

**Good Neighbor Emergency Assistance, Inc.
Director Job Description and Qualifications**

Mission:

To provide emergency rent, utility, food, and transportation assistance to our neighbors in Story County in an atmosphere of dignity, comfort and encouragement.

General Description:

Under the direction and guidance of the Board of Directors, the Director is a full-time salary exempt position responsible for the planning, organizing, staffing, marketing, directing, resource and fiscal management of a non-profit agency serving individuals and families living in poverty and the working poor.

Qualifications:

- Minimum of a Bachelors Degree in Human Services or related discipline.
- Minimum of three years of experience in the Human Services field.

Salary:

\$35,000 minimum plus monetary compensation for health insurance and other benefits.

Application Process:

Send cover letter of application, resume and three professional references to gneainc@gmail.com.

Review of applications will begin March 26. Preference may be given to candidates with qualifications above the minimum.

Questions and a complete position description may be requested at gneainc@gmail.com