

**HUMAN RESOURCES DIRECTOR
NORTH CENTRAL REGIONAL TRANSIT DISTRICT
ESPANOLA, NEW MEXICO**

www.ncrtd.org

The North Central Regional Transit District (NCRTD), located in the beautiful Santa Fe/Taos region of northern New Mexico, is seeking a Human Resources Director. The area is known for its high-desert scenic beauty, beautiful mountain ranges, endless recreational opportunities, many cultural offerings, and great cuisine. Santa Fe, Taos, and Los Alamos communities are all within a 20-minute commute from the NCRTD offices.

Qualifications and Experience: The new Human Resources Director will possess a Bachelor's degree in Human Resources Management, Public Administration, or a related field. Four years of progressively responsible work experience creating, implementing, or delivering training and organizational development programs in the field of human resources is required. Experience in compensation, benefit administration, recruitment, performance appraisals, and employee relations in a public or private organization is ideal. The position requires considerable knowledge of management and legal requirements relating to FLSA, FLMA, ADA, EEO, and COBRA.

The preferred candidate will be a human resources professional skilled in the art of leadership and organizational behavior management, with strong communication skills. The Director should also be a champion of customer service and be able to maintain strong relationships across all levels of the organization. Professional certification as PHR or SPHR is preferred.

Compensation: The hiring range for the Human Resources Director position is \$75,592 to \$100,790, DOQ. The District offers a generous benefit package that includes, health, dental, vision, vacation and sick leaves, and retirement benefits through state PERA.

Application Process: To be considered for this position, please submit a letter of interest, resume, several references and current salary to:

Anthony J. Mortillaro, Executive Director
3427 N. Riverside Dr
Española, New Mexico 87532
Email: anthonym@ncrtd.org

Electronic submittals are preferred. This position will remain open until filled; however, the first review of applicants will take place on February 25, 2019. The NCRTD is an equal opportunity employer.