

Clerk: Maxi Freeman, Charlwood, Kineton, nr Guiting Power, Cheltenham, GL54 5UG
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MINUTES: of the Parish Council Meeting held on Monday 19th July 2021 at 7.00 pm.
 PRESENT: Parish Councillors: Beverley Chance, David Pickup, Keith Russell, Peter Bell., GCC Cllr Mark Mackenzie-Charrington
 IN ATTENDANCE: Maxi Freeman, Clerk.

- 1) **Call to order.** The Chairman called the meeting to order.
- 2) **Apologies for absence.** Received in advance from Cllr Hanks.
- 3) **Declarations of Interest on items on the Agenda. (Localism Act 2011).** None.
- 4) **To hear representations from the public regarding items on the Agenda.** None.

The Chairman invited Cllr Mackenzie-Charrington to deliver his report, which covered items including Highways, Funding, the proposed North Cotswold bus service and the [Community Maintenance Scheme](#):

- Highways will not operate a patch/repair approach, but will resurface fully where necessary. 15 more teams will be in operation this year. Residents who find faults in the roads should report them via the GCC 'Report it' website.
- Safety on the roads – Cllr Mackenzie-Charrington suggested a 20mph speed limit in the village but Naunton Councillors explained that they had considered this option in the past and had not been in favour as it could not be enforced and because the size and parking issues in the village meant that speeds were rarely excessive. Cllr Mackenzie-Charrington informed parish councillors that Little Rissington was currently investigating an economical ANPR/VAS camera which would be approved by the police.
- Funding – Cllr Mackenzie-Charrington advised that each GCC councillor had a discretionary fund of £30,000 for suitable highways projects. Funding is also available for digital literacy projects. Cllr Chance advised that volunteer teachers were available in the village. A fund for sports activities post Covid was also available.
- North Cotswold bus service – a trial would begin in 2021 offering on demand transport, following government findings that the area did not have a regular (2 hourly) service to train stations or other facilities. Cllr Chance noted that Cotswold Friends already offered a similar service and needed additional funding.
- Parish Councillors can make use of the Community Maintenance Scheme by identifying the location of the road problem, with accompanying photographs, to the GCC Councillor. Eligible works are listed on the website.

Councillors noted that separate GCC departments were responsible for rodding and cleaning blocked gullies and drains. Requests for work should be made via the GCC Councillor and the local Highways Manager, Rhodri Grey.

A full copy of the GCC Councillor's report is available on the Naunton PC website.

- 5) **Approval of minutes of the previous meeting (May 2021)** The meeting approved the minutes and the Chairman signed them. **Action: Clerk to post to website.**
- 6) **Matters Arising (Clerk's Report and report from Chairman).** The Clerk's report was noted.
- 7) **Planning applications**

To comment on:

[21/02507/FUL](#) Application for proposed alterations to Aylworth Barn, Naunton Cllr Chance noted that neighbours did not object to the proposal. Councillors resolved to post 'No objections'. **Action: Clerk to post to CDC planning portal.**

[21/02625/TCONR](#) Church House Church Lane Naunton. Application to prune four trees significantly. Councillors resolved to post ‘No objections’. **Action: Clerk to post to CDC planning portal.**

- 8) Procedures.** Councillors reviewed the current procedures:
- a) Financial Regulations. Councillors decided to continue with the current regulations.
 - b) Code of Conduct. Councillors decided to continue with the current code.
 - c) Asset Register. Councillors had visited all assets that day and noted that the asset register should be updated with the following:
 - o 4 litter pickers
 - o An additional grit bin opposite the old chapel
 - o ‘Dogs on leads’ signs x 4: on the village hall slope to the recreation ground, at the top of the recreation ground near the pavilion, on the steps to the recreation ground opposite the old chapel, on a post by the dog waste bin at the recreation ground.
 - o ‘No Parking’ sign at Summerhill junction.
 - o Two large signs for use at fetes etc currently in storage.

Councillors noted that the equipment for use by the Flood Monitoring Group remained the property of the Parish Council, with the exception of the Data Logger. Cllr Chance proposed a new asset register to include photographs of all assets. Councillors supported this proposal. **Action: Clerk to update asset register and create photographic version.**

- 9) Insurance.** Councillors reviewed insurance cover against requirements and decided to continue using Community First and to take up the cheaper rate by accepting the quote for the next two years. **Action: Clerk to contact insurers and accept two-year offer.**
- 10) Public Rights of Way- definitive map.** Cllr Russell informed councillors that the path from Grange Hill towards Tinkers Barn was on the definitive map and that no further action was needed to retain the path.
- 11) Assets and risk assessment**

Councillors discussed one of the three wooden benches, the ‘Anderson bench’, which needed repairs. **Action: Cllr. Pickup to check (Possibly via Graham Powell/Mrs Anderson) whether the donors would like to replace it and to remove the engraving if the old bench is destroyed.**

Councillors noted that the pump at Overbrook has damage at the base of the pump which will need repair work in the future.

Councillors noted that the noticeboard needed sanding, painting and to be mounted at a lower height so it could be read more easily. **Action: Clerk to obtain quotes for a replacement, lockable board.**

<p>Recreation field (including dog waste) and benches.</p>	<p>Cllr Bell reported that the village hall insurance covered the bonfire night event but that some general maintenance such as strimming was needed at:</p> <ul style="list-style-type: none"> *Chapel Bank area plus the footpath and the steps to the playground, * the area around the phone box, * the ‘Backway’ or ‘Indian path’, <p>and</p> <ul style="list-style-type: none"> * the mill race area. <p>Cllr Chance provided an aerial photograph marked up with these areas. Councillors agreed to employ D Hindley to maintain these as needed, and to allocate a budget of £200</p>
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	p.a. for this purpose. Action: Clerk to include in budget spreadsheet. Cllr Bell reported that there were few dog fouling incidents now but that more dog bags were needed. Action: Clerk to order new dog bags.
Play area	The Chairman thanked 'The 2 Emmas (Bovil & Spiers) and Cllr Hanks for their hard work in creating the online crowdfunding site. Work on the new playground is expected to start in September.
Flood Monitoring	Cllr Russell announced that river clearance would take place in October as usual and that any further work would be identified at that time. Action: Clerk to add to September agenda. River sampling will also take place, organised by Cllr Russell. Councillors noted that, although the PC had always maintained the footpath, the PC did not have details of who owned the trees which hang over the river, particularly along the 'Backway/Indian path'. Action: Clerk to get this information from the Land Registry.
Village Hall	Cllr Chance reported that the village hall was gradually reopening but that the AGM had been postponed to September.

12) Finances

Current accounts. Councillors noted balances as per the agenda.

Reconciliation. Councillors noted the reconciliation, which the Chairman then signed.

Payments and receipts. Councillors resolved to make the following payments and to increase the PATA standing order as requested from £23.25 per quarter to £23.85 per quarter:

806	M Freeman	Clerk's salary June 2021 @ £194.81 p m	LGA 1972 s.112 (2)	194.81
807	D Hindley	Strim Indian Trail, steps and leat at Waterloo Farm. (The Mill Race)	HA 1980 s.96	60.00
808	M Freeman	Book of 2 nd class stamps	LG(FP)A 1963 s.5	7.92
809	PATA	Underpayment for Q1 services	LGA 1972 s.111	0.60
No receipts received.				

13) Any other business. The Chairman reported that she had attended a webinar regarding affordable rural housing. However, the need for this type of housing in Naunton had not been established. In addition, the village has no transport, shops or other facilities so it would not be suitable for housing development.

The Chairman concluded the meeting at 8.10 p.m. and thanked everyone for their attendance.

The next meeting will be held on Monday 20th September at 7 p.m. in the village hall.

Signed..... 20th September 2021
Chairman