

Arrowbear Park County Water District

REGULAR MEETING OF THE BOARD OF DIRECTORS

AGENDA

DATE: June 15, 2017
TIME: 6:30 pm Open Session

APCWD BOARD OF DIRECTORS
P.O. Box 4045
Arrowbear Park, CA 92382-4045

POSTING: This agenda was
posted prior to 5:00 p.m. on
June 9, 2017 per Policy #5020.40

MEETING LOCATION
Water District Office
2365 Fir Drive
Arrowbear Lake, CA 92382

OPEN SESSION

- A. CALL TO ORDER – Terisa Bonito, President
- B. PLEDGE OF ALLEGIANCE TO THE FLAG
- C. AGENDA POSTING CERTIFICATION
- D. ROLL CALL
- E. CONSENT AGENDA

The following consent items are expected to be routine and non-controversial and will be acted on at one time without discussion, unless an item is withdrawn by a Board member for questions or discussion. Any person wishing to speak on the Consent or Open agenda may do so by raising his/her hand and being recognized by the President.

- A) Minutes of Regular Meeting, May 18, 2017
- B) Summary of Bank Balances / Income & Expense Summary
- C) Expense & Budget Reports
- D) Vacation and Sick Leave Balances

F) PUBLIC COMMENT

This portion of the agenda is reserved for the public to discuss matters of interest, within the District's jurisdiction, which are *not on the agenda*. For public comment on items not on the agenda, no action may be taken by the Board, except to refer the matter to staff and/or place it on a future agenda. It is in the best interest of the person speaking to the Board to be concise and to the point. *A time limit of five minutes per individual will be allowed.* Visitors are reminded to please refrain from making comments or talking amongst themselves while the meeting is in progress. Public comments may be made when a Discussion/Action Item is being discussed, provided the visitor raises his/her hand *and* is recognized by the President.

G) STAFF REPORTS

- A) Water & Sewer Field Operations Supervisor Miller
 - 1. Monthly Report

B) Chief Hall

1. Calls for the previous month.

C) General Manager Huff

1. Excused

Excuse Staff not needed for Action Items

H) DISCUSSION / ACTION ITEMS

A) Chief Hall

1. Discussion with motion to approve an increase in the Fire Department coverage budget from \$15,000 to \$24,440 for FY 2017-2018.
Staff Recommendation: Approve Motion.
2. Discussion with approval of Resolution #2017-6-15-D authorizing a Fire Department Dispatching Services Agreement with CA Dept. of Forestry and Fire Protection (current agreement expires 6/30/17).
Staff Recommendation: Approve Motion.
3. Discussion with approval of Resolution #2017-6-15 affirming terms and conditions for compensation of Fire Department personnel assigned to out of district incidents.
Staff Recommendation: Approve Motion.
4. Discussion with approval of Resolution #2017-6-15-E, annual adoption of the National Incident Management System (NIMS).
Staff Recommendation: Approve Motion.

B) Water & Sewer Field Operations Supervisor Miller on behalf of Manager Huff

1. Discussion with motion to approve amendment of District Policies 2300.10, 2310.10, 2331.10 and 2332.10, to include more detailed water distribution and treatment duties and responsibilities.
Staff Recommendation: Approve Motion.

C) Board

1. Discussion with direction to Committee Chairperson Wymer and the Fire Department Resource Assessment & Scope of Services Ad-Hoc Committee regarding preparation of a written report detailing the Committee's recommendation as well as additional work or research to be done by the Committee.
2. Discussion with motion to set date, time, and location as well as discuss format, and any potential guests, representatives, or presenters for a community meeting to discuss the Fire Department Assessment & Scope of Services.
3. Discussion with motion to approve COLA 2.7 % increase for FY 2017-2018.
Staff Recommendation: Approve Motion.
4. Discussion with motion to approve 2% Merit increase for FY 2017-2018.
Staff Recommendation: Approve Motion.
5. Discussion with motion to approve Salary Ranges for FY 2017-2018.
Staff Recommendation: Approve Motion.

6. Discussion with motion to maintain current amount and frequency for payment of Directors Fees per Ordinance 2014-11-20B with District approved COLA per Section 4 for FY 2017-2018.
Staff Recommendation: Approve Motion.
7. Discussion with approval of Appropriations Limit Resolution #2017-6-15-A.
Staff Recommendation: Approve Resolution.
8. Discussion with approval of Sewer Standby Charges Resolution #2017-6-15-B.
Staff Recommendation: Approve Resolution.
9. Discussion with approval of Water Standby Charges Resolution #2017-6-15-C.
Staff Recommendation: Approve Resolution.
10. Discussion with motion to approve allocation of budgeted master plan surplus, unused, or over budgeted funds from FY 2016-2017 (estimated \$54,414.94) and FY 2016-2017 budget surplus funds (estimated \$273,000.00) to unrestricted asset accounts specified in FY 2017-2018 Unrestricted Funds Allocation Report (for a total of estimated \$327,414.94). Actual amounts to be distributed upon close of FY 2016-2017.
Staff Recommendation: Approve Motion.
11. Discussion with motion to approve allocation of approved FY 2017-2018 master plan funds from unrestricted asset accounts to master plan expense accounts specified in FY 2017-2018 Unrestricted Funds Allocation Report (\$344,376.00).
Staff Recommendation: Approve Motion.
12. Discussion with motion to approve proposed budget for FY 2017-2018.
Staff Recommendation: Approve Motion.
13. Discussion with motion to vote for one (1) Director for the CSDA Board of Directors.
14. Discussion with motion to vote for up to four (4) Directors for the SDRMA Board of Directors and approve SDRMA ballot Resolution #2017-6-15-F.

I) ANNOUNCEMENTS

- A) President
- B) Board Members
- C) Staff

The Fire Department Picnic is Sat., July 1, 2017 from 10 a.m. until 3 p.m.

The next Regular Board Meeting will be July 20, 2017 at 6:30 p.m.

ADJOURNMENT

Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities, as required by Section 202 of the Americans with Disabilities Act of 1990. Any person with a disability who requires a modification or accommodation in order to participate in a meeting should direct such request to Caroline Rimmer, Board Secretary at (909) 867-2704 at least 48 hours before the meeting, if possible.

Materials related to an item on this agenda submitted to the Board of Directors after distribution of the agenda packet are available for public inspection in the District's office located at 2365 Fir Dr., Arrowbear Lake, during normal business hours.