GARNETT PUBLIC LIBRARY

BOARD MEETING

Monday, July 10, 2023

Present: Karen Katzer, Linda Huettenmueller, Mayor Jason Sheahan, Sandra Moffatt, Cass Smitheran, Mike Hermann, Rachel Dougherty, Sharon Yost, Librarian Andrea Sobba

1. SECRETARY’S REPORT: Motion was made and seconded to approve the minutes (Sheahan/Dougherty) Minutes were approved.
2. TREASURER’S REPORT:
	1. We are at approximately 50% of the budget spent. The Property and Liability Insurance line item is paid one time per year, so was done in March.
	2. List of bills was on 2nd page. Nothing to note.
	3. 3rd page lists petty cash income.
	4. $32.50 was brought in as credit card income.
	5. Page listing the checks to be issued and the income includes expenses for the Powell Observatory, the bus and drivers, and also what Andrea paid with her credit card for the donations that were given for the Powell Observatory. We got the SEK check today. The Summer Reading Program is going well. Roomdad Productions is for the presenter coming on Friday. All ages are welcome.
	6. Gift and Memorial Fund sheet shows again what was on previous pages.
	7. SEK & State Aid page shows the 3rd quarter allocation that we just received. Rachel said the bank statements balanced. She did open a $10,000 CD and was told that since we are public funds, they don’t have a 7-month option for a CD but they gave us 6 months with the special rate of 4%. It will come due in December. The CD we already have is for around $18,000.00 and will come due on August 16. Any one of the three Board members who can sign checks are able to cash that out and put into a new CD. (President, Treasurer, Secretary). We may do another 2 CDs and stagger them with this June one so one will come due every three months. That’s when we would have 10 days to decide if we need to change the CD or cash it out. It was discussed that we could keep asking the local banks for their rates when they come due to see where to put the money. The one we did this month is at GSSB and they will give a rate of 2.5% if we need to take a loan against the CD. We will discuss what to do with the August CD at the next meeting.
3. APPROVAL OF BILLS – a motion was made and seconded to approve payment of the bills (Sheahan/Smitheran). Motion carried.
4. No citizens were in attendance.
5. LIBRARIAN’S REPORT: June was down from last year, people are not reading as much. Storytime was up because she went to the Farmer’s Market to read. Family program was the trip to Powell Observatory. Patron usage is up. Storywalk has a kiosk damaged by smoke bombs.
6. WALKER ART COMMITTEE REPORT: There were no minutes.
7. C. Ice Cream Social made about $400.00.

B. Phares and Askins Beller Memorials – the mural is done, pictures are here to put above the audio shelving but not hung yet.

The FOL will be hosting the eRecycling in August, for people to bring in their old computers, phones, etc. Saturday, August 19 and 26 from approximately 10:00 to 2:00 and the 22nd and 24th in the evening. Items can be brought to the Archer Room. There will be minimal charges for some items such as the large CRT monitors and external hard drives. No appliances will be accepted.

1. OLD BUSINESS
	1. 2024 Budget – There was extensive discussion about the various options for our salary increases. We do have 100% control of our budget. If there is a mil levy increase, that is worth $32,000 per mil levy. The city is planning on a 3% COLA (cost of living) increase with a possible 4% merit increase. After discussion, a motion was made and seconded (Yost/Hermann) that we submit our budget with the 3% COLA, up to 4% merit increase in salaries. Motion carried with one vote opposed. We will continue discussing fundraisers and see how this first year goes to possibly increase that by more next year. Maybe we can give a one-time bonus within this year.
	2. SEED grant – we got the tables today and are waiting on the 2nd half of the grant. Julie Turnipseed oversees this grant and is retiring, so it’s unknown who will take that over.
	3. Stained Glass Window is in the Art Storage Room and should be completed by the next meeting.
	4. EVERGY grant is moving along with the STEM and STEAM programs.
	5. SEK Facilities Grant – we will talk about this more at the next meeting and we should come up with a project, maybe include something on the goals sheet. Andrea is working on weeding out the non-fiction section and the staff would like to have a meeting room pod where a small group of people could meet to afford more privacy. The flooding seems to have been repaired, mainly debris is the cause of any issues now.

The meeting ended with the feeling that it’s hard to understand why we should have to raise funds since no one has to pay to use the library and our employees do a lot for kids, parents, and the elderly.

A motion was made and seconded to adjourn (Katzer/Yost). Meeting was adjourned at 7:02.

Submitted by Linda Huettenmueller, Secretary