



# Monroe Fire Protection District



## MINUTES OF MEETING OF THE BOARD OF TRUSTEES

Joel Bomgardner called a regular meeting of the Board of Trustees of the Monroe Fire Protection District to order at 6:00 p.m. EST Tuesday, May 14, 2019 at Station 21 located at 9094 S. Strain Ridge Road, Bloomington, Indiana. Public notice of the meeting had been duly made to local media by facsimile transmission and hard copy notices had been placed in all the usual places.

Mr. Bomgardner called the roll of the board of trustees to determine members present, absent, and to identify others present.

Those present were as follows: Joel Bomgardner, Chairman  
C. Ed Brown, Fiscal Officer

Those absent were as follows: Vicki Sorenson, Board Member

Others present were: Dustin Dillard, Chief, MFD  
Tammy Bovenschen, Administrative Assistant  
Amanda Stephens, Ferguson Law Offices  
Erin Cain, President, Volunteer Fire Protection District

Those absent were as follows: George Cornwell, Deputy Chief, MFD

### CHANGE OR AMENDMENTS TO THE AGENDA

Chairman Bomgardner asked if there were any amendments or changes to the agenda. There were no changes or amendments.

### PUBLIC COMMENT

Mr. Bomgardner explained this was the time when any member of the public could speak to the board concerning any matter not listed on the agenda. Mr. Bomgardner explained that we do have a policy for public comment that is outlined on the back of the agenda.

There was no public comment.

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**HEADQUARTERS**  
**STATION 11**  
3953 S KENNEDY DRIVE  
BLOOMINGTON IN  
812-331-1906  
812-336-1166 (FAX)

**LAKEVIEW**  
**STATION 21**  
9094 S STRAIN RIDGE RD  
BLOOMINGTON IN  
812-824-6077

**KIRKSVILLE**  
**STATION 23**  
8019 S ROCKPORT RD  
BLOOMINGTON IN  
812-824-6202

## **MINUTES OF PREVIOUS MEETING**

Minutes from the April 9, 2019 regular board meeting were presented to the board for approval. Chairman Bomgardner asked if there were any questions or comments concerning the minutes. Mrs. Bovenschen noted that on the last page under Next Monthly Business Meeting, she had incorrectly put down Tuesday, May 13, it should read Tuesday May 14.

Mr. Brown made a motion for approval of the minutes of April 9, 2019 with the correction Mrs. Bovenschen had stated.

Mr. Bomgardner 2<sup>nd</sup>.

Motion passed 2-0.

## **OLD BUSINESS**

### **a. District 8 Fiscal Agent**

Chief Dillard informed the board that we are currently waited to hear back from IDHS on how to reimburse Monroe Fire Protection for purchases made for District 8. We are not sure how we write a check to ourselves. He also stated that recently we had several businesses who donated equipment for the new pad that was made at station 21 for the district training trailers. Chief Dillard thanked Young Trucking, D&S Maintenance and Sunbelt Rentals who all donated equipment.

Chief Dillard also noted that the new grant has been submitted to the state.

### **b. Legal Updates**

#### **1. Annexation**

Ms. Stephens updated the board about the annexation lawsuit. HB 2114 has passed. She stated that the unofficial word is that the Attorney General's office will appeal

#### **2. Legal Updates**

Ms. Stephens updated the board concerning the use of Facetime calls during meetings. After reviewing the open-door law, she stated that a board member may listen in to a meeting and comment on items via Facetime, however, they cannot vote on any items. She also stated that it must be noted in the minutes that the member was not physically present at the meeting.

#### **3. Other Legal Updates**

Ms. Stephens informed the board that the former employee is undergoing some sort of treatment and no longer incarcerated. The individual is seeking to get PTSD treatment at an out of town facility.

**c. Indian Creek Township**

Chief Dillard noted that we have the plots mapped and Tammy will take the deeds and all other documents to Ferguson's office tomorrow.

**d. Squad Replacements**

Chief Dillard noted that Squad 21 is almost ready to be placed into service. We are awaiting a PAC slide that was purchased at FDIC for the truck. Deputy Chief Cornwell has been driving the new squad during the break in period.

**e. Station 23 Expenses**

Chief Dillard went over the spreadsheet with the newest expenses for Station 23.

**f. Rescue 11 Replacement**

Chief Dillard stated that we should start looking at financing soon. He will request bank quotes for an upcoming meeting.

**g. Van Buren Township**

Chief Dillard stated that Mrs. Barrow, Van Buren Township Trustee, as of May 13, has 980 signatures from parcel owners. She must get 1050 before taking to the auditor for certification. Van Buren would like to have 1150 signatures before going to the auditor. It is expected that they will drop off the petitions within the next two weeks.

Chief Dillard noted that they have already had a fiscal impact study done and will be scheduling public hearings late June or July. They would like to be able to present to the County Commissioners sometime in August.

**h. Health Insurance Renewal Process**

Chief Dillard stated that we are recommending renewing the current plan. In looking at the other plans offered, the closest comparable plan did not allow for any out-of-network expenses. Chief noted that the current plan is only a 5% increase, however we have planned for 15% increase when budgeting.

Mr. Brown moved to renew the existing health insurance plan as quoted.

Mr. Bomgardner 2<sup>nd</sup>

Motion passed 2-0

**i. Credit Card Update**

Chief Dillard stated that the cards have been received.

**New Business**

**a. Department Updates**

Chief Dillard went over the summary sheet for April 2019 statistics

1. Statistics	<u>April 2019</u>
Fire	11
EMS	95
MVA	12
Haz Cond	1
Service	16
Good Intent	4
False Alarm	9
Total Runs	148
Mutual Aid	
Given	7
Received	9
Average Response Time	7:11
Clear Creek	7:25
Indian Creek	7:50
Perry	6:33
Polk	24:00
Salt	10:55
Paid Off Duty Response	60
Volunteer Response	93
Avg. Volunteer/Run	0.63
Volunteer Standby Time	586.25
Avg. Standby/Day	19.54

**April 2019**    1<sup>st</sup> due    09 calls under 5 minutes  
02 calls over 15 minutes  
68% calls under 5 minutes  
07% of call volume

Outlying Areas:    1 call under 5 minutes  
04 calls over 5 minutes  
20% calls under 5 minutes  
03% of call volume

**Total Annexation as of April 2019 Call Percentage: 11%**

Mr. Bomgardner asked if we needed to still be tracking the annexation areas. Chief Dillard stated that he would like to continue through the end of 2019 and then if the board still felt it could be dropped, to eliminate then.

Ms. Stephens asked why we had been compiling statistics for the proposed annexation areas. Chief Dillard explained that we had been gathering those just for justification purposes.

**b. Purchase Requests**

1. Banana Boats (Ice/Water Rescue)

Chief Dillard stated that during FDIC he had found a company that had banana boats (ice/water rescue boats) at an exceptional discounted rate. The district has been looking to purchase this type of rescue boat for several years, but they are normally extremely expensive. The FDIC show special price is \$1195 per boat. Chief asked the board to purchase 3 boats

Mr. Brown made a motion to approve the purchase of 3 Banana Boats at a cost of \$1195 per boat.

Mr. Bomgardner 2<sup>nd</sup>

Motion passed 2-0

2. Performance Advantage Company PAC for new Squad 21

Chief Dillard explained to the board that during FDIC we had visited the Performance Advantage Company's booth and had seen their PAC system. This is a system that is placed into the bed of the truck and will allow for items to be stored in a manner that is easily accessible. This system can be removed and installed into another vehicle later if needed. Chief Dillard stated that he has spoken with staff and they all feel this would be an excellent item to have in the bed of the squad. The quote came in higher than Chief thought at \$2926.43

Mr. Brown made a motion to approve the purchase of the PAC track system for \$2926.43 for Squad 21.

Mr. Bomgardner 2<sup>nd</sup>

Motion passed 2-0

**c. Public Safety – Local Income Tax**

Chief Dillard stated that we had recently been invited to a presentation presented by IU students after they had been researching how the PSLIT funds were distributed. It was the recommendation of the IU students that all fire departments outside of the city collaborate and work together to request funding.

Chief Dillard noted that these funds are not guaranteed funding for anyone other than 911 dispatch, cities, towns and counties.

Usually there is funding left over that is distributed to other public safety organizations. In the past we have been told when making our presentations that the taxing board does not like to fund personnel but is more likely to fund capital projects.

Chief Dillard is going to request for funding for a new squad and for station 23 remodel in his request for funding this year. He believes his request will be for approximately \$100,000 to \$130,000.

Mr. Brown felt that these would be good items to request the PSLIT money to be used on.

**d. Grants**

Chief Dillard stated that he has been working on grants in the past few weeks. He has submitted a foundation grant for homeland security. This grant is a request for buddy breathers and 10 hoses. These items allow for firefighters to give each other air. The grant is for \$4000, leaving the district to pay approximately \$1,000 for the items.

Chief Dillard would like to work one day per week on grant writing and applications.

**Claims and Financial Report**

**Claims:**

**a. Monroe Fire Protection District Claims:**

Monroe Fire Protection District Claims dated April 22, May 3, and May 14, 2019 were presented for approval.

Mr. Brown motioned to approve MFD claims dated April 22, May 3, and May 14, 2019.

Mr. Bomgardner 2<sup>nd</sup>

Motion passed 2-0

**b. District 8 Claims:**

There were no District 8 claims.

**c. Financial Report:**

Chief Dillard went over the April 2019 financial report.

Chief Dillard noted that we will have to do additional appropriations for payments received from the AFG grant.

**Payroll:** Included the semi-monthly payrolls for April 2019.

Mr. Brown made a motion to approve the Financial Statement dated April 30, 2019, and payroll for April 2019.

Mr. Bomgardner 2<sup>nd</sup>

Motion passed 2-0

**NEXT MONTHLY BUSINESS MEETING**

Mr. Bomgardner reminded everyone that our next scheduled regular board meeting for the Monroe Fire Protection District will be at 6:00pm Tuesday, June 11, 2019 at Station 23, 8019 S. Rockport Rd., Bloomington, IN.

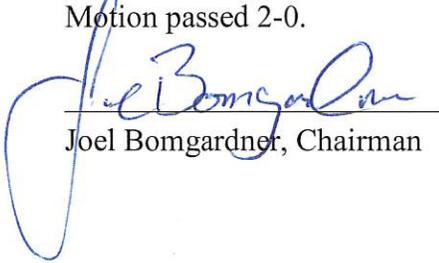
**ADJOURNMENT**

There being no further business to properly come before the board, Mr. Bomgardner called for a motion to adjourn.

Mr. Brown motioned to adjourn at 6:50pm on Tuesday, May 14, 2019.

Mr. Bomgardner 2<sup>nd</sup>

Motion passed 2-0.



Handwritten signature of Joel Bomgardner in blue ink, written over a horizontal line.

Joel Bomgardner, Chairman



Handwritten signature of Ed Brown in blue ink, written over a horizontal line.

Ed Brown, Fiscal Officer



Handwritten signature of Vicki Sorenson in blue ink, written over a horizontal line.

Vicki Sorenson, Member

Copy furnished:

Mr. Bomgardner, Chairman  
Mrs. Sorenson, Board Member  
Mr. Cornwell, Deputy Chief  
Mr. Ferguson, Legal Counsel  
Station No.11, Bulletin Board

Mr. Brown, Fiscal Officer  
Mr. Dillard, Fire Chief  
  
Station No. 23, Bulletin Board  
Station No. 21, Bulletin Board