

## **REALTOR REGISTRATION**

THIS FORM MUST BE FILLED OUT BY THE OWNER, AND PROVIDED TO FLORENCIA FOR ALL REAL ESTATE LISTINGS. FLORENCIA SHALL PLACE THIS DOCUMENT IN THE FOLDER FOR THE LISTED UNIT, AND SHALL ASSURE THAT ALL REQUESTS FOR SHOWINGS AND KEYS ARE IN ACCORDANCE WITH THE INSTRUCTIONS IDENTIFIED HEREIN.

REAL ESTATE LISTING INFORMATION & SHOWING INSTRUCTIONS			
UNIT NUMBER			
OWNER'S NAME			
UNIT IS			LEASE
DATE LISTED			
LISTING REAL ESTATE COMPANY			
ADDRESS			
OFFICE PHONE NUMBER			
LISTING REALTOR'S NAME			
PHONE NUMBER			
KEY MAY BE GIVEN TO OTHER REALTORS FOR SHOWING			
*NOTE: IF "NO" IS CHECKED, THE LISTING REAL ESTATE AGENT MUST BE PRESENT FOR <u>ALL</u> SHOWINGS.	□ YES	□ <b>NO</b> *	
Does the listing realtor have a key to the unit?	□ YES	□ NO	