**BLUE RIDGE FIRE DISTRICT**

**NOTICE OF PUBLIC MEETING**

September 23rd, 2017 @ 11:00 AM at Fire District Headquarters

**The Blue Ridge Fire District Board will meet in a PUBLIC MEETING on Saturday September 23rd, 2017 at 11:00 A.M. The Meeting will be held at the** Fire District Headquarters, 5023 Enchanted Lane, Happy Jack Arizona. **Board members or other participants may attend by telephonic means.**

**The following topics and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action. Items will be considered in the order listed unless otherwise changed by the Board Chairman.**

**Sessions are open to the public. Pursuant to the Americans with Disabilities Act accommodations will be made available upon prior request to the Clerk of the Blue Ridge Fire District Board of Directors.**

**As indicated in the Agenda, pursuant to A.R.S. § 38-431.03(A) (1). The Blue Ridge Fire District Board may vote to go into executive session, which will not be open to the public, to discuss certain matters.**

**AGENDA**

**Meeting will be recorded unless otherwise noted**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL OF BOARD MEMBERS**
4. **REVIEW AND ADDOPTION OF AGENDA**
5. **APPROVAL OF MINUTES**
	1. Discussion and possible action to approve Minutes from the Public Board Meeting held Friday, August 18th, 2017.
6. **ANNOUNCEMENTS**
* Next Board Meeting will be held **Friday, October 20, 2017**.
1. **REPORTS AND CORRESPONDANCE** (Oral reports of the following committees and discussion therein.)
	1. Board Chairperson’s Report – Ms. Seward
	2. Fire Chief’s Report – Chief Paine (or designee in his absence)
		1. Personnel
		2. Apparatus
		3. Call Volume
		4. Training
	3. Wage and Benefits Committee Report – Ms. Perelli

See the attached Minutes from the Committee Meeting for a list of recommendations made by the Committee.

1. **OLD BUSINESS**
	1. Update regarding the status of the Audit performed by Saunders Ltd., Fire District Auditor of record August 29th and 30th. – Chief Paine to provide update.
	2. Discussion and status update on the request to have CopperPoint Mutual audit BRFD processes and procedures for the employee workers compensation insurance. - Chief Paine to provide update.
	3. Discussion and update on discontinuing remote access to BRFD Accounting systems. – Chief Pain to provide status.
2. **NEW BUSINESS**
	1. Discussion and possible action to review and approve the District Financial Report for August 2017.
	2. Discussion and possible action to approve moving funds from the Coconino County Treasurers Cash Reserve to cover operating expenses for the month of October.
	3. Presentation by Chief Paine on the history or the Alternate Pension and Benefit Plan (457b retirement plan).
	4. Discussion and possible action to fund the payment of an amount equal to the Insurance Premium Sur-tax (believed to be $7,300.00) to the Blue Ridge Fire District Alternative Pension and Benefit Plan. These funds to be distributed to Volunteer members as annual contributions to their volunteer pension accounts based on service during the 2015-16 FY. This is a recommendation from the Wage and Benefits Committee.
	5. Discussion and possible action regarding the recommendations by the Wage and Benefit Committee. These recommendations are listed on the Minutes from the Committee Meeting held September 12, 2017, which are attached to this Agenda.
3. **CALL TO THE PUBLIC**

***The public is invited to speak on any area of concern. The Board of the Blue Ridge Fire District cannot discuss or act on items presented during the Public participation portion of the agenda pursuant to A.R.S. § 38-431.01(H). Individual Board members may ask questions of the public, but are prohibited from discussing or considering the item(s) among themselves until the items(s) are officially placed on an agenda for a future meeting. Individuals are limited to a five (5) minute presentation.***

***PLEASE INDICATE YOU’RE WISH TO SPEAK ON THE SIGN IN SHEET PROVIDED***

1. **AGENDA ITEMS FOR NEXT BOARD MEETING**
2. **ADJOURNMENT**

***COPIES OF THE AGENDA ARE AVAILABLE IN THE AGENDA BOX LOCATED ON THE SOUTHEAST CORNER OF THE BLUE RIDGE FIRE STATION***