

**TRINITY COUNTY FAIR ASSOCIATION
BOARD OF DIRECTORS' MEETING**

Trinity County Fair
Fair Boardroom – 6000 Hwy 3
Hayfork, CA 96041
Thursday, September 20, 2018
7pm – Open Session

Board of Directors

Dennis Rourke, President	Sharon Eggleston, Vice President
Wallace Brinkley, Director	Chuck Sauer, Director
Billie Miller, Nominating Chair	Carol Hickman, Director
Adam Dummer, Director	Dennis Anderson, Director
Adrien Keys, Director	

Mission Statement

To provide for the management of the Trinity County Fair and year-round use of the fairgrounds in the best interest of the people of Trinity County and its rural county values by partnering with county agencies and businesses, promoting agriculture and education, and maximizing available resources.

Note

Please be informed that any member of the public has a right and is invited to participate during this public meeting and may address the Board either during the “Public Comment” portion and/or prior to the discussion by the Fair Board of any item listed on the agenda.

AGENDA

The Board of Directors retains the discretion to adjourn to Closed Session at any time during this meeting to confer with and give direction to its negotiator(s).

1. CALL TO ORDER

Items listed on this agenda may be considered in any order at the discretion of the Chair. All items so listed may be considered for action. Any item not listed on the agenda will not be discussed or considered by the Board.

Called to order by Dennis Rourke at 7:02pm

2. ROLL CALL – DETERMINATION OF A QUORUM

a. APPROVE DIRECTOR ABSENCES AS EXCUSED/UNEXCUSED

Directors Rourke, Keys, Anderson, Eggleston, Miller, Dummer, Brinkley, Hickman and Sauer were all present. All Directors were present.

3. INTRODUCTION OF GUESTS / STAFF

Sandy Bechtold, Donna Grisham, Karen Leadbetter and Sue Erenberger (bookkeeper) were all present.

4. COMMENTS FROM ASSOCIATION MEMBERS AND/OR PUBLIC

No comments from association members or the public.

5. CONSENT AGENDA & MINUTES

a. APPROVE September 20, 2018 AGENDA and August 23, 2018 MEETING MINUTES

Director Brinkley moved to approve the September 20, 2018 agenda as well as the August 23, 2018 meeting minutes, seconded by Director Sauer and motion passed unanimously.

6. ADJOURNED FOR CLOSED SESSION – PRUSUANT TO GOVT. CODE 54957 PERSONNEL OR 54956.9 LITIGATION

No closed session necessary.

7. RECONVENE TO REGULAR MEETING SESSION/REPORT OUT

No closed session necessary.

8. APPROVE AUGUST 2018 FINANCIAL REPORTS

Director Anderson said that things look low for year to date but not too bad. Everything balances and looks good. Director Anderson motioned to approve the August 2018 financial reports, seconded by Director Hickman and motion passed unanimously.

9. INFORMATIONAL – VACATION/SICK LEAVE BALANCES REPORT FOR AUGUST 2018

No comments on vacation/sick leave balances.

10. CEO'S REPORT

Mike said the fair recently hosted a fire camp and he was able to negotiate a price of \$5,000 per day or \$30,000 per week and they stayed for a total of 1 week and 5 days. That is a total of \$55,000 for this camp. They have been extremely fast about processing the invoice and we hope to get paid quickly. We heard lots of great feedback from firefighters about how this was the best fire camp that they had ever been too. The Bigfoot BBQ was a big thing for them and some of them even made it to the dirt track races. Discussion ensued.

Mike mentioned that we just had the Bigfoot BBQ during fire camp and it was a fun event. We learned a lot as far as how to run things and who we can depend on when it comes to the event. This year, Bigfoot BBQ brought in a little over \$1,000 total but we look forward to a much better event next year. Discussion ensued. Director Brinkley asked how much more would we had made if the entire fairgrounds were open and rentable to the Forest Service for their camp? Mike explained not any. The timing and size of what they needed worked out perfectly and there was still plenty of room for Bigfoot BBQ. Discussion ensued.

Mike then went on to explain that we received notice to proceed on the Ansul system for the dining hall kitchen. Director Sauer asked if we were finally getting some contractors that might be interested in the job. Mike replied yes, we are finally getting some help. Discussion ensued.

Mike mentioned that he gave the board a copy of the financial review and that even though it is a done deal, he still wanted Directors to have a copy. The total cost for the review as a little over \$5,000.

Mike gave a final dollar amount of total sales for this year's junior livestock auction which was \$316,900.75.

Mike reminded the Board that his evaluation and new contract is due up in November. Director Rourke mentioned the idea of establishing an ad-hoc committee to create the evaluation form. He then said that he can either appoint directors to the committee or someone can make a motion. Discussion ensued. Director Rourke appointed Directors Hickman and Sauer to the committee and asked to have an agenda item for the October board meeting to discuss Mike's review.

11. STANDING COMMITTEES

- a. **EXECUTIVE COMMITTEE:** Dennis Rourke (Chairman), Sharon Eggleston, and Finance Committee Chair
Nothing to report.
- b. **FINANCE COMMITTEE:** Dennis Anderson (Chairman), Carol Hickman
Nothing to report.
- c. **NOMINATING COMMITTEE:** Billie Miller (Chairman), Chuck Sauer
Nothing to report.
- d. **JR. LIVESTOCK COMMITTEE:** Laura Taylor (Chairman), Wallace Brinkley
Director Brinkley said he talked with Laura Taylor recently. She does have some concerns and he told her she should come to the next board meeting. Mike said he would like to talk to her as well about some major issues the fair had this year.

12. AD HOC COMMITTEES

- a. **POLICY & BY-LAWS COMMITTEE:** Sharon Eggleston (Chairman), Adrien Keys
Nothing to report.

13. CORRESPONDENCE

- a. Dennis Anderson – letter
Director Anderson read his letter aloud to the board. Director Anderson said he and his wife have not been able to take a vacation for over 5 years and he feels that he was volunteering too much and now needs to lighten his load. He said he is looking forward to spending more time with family. Mike said Dennis will be missed and thanked him for everything. Jack said that he has been a huge help to the fair office and we all wanted to thank him.
- b. Rhonda Rothwell – letter
Director Anderson did mention that he tried to go back and apologize to her, but she was already gone for the day. Discussion ensued.

14. OLD BUSINESS

No old business.

15. NEW BUSINESS

- a. **APPROVAL OF NEW AGREEMENTS AND CONTRACTS**

EVENT RENTAL AGREEMENTS	VENDOR AGREEMENTS
RA18-30e Hayfork Chamber of Commerce COM VENDORS (BIGFOOT BBQ) BBCOM18-01 Kristie Adams BBCOM18-02 Ron Hanover for Sheriff BBCOM18-03 Trinity County SOJ Committee BBCOM18-04 Chi Crafts BBCOM18-05 Brandon Warta BBCOM18-06 Ernie’s True Value BBCOM18-07 ScramBallz BBCOM18-08 Summit Creek Ranch/Vineyards	CON VENDORS (BIGFOOT BBQ) BBCON18-01 Sierra Korn Enterprises BBCON18-02 Chell Bee Snack & Ice Cream BBCON18-03 Hard Wok Café ENTERTAINMENT AGREEMENTS (BIGFOOT BBQ) BBEN18-01 Jazztronauts BBEN18-02 Hippy Chuck & the Rusty Pipes BBEN18-03 Merit Parcel BBEN18-04 Steel Wool (Matt Seitzler)

Director Miller motioned to approve the new agreements and contracts, seconded by Director Brinkley and motion passed unanimously.

DIRECTORS’ REPORTS

Billie – nothing to report.

Adam – They finally fixed the pot holes on the 16 road.

Chuck – I thought the Bigfoot BBQ was a big success and a great time.

Carol – I didn’t get a chance to talk about the fair in last month’s meeting, but I thought it was a great time.

Sharon – Nothing to report.

Dennis R – I am sorry I missed last month’s meeting, but my wife and I needed to be in Redding.

Wallace – I have a question for the board. How would everyone feel about switching the meeting times to 6:30pm instead of 7pm? All Director’s agreed to try 6:30PM as the start time for the next meeting in October.

Dennis A – *Nothing to report.*

Adrien – *I wanted to say thank you for inviting me to be a judge for the Bigfoot BBQ. It was a great event and a lot of fun.*

16. ADJOURNED

Adjourned by Dennis Rourke at 7:48pm

Submitted By:

Mike Fillette, CEO

Dennis Rourke, TCFA President