



<b>Job Title</b>	<b>Customer Service (Dispatch)</b>		<b>Job # 1911020</b>
<b>NOC / NAICS</b>	1526 / 484121	<b>Date</b>	November 25, 2019
<b>Location</b>	<b>AURORA:</b> Industrial Pkwy South	<b>Wages</b>	\$28,000-\$32,000 per year
<b>Experience (Yrs.)</b>	<input checked="" type="checkbox"/> 0-1 <input type="checkbox"/> 1-3 <input type="checkbox"/> 3-5 <input type="checkbox"/> 5+	<b>Hours/Week</b>	40 hours/week
<b>Employment Type</b>	<input checked="" type="checkbox"/> Perm <input type="checkbox"/> Temp <input type="checkbox"/> Seasonal <input checked="" type="checkbox"/> FT <input type="checkbox"/> PT	<b>Schedule Availability</b>	Monday to Friday 8am-5pm
<b>Benefits Available After Probation Period</b>	<input type="checkbox"/> No <input checked="" type="checkbox"/> Yes: benefits package after 6 months		
<b>Workplace / Physical Requirements</b>			

**Company**  
 This local Freight Systems company is in its 32nd year of business and recently received the Omnitracs 2018 Highest Annual Sales Growth Award. They are looking for bright and dynamic career-minded individuals to join their operations team.

**Job Duties**  
 This is a progressive position with lots of room for growth. This expedite asset based carrier is growing again in 2019/20 and requires dynamic logistics people to fill some key roles within the company.  
 Positioned as an Assistant in Operations, responsibilities would include

- reception or switchboard
- speaking with our customers
- data entry
- peer interaction
- problem-solving and swiftly handling urgent issues should they arise
- TRAINING WILL BE PROVIDED

This is a junior level position with expected growth internally for the right candidate. This position is progressive as stated above as we have a variety of positions to move into within our company and our other transportation-based entities.

- Requirements / Candidate Profile**
- Prior experience in customer service and/or transportation and/or logistics
  - Strong computer skills and experience working with cloud-based software ideal
  - Excellent keyboarding skills with speed / accuracy
  - Advanced communication skills in English required; French speaking is an asset
  - Experience problem-solving issues quickly
  - Career-minded and seeking a long-term opportunity with growth potential
  - Company training will be provided, ongoing training opportunities

**How to apply**  
**To apply please submit resume to [HRQR@rnccs.ca](mailto:HRQR@rnccs.ca) for pre-screening and consideration.**  
**Include a note indicating why you are a good fit for this position.**

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