy Mayor Johnson that the minutes of the December 5, 2018 Regular Council Meeting be approved as presented.  <b>CARRIED</b>
4.	<b>APPOINTMENTS</b>	n/a
5.	<b>BYLAWS</b> 3-19	<b>MOVED</b> by Councillor Ward that Bylaw 204-2018 being a Bylaw for the establishment of the Subdivision and Development Appeal Board for the Summer Village of South View, be given 1 <sup>st</sup> reading. <b>CARRIED</b>
	4-19	<b>MOVED</b> by Deputy Mayor Johnson that Bylaw 204-2018 be given second reading. <b>CARRIED</b>
	5-19	<b>MOVED</b> by Councillor Ward that Bylaw 204-2018 be considered for third reading. <b>CARRIED UNANIMOUSLY</b>
	6-19	<b>MOVED</b> by Deputy Mayor Johnson that Bylaw 204-2018 be given third and final reading. <b>CARRIED</b>

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<b>6.</b>	<b>BUSINESS</b>	
	7-19	<p><b>MOVED</b> by Deputy Mayor Johnson that Council approve the agreement between the Summer Village of South View and Emily House/Milestone Municipal Services for the provision of Subdivision and Development Appeal Board services and authorize its execution, and appoint Emily House and Cathy McCartney as clerks and Denis Meier, Rainbow Williams, Don Dobing and John Roznicki as board members of the Subdivision and Development Appeal Board.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	8-19	<p><b>MOVED</b> by Councillor Ward that the following polices be approved as presented and that the existing policies where applicable be rescinded:</p> <ol style="list-style-type: none"> <li>1. A-ADM-INF-1: Dissemination of Information to the Public (<i>will rescind policy 3-02</i>)</li> <li>2. A-COM-DIS-1: Landowner Disputes Resolution (<i>will rescind policy 7-01</i>)</li> <li>3. A-FIN-TAX-1: Tax Recovery Fees (<i>will rescind policy 2-01</i>)</li> <li>4. A-FIN-TAX-2: Tax Roll Address Change (<i>will rescind policy 2-05</i>)</li> <li>5. A-HUM-COD-1: Human Resources Code of Conduct</li> <li>6. A-HUM-CON-1: Contractor</li> <li>7. C-PRO-ENF-1: Bylaw Enforcement Policy (<i>will rescind policy 4-01</i>)</li> <li>8. A-PRO-FIRE-1: Fire Ban Declaration Policy</li> <li>9. A-REC-PLAY-1: Playground Equipment</li> <li>10. A-TRA-INSP-1: Road Inspection and Maintenance Policy (<i>will rescind policy 5-01</i>)</li> <li>11. C-CAO-PERF-1: Chief Administrative Officer Performance Evaluation</li> <li>12. C-COU-MTG-1: Notification of Council and Committee Meetings (<i>will rescind policy 1-02</i>)</li> <li>13. C-COU-PAR-1: Public Participation Policy (<i>will rescind policy 9-01</i>)</li> <li>14. C-COU-POL-1: Council and Administration Policy Development</li> <li>15. C-FIN-BUD-1: Expenditures not included in Annual Budgets</li> <li>16. C-FIN-DCA-1: Disposal of Capital Assets</li> <li>17. C-FIN-PUR-1: Purchasing Policy (<i>will rescind policy 2-02</i>)</li> <li>18. C-FIN-RES-1: Restricted Surplus &amp; Reserves</li> <li>19. C-FIN-TEN-1: Tendering Policy (<i>will rescind policy 2-06</i>)</li> <li>20. C-HUM-REC-1: Recruitment (<i>will rescind policy 3-03</i>)</li> </ol> <p style="text-align: right;"><b>CARRIED</b></p>
	9-19	<p><b>MOVED</b> by Deputy Mayor Johnson that Policy 1-03 - Partial Plan Cancellation Bylaw - be rescinded.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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10-19	<p><b>MOVED</b> by Mayor Benford that Council accept for information the invitation from Northern Gateway Public Schools to attend the Alberta Rural Education Symposium scheduled for March 3-5, 2019 in Edmonton.</p> <p style="text-align: right;"><b>CARRIED</b></p>																
11-19	<p><b>MOVED</b> by Mayor Benford that Council accept for information the invitation to the Municipal Law Seminar courses hosted by Brownlee LLP and Reynolds Mirth Richards Farmer.</p> <p style="text-align: right;"><b>CARRIED</b></p>																
12-19	<p><b>MOVED</b> by Mayor Benford that administration obtain further information from the contractor with respect to constructing speed bumps along Oscar Wikstrom Drive and paving the remaining portions of Railway Avenue (each end).</p> <p style="text-align: right;"><b>CARRIED</b></p>																
13-19	<p><b>MOVED</b> by Councillor Ward that a 2019 Interim Operating Budget be approved at ½ of the 2018 Operating and Capital Budget, and that this 2019 Interim Operating Budget cease to have any force and effect once the 2019 Operating and Capital Budget is approved.</p> <p style="text-align: right;"><b>CARRIED</b></p>																
14-19	<p><b>MOVED</b> by Councillor Ward that Council accept the 2019 Draft Operating and Capital Budget for information.</p> <p style="text-align: right;"><b>CARRIED</b></p>																
15-19	<p><b>MOVED</b> by Mayor Benford that the 2019 FCSS funds be distributed as follows:</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <tr> <td>East End Bus - Seniors in Motion</td> <td style="text-align: right;">\$ 500.00</td> </tr> <tr> <td>Darwell Library Reading Program</td> <td style="text-align: right;">\$ 500.00</td> </tr> <tr> <td>Darwell Library</td> <td style="text-align: right;">\$ 500.00</td> </tr> <tr> <td>Picnic</td> <td style="text-align: right;">\$ 300.00</td> </tr> <tr> <td>Food Bank</td> <td style="text-align: right;">\$ 500.00</td> </tr> <tr> <td>Darwell School</td> <td style="text-align: right;">\$ 500.00</td> </tr> <tr> <td>Meals on Wheels (Darwell)</td> <td style="text-align: right;">\$ 500.00</td> </tr> <tr> <td>Darwell School</td> <td style="text-align: right;">\$ 427.25</td> </tr> </table> <p style="text-align: right;"><b>CARRIED</b></p>	East End Bus - Seniors in Motion	\$ 500.00	Darwell Library Reading Program	\$ 500.00	Darwell Library	\$ 500.00	Picnic	\$ 300.00	Food Bank	\$ 500.00	Darwell School	\$ 500.00	Meals on Wheels (Darwell)	\$ 500.00	Darwell School	\$ 427.25
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16-19	<p><b>MOVED</b> by Deputy Mayor Johnson that the January 4<sup>th</sup>, 2019 Audit Engagement Letter with Seniuk &amp; Company to complete the Summer Village's 2018 Financial Audit be approved and execution authorized.</p> <p style="text-align: right;"><b>CARRIED</b></p>																

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7.	<b>FINANCIAL</b> 17-19	<p><b>MOVED</b> by Councillor Ward that Council accept for information the income and expense analysis report ending November 30, 2018.</p> <p style="text-align: right;"><b>CARRIED</b></p>
8.	<b>COUNCIL REPORTS</b> 18-19	<p><b>MOVED</b> by Deputy Mayor Johnson that Council accept for information the verbal Council reports as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
9.	<b>CAO REPORT</b> 19-19	<p><b>MOVED</b> by Deputy Mayor Johnson that Council accept for information the verbal Chief Administrative Officer report and the written Development Officer report for December 2018 as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
10.	<b>INFORMATION AND CORRESPONDENCE</b> 20-19	<p><b>MOVED</b> by Deputy Mayor Johnson that the following information and correspondence be accepted:</p> <ul style="list-style-type: none"> <li>a) Community Peace Officer Reports – for November 2018.</li> <li>b) ASVA – thank-you for donation to their 2018 silent auction</li> <li>c) Yellowhead Regional Library December 10<sup>th</sup>, 2018 Board Executive Committee Highlights</li> <li>d) ASVA – January 7<sup>th</sup>, 2019 letter on what the Association is doing on members behalf</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
11.	<b>CLOSED MEETING</b>	n/a
12.	<b>NEXT MEETING</b> 21-19	<p><b>MOVED</b> by Mayor Benford that the next Regular Council Meeting be scheduled for:</p> <p>-Thursday, February 28, 2019 at 9:30 a.m. at the Town of Onoway Council Chambers.</p> <p style="text-align: right;"><b>CARRIED</b></p>

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<b>13.</b>	<b>ADJOURNMENT</b>	The meeting adjourned at 10:39 a.m.
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Mayor, Sandi Benford

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Chief Administrative Officer, Wendy Wildman