



## **BLUE RIDGE FIRE DISTRICT**

**5023 Enchanted Lane  
Happy Jack, AZ 86024**

Public Safety Personnel Retirement System  
Local Board  
5023 Enchanted Lane  
Happy Jack, Arizona 86024  
928-477-2751  
[www.brfdaz.org](http://www.brfdaz.org)

### **OCTOBER 18, 2019 MEETING MINUTES**

PSPRS Local Board meeting was called to order at 8:31 AM

Pledge of Allegiance was said by all present

Verbal Roll Call of Board Members Present and Quorum Met

Cindy Perelli

Linda Blosser

Tammy Rosenhagen (by open conference call)

Brandon Sewell

Ryan MacNeal

Adoption of the Meeting Agenda

Motion made by Linda Blosser

Motion 2nd by Brandon Sewell

Motion Passed

Approval of Previous Meeting Minutes from March 6, 2019

Motion made by Ryan MacNeal

Motion 2nd by Linda Blosser

Motion Passed

Chairperson Perelli's Report (Information Only)

1. As of April 3, 2019 House Bill 2097 was signed and became effective on July 22, 2019, which is now A.R.S. 38-863.01 Pension Funding Polices; Employers. The full text of the statute can be found on the BRFD website.

No action is needed from the PSPRS Local Board at this time.

2. Chairperson Perelli asked the board members to make sure to submit any and all agenda items on a timely manner and when the completed agenda is sent to simply acknowledge you are in receipt. Once the agenda has been posted within the Arizona Open Meeting Law timeframe it cannot be pulled or changed.

Old Business:

1. Ryan MacNeal was given his Oath of Office for another 2 years. CONGRATULATIONS Ryan.
2. Mock Claim for training purposes—Tabled.
3. Review of Annual Actuary had been completed earlier in the year.
4. Exposure Documentation Procedure was discussed in depth. Tammy Rosenhagen submitted a “draft” Exposure Report for review. It was determined a similar Exposure Report is being utilized by the BRFD. Discussion also covered; more training was needed to ensure ALL FIRE PERSONNEL are documenting ALL WORK-RELATED EXPOSURES.

New Business:

1. The Annual PSPRS training is scheduled for Wednesday, January 22, 2020 in Phoenix. Board Members interested in attending are Cindy Perelli, Linda Blosser, Tammy Rosenhagen, Brandon Sewell and Ryan MacNeal. A QURUM NOTICE will be posted in accordance with the Arizona Open Meeting Law requirements for those board members who may be traveling together to the training.
2. The Board Members reviewed the different types of DISABILITY CLAIMS (information from the PSPRS Website). Non-Routine Claims, Routine Claims.
3. See above
4. See above
5. The Board Members reviewed Board Requirements and Board Responsibilities for when a claim is submitted.
6. See above
7. It has been determined a Work Session is needed with the BRFD Chief to set policy regarding Exposure Documentation, HR Determinations for Medical Claims due to the BRFD is a very small fire district the Chief is the HR Department. The Work Session has been scheduled for November 15, 2019 at 1:00 PM at the BRFD Station. An Agenda will be posted in accordance with the Arizona Open Meeting Law requirements.

Tammy Rosenhagen left the meeting at 9:59 AM.

Call to the Public was made by Chairperson Perelli at 10:31 AM.

Fire person OLIVIA HANSON-LEON requested to speak to the Board members. Olivia explained on May 16, 2019 she sustained an On-Duty injury to her knee. At this time all necessary documentation has been completed and she is on Light Duty at the BRFD. This was for information only.

Chairperson Perelli adjourned the meeting at 10:41 AM.

Respectfully submitted by Secretary, Linda Blosser, October 21, 2019