

**STAR FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
PUBLIC HEARINGS AND REGULAR MEETING MINUTES
AUGUST 10, 2017– 7:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star City Hall, 10769 W. State Street, Star, Idaho. Chairman Moyle called the meeting to order at 7:03 p.m.

Roll Call: Commissioner Jared Moyle, Steve Martin and Brian Fendley were present.

Staff Present: Fire Chief Greg Timinsky, Recording Secretary/Treasurer Robin Ward and White Peterson Attorney William F. Gigray were also present.

Approval of Meeting Agenda and Postings: Robin Ward reported that Chief Timinsky posted the Original Agenda Notice of the Regular Meeting of the Board on August 3, 2017, at Fire Station #1 at 9:30 a.m. and at Star City Hall at 9:35 a.m.

Chairman Moyle moved to accept the report of the agenda postings and to approve the Agenda as posted. Comm. Fendley seconded the motion, motion passed unanimously.

(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)

Approval of Minutes: Chairman Moyle reported that the Board had reviewed the draft Minutes of the Regular Meeting held on July 13, 2017, as presented, and found them to be consistent with what occurred at those meetings.

Financial Reports: Robin Ward provided a report of the District's financial status and requested approval for payment of expenses as presented in the *Treasurer Report*. Ward also recommended that an additional \$400,000 be transferred to the State Pool Account to receive a higher interest rate.

Chairman Moyle moved to authorize the transfer of \$400,000 to the State Pool Account as requested. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

Comm. Martin that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$130,496.72 be authorized. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

(NOTE: A copy of Robin Ward's detailed Treasurer Report has been attached to these Meeting Minutes for review.)

Public Hearings:

2018 Proposed Budget Hearing - Chairman Moyle moved to open the public hearing. Comm. Martin seconded the motion, motion passed with unanimous voice vote. Public hearing was opened at 7:05 p.m.

- **Staff Report:** Robin Ward reported that the legal notice for the public hearing had been published in the Idaho Statesman and the Idaho Press Tribune on August 3, 2017, as required. Ward also advised that due to information received after the proposed Budget was published that the amount of Tax Revenue under the projected income portion of the budget was increased to \$2,144,361 and the Miscellaneous Income was reduced to \$22,559 due to the final new construction rolls provided by Canyon County. The total income and expenses was not changed.

- Public Input: None

Chairman Moyle moved to close the Public Hearing for the 2018 Proposed Budget. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote. Public Hearing closed at 7:07 pm.

Approval of 2018 Budget: Comm. Martin moved to adopt Resolution 2017-140, adopting the 2018 Budget of Estimated Income and Expenses for Fiscal Year 2018 of \$2,557,920. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

D&D Land Annexation Public Hearing: Chairman Moyle moved to open the public hearing to consider the Petition for Annexation from D&D Land. Comm. Martin seconded the motion, motion passed with a unanimous voice vote. The hearing was opened at 7:09 p.m.

- Staff Report: Ward reported that the Public Hearing notice had been printed in the Idaho Statesman and the Idaho Press Tribune on August 5, 2017.
- Chief and Ward verified that the legal descriptions of the property and the parcels had been verified by the County and that the property is contiguous with the current boundaries of the District.
- Public Input: None
- The Petitioner Debbie Bensinger was present at the hearing and stood for any questions. She affirmed that they are requesting the property be annexed into the Star Fire District.
- Attorney Gigray provided the Findings of Fact, Conclusion of Law, Order of Annexation along with a list of exhibits to be considered.

Chairman Moyle moved to accept the list of exhibits and to approve the Findings of Fact, Conclusion of Law, Order of Annexation for D&D Land. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

Chairman Moyle moved to close the Public Hearing. Comm. Martin seconded the motion, motion passed with a unanimous voice vote. Public Hearing was closed at 7:25 p.m.

Public Comment/Special Presentations:

Public Comment: No public comment

Impact Fee Advisory Committee Presentation by Galena Consulting:

Committee Members:

Melody Smedick
Larry Clucas
Larry Osborn
Mike Sautebin
Nate Mitchell
Ann Wescott
Fire Chief Timinsky

Anne Wescott presented the Draft Report of the Star Fire Protection District Idaho Impact Fee Study and Capital Improvement Plan and the findings of the Advisory Committee. She reported that the Committee feels it is in the best interest of the District to continue with the process of implementing Impact Fees to allow for new growth to pay for itself. She will be working with the Ada and Canyon Counties and the City of Star to move forward with the process.

Staff Reports:

Chairman of the Board: Chairman Moyle nothing additional to report.

Secretary of the Board: Comm. Fendley was absent from the meeting.

Treasurer of the Board: Comm. Martin had nothing additional to report.

Star Fire Chief, Greg Timinsky: Chief Timinsky reported on the following items:

- **New Hires:** Working on task books and training.
- **Prevention:** Continues to be very busy with commercial and residential projects.
- **Training:** Will continue focusing on the new hires, also training with Middleton.
- **Hose Testing:** Complete
- **Joint Chiefs and Elected Officials Meeting:** September 19th at the Scentsy Building in Meridian at 9:00 a.m. Will be discussing impact fees and other topics of interest. Invited Commissioners to attend.
- **Gordon Graham Presentation:** Invited Commissioners, employees and attorney to attend. Will be held at the Idaho Center on August 23rd and 24th, you may attend either day.

Firefighters Union Representative: Nothing to report.

Recording Secretary/Bookkeeper: Robin Ward had nothing additional to report.

Attorney Report: Attorney Gigray provided an updated report on current items being worked on by White Peterson.

- D&D Land Annexation
- Request for Qualified Architects, worked with Meridian
- Policy Code Updates - Surplus Property
- Provided Memo regarding House Bill 130, changes to agenda items
- Impact Fees - they have provided a conservative opinion regarding the purchase of apparatus and equipment with impact fees. He researched the statutory construction of impact fees, it does not address impact fees specifically for fire districts. Feels a change to the statutory language to specifically address apparatus for fire districts would be a good idea.

Committee Reports:

- **Impact Fee Committee:** As reported earlier by Anne Wescott of Galena Consulting.

Unfinished/Tabled Business Scheduled for the Regular Meeting:

- **Treasure Valley Fire Authority Update:** Chief reported that they are currently focusing on the 2017 Academy.

New Business:

- **2017 Elections:** Ward reported that Sub District No. 3 is up for re-election in November. Declarations of Candidacy and Petitions are due by 5:00 p.m. on September 8th. Write in Candidates are due by September 25th. The publication including these deadlines will be published by Ada County Elections on August 25th in the Idaho Statesman and Idaho Press Tribune.
- **Surplus Property:** Chief requested this item be tabled until the September meeting.
- **Policy Code Update:** Title 11, Surplus Property, this item was tabled until the September meeting. Attorney Gigray will provide an updated draft.

EXECUTIVE SESSION OF THE BOARD OF COMMISSIONERS: NONE

Announcement of the Next Meeting:

Chairman Moyle announced the next meeting will be September 14, 2017, 7:00 p.m. Star City Hall

Adjournment: Chairman Moyle moved to adjourn the meeting. Comm. Fendley seconded the motion, motion passed unanimously.

Regular Meeting adjourned at 8:45 p.m.

Minutes submitted by: _____
Robin Ward, Recording Secretary

Minutes approved by the Board of Commissioners at the September 14, 2017 Regular Meeting of the Board.

Secretary, Brian Fendley

Appended to these Minutes:

- Agenda Notice
- Public Input Sign-up Sheet; and,
- Treasurer's Report prepared by Ward
- Attorney's Report and Memo's