



Today's Date: _____ Reservation Date: _____

Name: _____ Phone: _____

I understand that in order for my deposit to be refunded in full, I must comply with ALL of the following:

- ALL doors must be locked before leaving.
- The floors must be clear of ALL trash and food items.
- ALL food items/containers must be cleaned up and removed from the shelter.
- ALL trash must be picked up and put into the trash cans.
- ALL lights must be turned off.
- NO alcohol is permitted in the shelter or the City Park area surrounding the shelter.
- Only TWO cookers are to be plugged into each outlet at a time.

The shelter is yours from 9 a.m. until dusk, unless other arrangements have been made. Do not enter the shelter until 9 a.m. on the date of your rental.

The person signing this agreement is responsible for any damage done to the shelter during the time of rental or as a result of doors being left unlocked.

If any of these items have not been completed to the satisfaction of the City of Fostoria Parks Department, or the shelter key is not returned, I understand that my deposit of \$25.00 may be withheld in whole or in part.

Location: City Park (across from Gray Park) on Vine Street between Van Buren and Fremont St.

Electricity: Eight 2-plug outlets in common area plus six 2-plug outlets in kitchenette

Running Water: Yes **Capacity:** 96 people **Seating:** Twelve 8-ft. picnic tables

Indoor restrooms: Yes, men's and women's. **Broom available for clean-up:** Yes

Charcoal grills: Yes, two in the park.

Cost: \$125 fee for one-day rental. Cash or check only, due within 5 business days of reservation to hold the date

Key Pick-Up: You may pick up the key the Friday before (or weekday of) your rental. **A \$25 deposit (cash or check only) is required at time of pick-up.** This deposit is refundable when key is returned the Monday (or next business day) after your rental and all rules have been met.

Reservations and key pick-up/drop-off handled in the Mayor's Office, 213 S. Main St., open 8 am to 5 pm Monday through Friday (call first if coming between 12-1 p.m.)

Agreed to and signed by: _____

Rental Fee Paid (\$125): _____ Cash or Check#: _____
Receipt#: _____

Key Deposit Paid (\$25): _____ Key Returned on: _____
Refund Given by: _____