

Berkeley County Health Department
122 Waverly Ct
Martinsburg, WV 25403-1214
304-263-5131



Morgan County Health Department
137 War Memorial Dr
Berkeley Springs, WV 25411-1743
304-258-1513

Berkeley-Morgan County Board of Health

122 Waverly Ct
Martinsburg, West Virginia 25403-1214
304-263-5131

AGENDA

Board of Health

Location: Zoom Meeting/Electronic

August 16, 2021

4:00pm

Call to Order/Opening Comments – Bill Kearns

Approval of Agenda

Appointment of FY 2022 Board of Health Chair
Appointment of FY 2022 Board of Health Vice-Chair
Appointment of FY 2022 Health Officer
**** Meeting now turned over to Board Chair****

Review/Acceptance of Minutes, June 2021

Public Comment:

Department Reports: AS AVAILABLE

- **Nursing/Harm Reduction Report – Angela Gray**
- **Environmental Report – Cara Harding**
- **Epidemiology – Robert Deener**
- **Health Promotion/Threat Prep Report – Jennifer Schetrompf**
- **Administration/Finance Report – Bill Kearns**
- **Health Officer Report – Dr. McLaughlin**

Unfinished Business: None

New Business:

-Adjourn

Join Zoom Meeting

<https://us02web.zoom.us/j/88699984090?pwd=K1I2aFVsQ1lWZjBUNFduWHNoNTkvZz09>

Meeting ID: 886 9998 4090

Passcode: 202788

+1 301 715 8592 US (Washington DC)

**Minutes of Berkeley-Morgan County Board of Health
June 14, 2021**

Attending Members: Mary Jane Rinard, Theresa McCabe, Lisa Poland, Craig Hatcher, Jane McCloud, Dave Hansen

Staff: Bill Kearns, April Dugan, Angela Gray, Jennifer Schetrompf, Robert Deener, Cara Harding

Guest: Jim Barnhart

Call to order at 4:00 p.m. made by Mary Jane Rinard

Approval of Agenda: **Theresa McCabe made a motion to approve the agenda as submitted.**

Seconded by Lisa Poland. All in Favor-Motion passed.

Minutes from Previous Board Meeting: **Craig Hatcher motion to approve minutes as revised. Seconded by Lisa Poland.**

All in Favor-Motion passed.

Public Comment: **None**

Departmental Reports:

Nursing Report/Harm Reduction-Angela Gray-Verbal Report

Environmental-Cara Harding-Verbal Report

Epidemiology-Robert Deener-Verbal Report

Threat Preparedness-Jennifer Schetrompf-Verbal Report

Administration/Financial-Bill Kearns-See Attached

Health Officer- Dr. Kevin McLaughlin-Verbal Report

Acceptance of Departmental Reports:

Motion to approve the written reports: **Jane McCloud made a motion to accept the departmental reports. Seconded by Dave Hansen. All in Favor-Motion passed.**

Executive Session-Personnel Dr. McLaughlin, Bill Kearns to attend. Mary Jane concluded Executive Session Please let the record reflect that their were no decisions or motions made during Executive Session.

Unfinished Business: **None**

Theresa McCabe made a motion to go into Executive Session for reason of Personnel. Seconded by Lisa Poland.

All in Favor-Motion passed.

New Business:

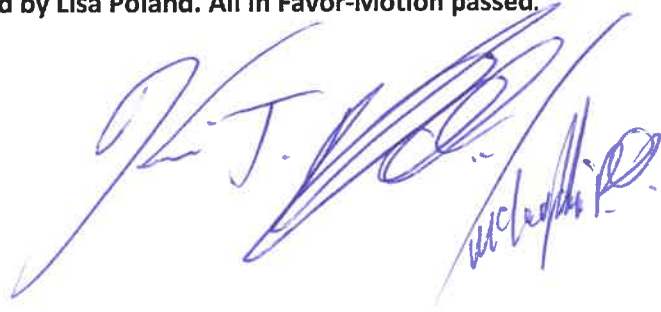
FY2022 Chain of Command-Jane McCloud made a motion to accept the FY 2022 Chain of Command. Seconded by Craig Hatcher. All in Favor-Motion passed.

FY 2022 Budget Presentation for Approval-Theresa McCabe made a motion to accept the FY 2022 Budget. Seconded by Lisa Poland to include a \$1000 for all permanent employees upon approval of WV Division of Personnel. Estimated August 1, 2021. All in Favor-Motion passed.

FY 2022 Program Plan Approval-Dave Hansen made a motion to accept the FY 2022 Program Plan Approval. Seconded by Jane McCloud. All in Favor-Motion passed

Dave Hasen made a motion to Adjourn. Seconded by Lisa Poland. All in Favor-Motion passed.

Next meeting will be held August 16th, 2021

Two handwritten signatures in blue ink. The first signature is large and stylized, appearing to read 'P. J. ...'. The second signature is smaller and more legible, appearing to read 'Michael R.'.