

**Summerfield Estates Homeowners Association, Inc.  
Board of Directors Meeting  
October 21, 2021**

**Agenda**

- I. Call Meeting to Order**
- II. Call Open Forum to Order**
  - a. Residents Input**
- III. Call Business Meeting to Order**
  - a. Election of Officers**
- IV. Actions between Meetings**
  - a. Summarize Unannounced Meetings, if any**
  - b. Ratify Actions Approved Between Meetings, if any**
- V. Approve Minutes of Previous Meeting**
  - a. September 16, 2021**
  - b. September 23, 2021 (Annual minutes)**
- VI. Committee Reports**
  - a. Architectural Control Committee**
  - b. Recreational Committee**
    - 1. National Night Out – 10/5/2021**
- VII. Treasurer's Report**
  - a. Cash Balances**
  - b. Delinquencies**
  - c. Review Financial Reports**
  - d. 2022 Proposed Budget**
- VIII. Management Report**
  - a. Correspondence received by Association, Directors, Management**
  - b. Association Business and Operations**
    - 1. DRV Conversion to C3**

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- c. Park Report**
- d. Pool Report**
- e. Clubhouse Report**
- f. Common Area Report**
- g. Landscape/Irrigation Report**
- h. Deed Restriction Report**
- i. Newsletter/Website Report**

**IX. Executive Session**

**The Board may convene an Executive Session, as needed, to consider actions involving personnel, litigation, contract negotiations, enforcement actions, attorney communications or other confidential information as allowed under Texas Property Code section 209.0051**

- a. Collections**
  - 1. Enforcement Actions**
  - 2. Owner Request**
- b. Deed Restriction Report**
  - 1. Enforcement Actions**
  - 2. Owner Request**

**X. Reconvene in Open Session and Report on Actions Approved During Executive Session**

**XI. Set Date, Time and Agenda of next Meeting/Adjournment**  
**Next meeting Thursday, November 18, 2021 @ 7PM located at Summerfield Estates Clubhouse.**