

Tenancy Approval Package

On our website under Tenant Forms, you will find the following forms that need to be printed out, then filled out and returned to our office, or information regarding the approval process:

Forms / Information you will find on line will be:

- 1. Instruction / Information sheet on approval process
- 2. Application for Tenancy into Creek Locks Mobile Home Park
- 3. Landlord Verification Form
- 4. Authorization to Release Information

Additional forms that may be required:

- 5. Co-signer Agreement
- 6. Application for Sub-Tenant into Creek Locks Mobile Home Park
- 7. Animal Addendum Application

Under the General Information & Forms on our website you will find:

- 8. Current Rules and Regulation of the Park
- 9. Sample Lease Agreement
- 10. Sample Waiver of Lease Agreement

Please note all these forms can be found on line, free of charge at our website at <u>www.creeklocksmhp.com</u>

Effective immediately any prospective tenant / sub-tenant or person residing in home that is 18 years or older, Creek Locks MHP will run a background check and credit report on, utilizing services provided by: AMERICAN APARTMENT OWNERS ASSOCATION, or similar service as chosen by Creek Locks Mobile Home Park, LLC.

There will be a \$20.00 per person application fee, that must be submitted along with application.

Each prospective tenant must provide full name, social security number, copy of drivers license and their own / unique email address.

Failure to provide complete information and application fee will result in the application not being processed.