

Board of Trustees
VILLAGE OF MILLERTON
Regular Meeting
December 16, 2019

A regular meeting of the Village of Millerton Board of Trustees was held on Monday, December 16th, 2019. It was called to order at 7:00 PM at the Millerton Library Annex, 28 Century Blvd., Millerton, NY 12546 with Mayor Debra Middlebrook presiding. Trustees present: Jennifer Najdek, Alicia Sartori, Matthew Hartzog and Joshua Schultz. Also, present Clerk Kelly Kilmer, Treasurer Stephany Eisermann, Jimmy Milton, Tom Parrett, Eliot Ramos, and Nuno Ramos. (Sign in sheet attached).

Retirement

Mayor Middlebrook started out the meeting by announcing the retirement of 13-year employee James (Jimmy) Milton. She thanked Jimmy for his many years of service the Village of Millerton. The board gave much appreciation to all his hard work and dedication throughout his years.

Recycling Presentation

Tom Parrett presented a overview for a new recycling pilot project within the Village. Townscape of Millerton and North East would oversee this project and maintain all containers places within the Village. Mr. Parrett's presentation included pictures of possible containers that would be places and how they would work towards total community recycling. Bins will be purchased by Townscape at approximate cost of \$1500 per double bin. The collection of these bins would be done twice – weekly by Welsh. These recycling bins would be for Bottles and Cans only at this time. Eventually other materials as the need arises. Mr. Parrett would like the board to look over the material that he has handed out and talk with each other about the presentation given. He will come to the next board meeting on January 21st, 2020 and have a final bin to show the board and ask for approval to start this pilot project within the Village.

Department

- **Highway** – Cole has been completing some Webinars, one that had to do with cleaning up streams in the Village. He mentioned a program to do clean them up and the board is happy about this but would like some more information. Cole will get more details on this project. Cole would like to thank Jimmy Milton for his time and would like to have Jimmy to continue come in for storms till another employee is hired for the open position. Cole will also reach out to the Town of North East supervisor, Bob Stevens and ask for help if needed. Clerk Kilmer will call NY State Retirement regarding how Mr. Milton can continue as a Per Diem with his retirement. *Motion* was made by Deputy Mayor Najdek to allow Jimmy Milton to continue with the Village of Millerton for plowing/storm clean up as a Per Diem (contingent on NY State Retirement requirements), seconded by Trustee Sartori, all five (5) members in attendance approved and motion passed.
- **Police** - Sergeant Veeder had to leave before his monthly report was able to be given. The report is attached to these minutes.

Vouchers

Motion was made by Trustee Schultz to allow payment of **Vouchers #2019216-#2019244** in the amount of **General \$ 16,432.72 – Water \$ 7,565.92 Total \$ 23,998.64**, seconded by *Motion* was made by Trustee Hartzog to accept and pay **Voucher #2019215** in the amount of **\$700**, seconded by Trustee Sartori, all four (4) members in attendance approved and motion passed.

Committee Reports

No committee reports for any members of the board this month.

Treasurer Report

Treasurer Eisermann handed out monthly treasurer report (attached to minutes). She explained that the accountant would be coming Wednesday to help with some adjustments and a plan moving forward. AUD was filed on 12/05/2019 and copy of this report was given to the board. Holiday lunch will be held on 12/23/2019 at the Millerton Inn for all employees and board members that can attend. Treasurer Eisermann also informed the board that she received an email from Salisbury Bank that as of January 2020 their software that we currently use would no longer support Windows 7 and we would need to update to Windows 10 to continue using the bank software. She reached out to our IT contractors and received a price to update the two (2) office computers and office server. Labor and licenses for this new update would cost \$ 1,768.70. The board is asking Treasurer Eisermann to look into a few other options before making a decision on this upgrade.

Clerk Report

Motion was made by Deputy Mayor Najdek to allow Mayor Middlebrook to sign the 2019-2020 Dutchess County Shared Services Contract, seconded by Trustee Schultz, all five (5) members in attendance approved and motion passed.

Clerk Kilmer and Treasurer Eisermann will pull all the invoices for the engineering firm CPL for the current CDBG 2018 ADA grant to find inform the board on what has been currently paid out. Mayor Middlebrook will also have a conversation with the engineer working on this project with us, Ray Jurkowski.

Mayor

Mayor Middlebrook has asked that all committees have status updates on all the projects that they are working on for the January 2020 meeting. The Mayor informed the board that this Wednesday (12/18/2019) the CFA awards will be announced on the state website and we have an application in for the Eddie Collins Revitalization Project in the amount of \$600,000.

Adjourn

Motion made by Deputy Mayor Najdek to adjourn at 7:55 PM, seconded by Trustee Schultz, all five (5) members in attendance approved and motion passed.

Respectfully Submitted,

Kelly Kilmer
Village Clerk

Approved: 02/03/2020