

# Approved Minutes

EVERETT TOWNSHIP  
BOARD MEETING  
November 20, 2018

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:07 pm
2. **Roll call:** All Board Members present. Also in attendance – Jeffrey Craigmyle, Transfer Station; Julie Burrell, The Right Place/Economic Development; Nikki Loomis, Newaygo County Sheriff's Department
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Chaffee with support by Clerk Chaffee to approve the agenda as presented. Ayes all. Motion passed.
5. **Approval of Board Minutes of October 16, 2018 -** Motion by Trustee Chaffee with support by Trustee Long (with correction of typo to the time called to order). Ayes all. Motion Passed.
6. **Public Comment** (limit to 3 minutes each regarding agenda items): Deputy Nikki Loomis introduced herself.
7. **Julie Burrell from the Right Place/Economic Development:** Julie Burrell introduced herself and spoke about how important Economic Development is. She said that PA198 (available to read on the State's Website) discusses tax abatements given at the township level, an Industrial Development District must be established either 6 months prior to or after an abatement is approved, and an abatement can be **up to 50%** of the tax increase for **up to 12 years**. In response to a query by Trustee Chaffee, Ms. Burrell will check with Harbison Walker to find out why the addition that the last abatement was approved for has not been constructed.
8. **Bills & Financials:**
  - A. **Treasurer's Financial Report:** \$279,451.21 total in the general checking account and \$33,019.69 in the tax account for a total in Bank Accounts of \$312,471.21 as of 10/31/18. The Treasurer balances perfectly with the bank statement balance.
  - B. **Clerk Presents Township Bills:** Amount \$26,686.33 total payments. Check numbers presented E306 – E311 & cks# 11016 – 11049. Trustee Chaffee made the motion to pay the Township's bills as presented, supported by Supervisor Maike. Ayes all, motion passed. There was a short discussion regarding the AT&T bill. We will attempt once again to contact AT&T to ask them to reduce the bill back to a more reasonable amount.
  - C. **Budget Review:** Reports distributed and reviewed. 67% of the fiscal year has passed. The clerk asked the Board to approve Budget Resolution 2018-20 which will bring some line items back to an appropriate percentage. Motion by Trustee Chaffee, support by Trustee Long: Roll Call Vote – Ayes all. So moved. There was a short discussion about adding recoupment of attorney fees to our Zoning Ordinance where it may be appropriate.
8. **Unfinished Business:**
  - A. **Web Site Update** – The new Zoning Ordinance is on and Jim should have the site up soon.
9. **New Business:**
  - A. **Adoption of Poverty Guidelines for BOR -** The BOR is scheduled to meet on 12/11 @ 3:30 pm. Trustee Chaffee made a motion to adopt the Guidelines as printed by the Federal Government for 2018. Support was offered by Clerk Chaffee. Ayes all. Motion passed.
  - B. **Snowplowing** – Trustee Chaffee made a motion to keep our current provider at last year's rate. Support by Trustee Long. Ayes all. Motion passed.

**C. Picnic Table** – The picnic table is deteriorating. Supervisor Maike will check on the price of a gazebo that is for sale on the Old State Road on the way to Big Rapids. Tabled

**D. City of White Cloud is beginning work on their Master Plan** – Information Only.

**10. Officer's Reports**

**a. Zoning Official/Planning Co/ZBA** – Working on an amendment to the Zoning Ordinance which should be complete in about 6 months. Chair Maike is looking into training.

**b. County Commissioner** – absent.

**c. Transfer Station** – Attendant Craigmyle reported that all of the clean-up dumpsters are gone. He and Jim will load the large items left into dumpsters. It was decided that the Transfer Station will not be open on Wednesdays for this year after the end of November.

**d. Supervisor** – Supervisor Maike distributed copies of the Newsletter.

**e. Clerk** – none

**f. Treasurer** – none

**g. Trustees** – Trustee Long reported on happenings at the Fire Board meetings

**11. Public Comment:** none

**12. Adjournment:** at 2:25 pm.

The next meeting will be December 18 at 1 pm.

Respectfully submitted by Clerk Pam Chaffee