

**Hay Lakes ECS Meeting**  
October 18, 2017

**1. Call to order**

Call to order by president, Jenny deJong at 7:02 pm

**2. Attendance**

Martha Wrubleski (teacher), Jenny deJong (president), Melanie Wiley (coordinator), Amanda Derksen (vice president), Tamara Morris (treasurer), Avey Christiansen (secretary), Colleen Kerr (bookkeeper), Stacie Arellano, Jolene Wenzel, Dena Weiss, Jaimie Zietarsky, Dinorah Eelhart, Liliia Tsiurpita, Iurii Tsiurpita

**3. Adopt Agenda**

Stacie Arellano made a motion to adopt the agenda as presented. Seconded by Tamara Morris. All in favour. Motion carried.

**4. Minutes of August 30, 2017**

Jaimie Zietarsky made a motion to accept the minutes from the August 30, 2017 meeting as circulated. Seconded by Stacie Arellano. All in favour. Motion carried.

**5. Treasurer's Report – Tamara Morris**

Financial report

Chequing account has a balance of \$14,159.59

Savings account has a balance of \$33,131.46

Government of Alberta recently deposited \$16,294.66 into the chequing account.

Stacie Arellano made a motion to accept the treasurer's report as presented. Seconded by Jolene Wenzel. All in favour. Motion carried.

**6. Co-ordinator's Report – Melanie Wiley**

Melanie Wiley didn't have anything to report.

**7. LAC Report – Stacie Arellano**

- A Parent of the Day schedule has been made until the end of January.
- After the budget is approved tonight, the LAC team will complete the schedule for the rest of the year.
- Stacie Arellano sent around a sign sheet for snacks for the Halloween & Christmas Parties. She is asking for 5 volunteers to bring meat/cheese, fruit, veggie, treat & drink to each of the parties. There are no dietary restrictions in the ECS class this year, however the class will still be peanut-free for the sake of other children in the school.

**8. Teacher's Report – Martha Wrubleski**

- Report cards for the school will be out November 1st or 2nd. Kindergarten's report cards will be sent home on November 6th & 7th. Parent/Teacher interviews will be on the 7th of November. Mrs. Wrubleski is happy to discuss the progress of your child at any time. However, if you would like to book an interview she will.
- The field trip to the John Janzen Nature Centre will be on Wednesday, November 8, 2017. It will be mostly outside, so make sure to dress the children appropriately.
- Animal fun is coming to kindergarten (Candra Sexton – physical literacy - knowing our body and how to move it). She comes for 5 or 6 weeks; each class will get her once a week.

- Halloween - School wide pumpkin carving in the morning. The Halloween parade is at 12:45 pm on October 31. Parents and siblings are welcome to come to the parade. ECS Class party is for ECS students and parents only.
- The Christmas concert is scheduled for December 21, 2017. The kindergarten class performs and then has a movie night/party in the kindergarten room while parents watch the rest of the concert.

## **9. Old Business**

None

## **10. New Business**

### **a. Budget discussion**

- Colleen Kerr presented the budget and informed us that we would be able to keep the classes split for up to 5 months, based on the number of students enrolled. Amanda Derksen made a motion to approve the budget as presented with classes split for 5 months and combined for 5 months. Seconded by Jennifer deJong. All in favour. Motion carried.
- The budget assumes we will have \$1500 raised from fundraising.

### **b. Fundraising**

- Amanda Derksen stated that she will do the poinsettia and meat fundraisers at the same time. She will send the fundraiser forms out next week. They will be due back 14/15 of November.
- Jennifer deJong has a heated shop and offered its use for poinsettia pick-up. Colleen will look into the possibility of accepting e-transfers for fundraising payments. Please make sure you leave Mrs. W. a note in the communication journal letting her know you have returned your fundraising forms and cheques/money.
- Payment. Cheques can be made out to Hay Lakes ECS. Please do not send cash to school with a student. If you wish to send cash, a parent must hand deliver it to Mrs. W.

## **11. School Council Meeting**

- Stacie Arellano motioned to have the agenda amended to add in the school council meeting minutes. Seconded by Tamara Morris. All in favour. Motion Carried.
- School council meeting (Stacie) - visitor passes are in the office. Please grab a visitor pass ANY time you enter the school, even if it's only for a few minutes. Parents of the Day will need a visitor pass to be in the school. There's coed volleyball parents are welcome to attend. It's \$5 on Sunday nights.

**12. Date of next meeting** - December 6th, at 7:00 pm

**13. Adjournment - 7:46 pm**