

JOB POSTING

POSITION TITLE	Nurse Practitioner
POSITION TYPE	Non-profit organization (private sector)
LOCATION	RECAP Clinic (100 Prince Edward Street)
FTE	Contract, 0.8FTE (possibility of full-time) [contingent on the availability of funding]
SCHEDULE	Monday to Friday, days
SALARY	\$70,200 - \$74,880, dependent on experience

AGENCY SUMMARY

The Centre for Research, Education and Clinical Care of At-Risk Populations (RECAP) is a grass roots, non-profit organization founded in 2014 with a mission to advance health equity in marginalized populations with or at risk for hepatitis C.

POSITION SUMMARY

The nurse practitioner is a member of a dynamic, interdisciplinary harm reduction team which provides holistic care to individuals who are positive or at-risk for hepatitis C in a community-based not-for-profit clinic. The nurse practitioner manages patients in collaboration with physicians for common disorders and diseases found in the primary care of this at-risk population. As well, the NP participates in integrated research to improve the overall care of this population and serves as a mentor and educator for health professional students of various disciplines.

JOB RESPONSIBILITIES

Patient Care

- Works within the scope of practice set for a nurse practitioner to provide primary care to patients.
- Considers environmental, social, psychological and medical risk factors (social determinants of health) in a manner that can be understood by patients and is appropriate for their situation.
- Works with and refers to other members of the care team and other health care professionals to ensure patients receive comprehensive, competent and appropriate health care.
- Acts as a health advocate for patients.
- Assesses and prescribes appropriate treatment for opioid use disorder as well as other substance dependencies.
- Collaborates with the RECAP team and the patient to develop a plan of care to best suit their needs.

Community Health Promotion, Education and Outreach

- Collaborates with the RECAP team to conduct outreach clinics aimed at improving the accessibility of care.
- Participates in special events for community partners/programs to increase awareness of services available to this population.
- Works with the RECAP team and other community partners to develop, facilitate and evaluate new programs aimed at improving the lives of the population served.

Administrative and Organizational Responsibilities

- Maintains accurate records of patient' visits and encounters in a very timely and comprehensive manner.
- Participates in weekly staff meetings.
- Adheres to all RECAP policies and procedures.
- Ensures effective use of working hours through application of time management skills.
- Demonstrates a willingness to change practices and processes as needed to support effective use of the time of all members of the RECAP team.
- Assists with other administrative, operations and clinical duties as needed including maintaining a clean clinic environment, ordering supplies, answering phones, faxing and filing.

Research

- Participates in the implementation and ongoing requirements of research and quality improvement initiatives which may include tracking of metrics, clinician completed research forms, obtaining informed consent for research participation, functioning as a member of industry-sponsored and grant-funded research initiatives.
- Participates in research-oriented education and training, as needed.
- Identifies, discusses and develops research questions and quality improvement metrics to better the care of RECAP patients.

EDUCATION, EXPERIENCE AND SKILLS REQUIRED**Basic Education and Experience**

- Registered and in good standing as a Nurse Practitioner with the Nurses Association of New Brunswick (Consideration will be given to nurse practitioners registered in other provinces with a willingness to pursue registration in New Brunswick).
- Completion or willingness to immediately complete training on the prescription of methadone as required by the Nurses Association of New Brunswick in order to obtain methadone prescribing privileges.
- Three to five years nursing experience, preferably in a community or public health setting.
- Experience and interest in supporting marginalized patients with substance use disorder, mental health and complex psycho-social issues.

Knowledge, Skills and Abilities

- A commitment to a team-based clinic environment focused on maximizing limited resources for the betterment of the patients, fellow staff, and the organization.
- Adaptable to a growing and continuously changing organization.
- Demonstrated ability to attend work regularly and on time.
- Excellent organizational skills and above average attention to detail.
- Excellent oral, written and interpersonal skills to effectively engage with patients as well as with community partners and other health professionals.
- Minimum intermediate proficiency in the use of computers and relevant software.
- Able to physically and mentally meet the demands of the position.
- Willingness to work occasional evenings and/or weekends for special events and/or clinics.