

G-1

Minutes of the Regular Board Meeting  
Of the Board of Directors  
Apple Valley Heights County Water District

Tuesday, October 9, 2018

The Board of Directors of Apple Valley Heights County Water District met in regular session and held the regular meeting at 6:00 P.M. at the regular meeting place, 9429 Cerra Vista, Apple Valley, California. The meeting was called to order at 6:00 P.M. BOD President Hunter led the Pledge of Allegiance.

**ROLL CALL:**

Directors Present: Hunter, Duwel, Kaminsky and Roberson.

Absent: Woody.

Also Present: General Manager Smith

Public Present: None.

Public Comment: None

**MOTIONS:**

By Director Kaminsky to approve the BOD Meeting Minutes from September 11, 2018; second by Director Roberson. Yes: Hunter, Duwel, Kaminsky, Roberson. No: None. Abstain: None. Absent: Woody.

By Director Duwel to approve the Accounts Payable; second by Director Kaminsky. Yes: Duwel, Kaminsky, Roberson. No: None. Abstain: Hunter. Absent: Woody.

**GENERAL MANAGER REPORT:**

1. October 2018 – The GM briefed the BOD that all water samples collected came back absent. The GM briefed the BOD that staff has acquired a “hotspot” for internet connectivity when main internet service fails; this “hotspot” is through AT&T and will show up on the monthly AT&T bill. The GM also briefed the BOD that staff will keep both AT&T and Frontier internet service, for now, until staff determines which is a better and/or more reliable service for internet needs. The GM briefed the BOD that he is working to coordinate with the SCADA technician to address some of the communication issues staff is experiencing with SCADA. The GM briefed the BOD that a service technician came to the district office and was able to address some of the computer communication issues, as well as some needed back-up storage issues.
2. Efficiency Report – The GM briefed the BOD that the system efficiency is current at approximately 90%; the GM will continue to monitor the system in an effort to determine causes for less than 100% efficiency. President Hunter asked the GM how Well # 3 was working and the GM informed the BOD that there were not any current issues with the performance of Well # 3.
3. Customer Survey Status – The GM briefed the BOD that, as of the time of the meeting, staff have received back 28 survey forms; 20 of the 28 request online payment capabilities and 8 state they are not interested.

**GRANT FUNDING UPDATE & PROGRESS/DISCUSSION/ACTION ITEMS:**

1. Meeting Agenda – NV5/CRWA, Progress Meeting (Teleconference) 8/2/18 – The GM briefed the BOD that while a new meeting has not taken place since August, a meeting is scheduled with NV5, CRWA and GSW on 10/15/18. The GM informed the BOD that one or two members of the BOD would be welcome to attend the meeting if they are interested, but no more than 2.

**DISCUSSION/INFORMATION:**

- 1. September 2018 Delinquency. (Verbal) – The GM briefed the BOD that 15 tag notices were mailed and no services were turned off.
- 2. Profit/Loss – September 2018. President Hunter asked if any Directors had questions; None.
- 3. Revenue Report – September 2018. President Hunter asked if any Directors had questions; None. The GM briefed the BOD that the reason the Grant Checking account is less than \$10,000 is because the aerial surveys needed to be adjusted, requiring payment, and Frontier mapping needed to be paid; AVHCWD paid those invoices before they have been reimbursed from the state of CA.

**CONSENT LIST:**

- 1. Approve September 11, 2018 Regular Meeting Minutes.
- 2. Approve Accounts Payable/Pay Warrants (Bills to be paid).

By Director Kaminsky to approve the BOD Meeting Minutes from September 11, 2018; second by Director Roberson. Yes: Hunter, Duwel, Kaminsky, Roberson. No: None. Abstain: None. Absent: Woody.

By Director Duwel to approve the Accounts Payable; second by Director Kaminsky. Yes: Duwel, Kaminsky, Roberson. No: None. Abstain: Hunter. Absent: Woody.

**DISCUSSION/ACTION ITEMS:**

- 1. Permanent Water Rights Purchase Opportunity: 42 AF – Status Update. By Director Duwel to discontinue pursuing the purchase of the 42 AF of permanent water rights; second by Director Kaminsky. Yes: Hunter, Duwel, Kaminsky, Roberson. No: None. Abstain: None. Absent: Woody.

**CLOSED SESSION:**

None.

**DIRECTORS COMMENTS:**

None.

**ADJOURNMENT MOTION:**

On motion of Director Roberson that there being no further business to discuss, the regular meeting be adjourned, second by Director Roberson, and carried. Meeting adjourned at 1815 hours. Yes: Hunter, Duwel, Kaminsky, Roberson. No: None. Abstain: None. Absent: Woody.

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Matthew K. Patterson, Administrative Secretary-Treasurer

APPROVED:

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Larry Hunter, President  
Board of Directors