

TOWN OF MAPLE CREEK
April 13, 2020
Town Board Meeting Minutes

Call to order and Pledge of Allegiance

Chairman Korth called the April 13, 2020 Maple Creek Town Board meeting to order at 6:35 pm. and led the Pledge of Allegiance.

Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)

The agenda for these minutes was posted at the three Town posting boards on Saturday, April 10, 2020.

Elected Officers present: Dalton Korth, Mike Bruette, Jim Young, and Tory Much.

Appointed Officer present: Lynette Gitter

Others present: None

Approval of March 9th monthly and March 23rd special town board meeting minutes

Young made a motion, seconded by Bruette, to approve the March 9, 2020 and March 23, 2020 Town Board meeting minutes. All Ayes. MOTION CARRIED.

Treasurer's Monthly Report; 2020 1st qtr. Reconciliation

A. Monthly Report

The balances for all accounts as of March 31, 2020, are as follows: Checking - \$3,451.65;

Investment Savings - \$302,619.21; and Town CD's - \$ 128,952.33. Total town funds--\$435,023.19. Stands as read subject to an audit with the clerk.

CD's will be coming due next month.

B. 2020 1st Qtr. Reconciliation

The clerk/treasurer reconciliation report was submitted to the board and reviewed. Larry Katerzynski creates this report with software that was purchased by him. Clerk Gitter questioned whether we should proceed with this same report, and, if so, then we would need to purchase the software. The clerk will check on this.

Outagamie County Sheriff's officer report (if in attendance)

No officer was in attendance, but Chairman Korth reported on neighborhood boys running around at 4 a.m. and running through the ditches. It was reported to the County Sheriff and they came out to the Town and did a follow up.

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

None

Specific matters for discussion and possible action:

A. Hire seasonal workers for cemetery and set wages

Korth made a motion, seconded by Young, to hire the cemetery seasonal workers; Steven Knapp, John Knapp, Regina Woroniecki-Ziepk, Sierra Knapp, Kiera Woroniecki-Ziepk. All Ayes. MOTION CARRIED.

Korth made a motion, seconded by Young, to set the wages for the head groundskeeper, Steven Knapp, at \$15 per hour and all other workers at \$12 per hour. All Ayes. MOTION CARRIED.

B. Annual Meeting-Open on Tuesday, April 21st at 6:30 p.m., adjourn to May 21st at 6:30 p.m.

Just a reminder that Chairman Korth, Supervisor Young and Clerk Gitter will meet on April 21st to open and adjourn the annual meeting to May 21st.

C. Board of Review-May 21st 4-6pm-Correspondence from Assessor

Reviewed an email sent to the clerk from Associated Appraisal about the upcoming open book and Board of Review meetings and the processing of each due to the Safer at Home order. The Open Book will be by phone appointment, only. The BOR will take place on May 21st as scheduled with social distancing procedures in place.

D. April 20th County Unit WTA meeting-tentative

This meeting may be canceled.

E. Additional poll worker wages for April 7

The poll workers, as part of their wages, are to receive a lunch provided by the Town. The workers provided their own lunch for the April 7th election. The clerk recommends that each worker will receive an additional \$12 in wages for working that day to replace the meal that they didn't receive. Young made a motion, seconded by Bruette, to give the April 7th Election workers an additional one-time wage of \$12 each. All Ayes. MOTION CARRIED.

F. Roads:

1. Hintz Road Bids

Chairman Korth contacted the Outagamie County Highway Department regarding a proposal for the Hintz Road construction. They gave him an estimate of \$103,599 which does not include the gravel which the Chairman estimates will come in around \$20,000. After some discussion, Young made a motion, seconded by Bruette, to hire the Outagamie County Highway Department to reconstruct Hintz Road from Fuerst Road to the East for an estimate of \$103,599 with an estimate of \$20,000 for a gravel base, time and materials. All Ayes. MOTION CARRIED.

2. Schweitzer Road guardrail & bridge sign update

Chairman Korth stated these are not done.

3. 25mph signs on Church Street in Sugar Bush

Supervisor Young stated that the 25 mile-per-hour sign was never replaced on Church Street by the church after road work was done. After some discussion, Young made a motion, seconded by Bruette, to place a 25 mile-per-hour road sign on the Maple Creek side of Church Street in Sugar Bush. All Ayes. MOTION CARRIED.

4. PLSS corners

No PLSS corners will be disturbed with the proposed construction on Hintz Road.

G. Town Hall maintenance update

Supervisor Young replaced the light fixtures above the stage with help from Paul Gitter. This was done the Saturday before the Election due to the lights burning out, and replacement had been previously discussed.

H. Suspension of DNR burning permits until further notice

The DNR has suspended issuing burning permits in DNR controlled areas within Wisconsin. Chairman Korth will continue to issue for Maple Creek on a day to day basis.

8) Report of officers:

- **Clerk**—April 7th & April 13th Election update; Recycling dates incorrect in Newsletter
- **Raft**—one issued to Jason Hintzke
- **Plan Commission**—no activity
- **Constable**—one dog call submitted with 3 days care.
- **Building Inspector**—one permit issued to Dalton Korth for a pole barn.
- **Cemetery Commission**—the spring meeting was canceled due to Covid 19.

Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.

None

Complaints and/or Correspondence/No action taken

- **Garbage/Recycling Collection Notice**—Outagamie County's responsibility under the Municipal Scope of Services Agreement with all 32 municipalities is to provide curbside recycling collection only for those municipalities that are currently being serviced by the County's contract with Orion Waste Solutions. No interruption with these services is anticipated. Also, there will be no interruption of garbage collection service as it is exempt under the "safer at home" order.

Review and payment of vouchers

Vouchers for checks numbering 11325 to 11344 were submitted for review and payment. An additional payment will be made by direct debit from checking for the April 2020 IRS withholding tax.

Future Agenda Items: Discussion/Action?

- Posting Boards
- Annual Meeting lunch
- Road Frontage ordinance
- Town Hall maintenance

Adjournment/Calendar: May 11th Town Board meeting 6:30 p.m.; May 21st Board of Review 4-6 p.m.; May 21st Annual Town Elector Meeting-Town Hall 6:30 pm.

Young made a motion, seconded by Korth, to adjourn at 7:40 p.m. All Ayes. MOTION CARRIED.

These minutes were taken at a meeting of the Town of Maple Creek Board held on the 13th day of April 2020, and were entered in this record book by:

_____, Clerk,

and were approved this 11th day of May 2020 by:

_____, Chairman Korth

_____, Supervisor Bruette

_____, Supervisor Young