

**MINUTES OF A REGULAR MEETING OF
THE GOVERNANCE COUNCIL
OF CORAL COMMUNITY CHARTER SCHOOL**

A regular meeting of the Board of Directors of Coral Community Charter School was held on **December 17, 2013**.

The following Board Members were present: Tania Triolo, Marynell Callahan-Hirsch, Paul Golding, Krista Martinez, Cindy Veitch, and Matthew Terry. The following guests were present Donna Eldredge, and Angela Lerner.

The meeting began with the approval of the minutes from November's meeting.

Changes were as followed:

- Strike the "table outstanding balances statement" line
- Spelling changes: Veitch and adjourn

RESOLVED – the minutes for 11-26-13 were approved.

The meeting continued with the nomination of new governance council members. After extended discussion and upon motions properly made and seconded, the GC unanimously voted to approve the following member for the following terms:

Cindy Veitch 2 year term to finish October 2015

RESOLVED that the following Governance Council member is elected for a two-year term ending October 2015: Cindy Veitch.

The meeting then proceeded to discuss the nominations of a procurement officer.

- Donna sent Angela to webinar to train.
- Angela will likely be the procurement officer
- Matthew wants to make sure there's internal control
- Tania says we need an officer by Jan. 1 (+/- 3 weeks)
- Can't approve and will be added to next agenda, will be added to next meeting

RESOLVED that Angela will be temporary procurement officer until after training, and feedback to GC.

The meeting then proceeded with a report from the Finance Committee and three Budget Adjustment Requests (BARS). After extended discussion and upon motions properly made and seconded, the GC unanimously voted to approve the following BARS:

| <u>Doc. ID</u> | <u>Fund Type</u> | <u>Adjustment Type</u> | <u>Amount</u> |
|---------------------|------------------|------------------------|---------------|
| 541-000-1314-0009-M | Gen/CapOut/Debt | Maintenance | \$ 0.00 |
| 541-000-1314-0011-T | Gen/CapOut/Debt | Transfer | \$ 0.00 |
| 541-000-1314-0012-T | Gen/CapOut/Debt | Transfer | \$ 0.00 |

RESOLVED that BARS 541-000-1314-0009-M, 541-000-1314-0011-T and 541-000-1314-

0012-T be hereby approved, after extended discussion and upon motions properly made and seconded.

The Governance Council reviewed the Bank Reconciliation, checks, summary report and all financial statements. After extended discussion and upon motions properly made and seconded, the GC unanimously voted to approve all financial statements.

RESOLVED the Governance Council approved the bank reconciliation, checks, summary report and financial statements.

The meeting then proceeded to a Head Administrator update which included the following:

- Enrollment
 - All boys are maxed (5 on waiting list)
 - 2 slots in girls k, 5 slots in g1,
- 65% of families at science night
- Math night is in may
- There has been one professional development day and the next is to train on Discovery Education on January 17
- Full time education asst from Title 1 funding
- Jan 6 DIBELS for reading, Math U See for math


Committees

- Pick chair of committees, goals, dashboard presentation
 - Budget and Finance: Matthew, Tania
 - Meet with Alfredo (software company)
 - Academic : Paul (chair?), Krista, Larry
 - Meet for video-conferencing, Jan10@1530
 - Get info on previous academic assessments from Donna (put in Dropbox)
 - Facilities: Cindy (Chair) +2, Gary Boyd, Mr. Richardson, Matthew Terry
 - Update about meeting with Mr. Naylor
 - Mr. Richardson has a copy of previous offer
 - Who was our previous relator
 - Governance: Tania Tyree

The next item to be discussed

- Marynell: GC members need to spend time at school
- Cindy: Academic committee feedback on mid-year assessments.
- Marynell: Alternate representatives from boys' faculty and girls' faculty.
- Marynell: reports from child's perspective

A motion was made to adjourn the meeting. The motion was seconded and unanimously approved. The next regular meeting of the Board of Directors is scheduled for January 28, 2014. There being no further business, the meeting adjourned


Tyree Boyd, Secretary