

July 17, 2018
Regular Commission Meeting

The City of Cynthiana Board of Commissioners met in regular session July 17, 2018 at 5:30 P.M. in the Harrison County Board of Education Board Room located at 308 Webster Avenue, Cynthiana, Kentucky. Present were Mayor Smith, Commissioners Mattmiller, Slade and Griggs. Commissioner Judy and Attorney Lair were absent.

Mayor Smith called the meeting to order.

CALL TO ORDER

Mayor Smith presented the invocation.

MAYOR SMITH-
INVOCATION

Garnett Furnish presented the yearly update from Economic Development Authority. A copy of the report is hereinto attached and made a part of these minutes.

VISITORS
GARNETT FURNISH EDA

Mayor Smith reported that there are minutes to approve.

APPROVAL OF MINUTES

Commissioner Mattmiller made a motion to approve the minutes of the June 19, 2018 meeting. Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

JUNE 19, 2018

Commissioner Mattmiller made a motion to approve the minutes of the June 22, 2018 meeting. Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

JUNE 22, 2018

Commissioner Mattmiller made a motion to approve the minutes of the June 27, 2018 meeting. Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

JUNE 27, 2018

Mayor Smith read the 1st reading of Ordinance #1585 closing a portion of Clarey Alley for the pocket park.

LEGALS

Commissioner Slade made a motion to accept the 1st reading of ordinance #1585 closing a portion of Clarey Alley. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

MOTION TO ACCEPT 1st
READING ORD #1585
CLOSING A PORTION OF
CLAREY ALLEY

Mayor Smith reported that Main Street has already raised \$17,000 for the pocket park and is waiting for this ordinance to be passed so they can start pouring concrete. Mayor Smith suggested that we have a special meeting this week for a second reading of this ordinance so Main Street can get started. Mayor Smith asked Clerk Hutchison to get a special meeting scheduled.

POCKET PARK- READY TO
START POURING
CONCRETE

Mayor Smith stated that we will need an executive session at the end of the meeting to discuss pending litigation.

Mayor Smith read Resolution 2018-3 pertaining to a loan application through Kentucky Infrastructure Authority for the East Side Pressure Project funding. This resolution just authorizes the City to apply for the funding.

MAYOR'S REPORT

Commissioner Mattmiller made a motion to adopt Resolution 2018-3. Commissioner Griggs seconded. Discussion. Commissioner Mattmiller asked the Mayor to explain this project. Mayor Smith stated that there is a pressure issue on the East Side of the City. The plan is to install a pressure pump station to improve pressure to Country Club Estates, the Hospital, and Rosebay and Cherry Lane. Todd Blanton, Gary Royalty, and Ronnie Slade looked at the option of a tower or a pump station, and at this time they all came to the conclusion that for cost effectiveness and future growth a pump station is the way to go. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

MOTION TO ADOPT RESOLUTION 2018-3

Mayor Smith announced that we have a contract on 210 W. Mill Street and that as soon as this home closes he would like to advertise for bids to construct two more homes for the Westside Redevelopment Project on North Locust Street.

Mayor Smith made a motion to authorize to advertise for bids to construct two homes on N. Locust Street for the Westside Redevelopment Project. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes. Motion carried.

WSRP-AUTHORIZE TO ADVERTISE FOR BIDS TO CONSTRUCT TWO HOMES ON LOCUST STREET

Mayor Smith advised that on the list of the 11 worst properties, two of those have already been foreclosed upon, including the one that we voted on at the last meeting to foreclose, so Mayor Smith would like to move on to the next one.

LIST OF 11 WORST PROPERTIES

Mayor Smith made a motion to authorize Attorney Lair to proceed with foreclosure action for unpaid city taxes on 111 Smith Avenue. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes. Motion carried.

FORECLOSURE OF 111 SMITH AVENUE

The project involving the lights on the walking trail at Flat Run Park, Commissioner Mattmiller added that the cost is going to be about half of what we anticipated.

Mayor Smith recognized Commissioner Mattmiller.

FINANCE REPORT

PAYABLES REPORT

Commissioner Mattmiller made a motion to pay the following bills:

MOTION TO PAY BILLS

General Fund \$ 112,762.89

Water & Sewer Fund \$ 54,045.04

Commissioner Griggs seconded. Vote: Commissioner Mattmiller: yes; Commissioner Griggs: yes; Commissioner Slade: yes; Mayor Smith: yes. Motion carried.

Commissioner Mattmiller reported cash in bank:

CASH IN BANK

General Fund	\$ 527,515.04
Water & Sewer Fund	\$ 171,230.39
Municipal Road Aid Fund	\$ 130,603.65

Mayor Smith recognized Commissioner Slade.

PUBLIC SAFETY REPORT

Commissioner Slade announced that the Police Department will be going back to 4-10 hour shifts. This should cut down on overtime and have more coverage during peak times.

Commissioner Slade also reported that we are working on a job description for a School Resource Officer. Attorney Lair is still working with the schools attorney on the contract, working on the details. Commissioner Slade reported that the School is possibly looking for a second school resource officer.

Mayor Smith recognized Commissioner Slade who will present Commissioner Judy's report.

PUBLIC UTILITIES REPORT

Commissioner Slade made a motion that after successful completion of all pre-employment requirements to hire Josh Curtis as a full-time WWTP Operator trainee salary commensurate with position. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

HIRE JOSH CURTIS-
WWTP OPERATOR
TRAINEE

Commissioner Slade made a motion to accept the Statement of Qualifications from HDR Engineers for engineering services for the East Side Pressure Improvement Project. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

ACCEPT SOQ'S HDR
ENGINEERS FOR EAST
SIDE PRESSURE
IMPROVEMENT PROJECT

Commissioner Slade reported that WWTP personnel have been checking man holes on streets scheduled to be paved to see if any need raised. Also the utility relocation relating to the hospital entrance improvement project on 32/36 is progressing rapidly. The contractor is doing a good job.

One actuator valve on re-wash valve on #4 filter at the Water Treatment Plant has been replaced. Installation was completed by City personnel. The other three valve actuators are on order.

Mayor Smith recognized Commissioner Griggs.

PUBLIC MAINTENANCE REPORT

Commissioner Griggs reported that the Court House service lines have been replaced and the street patched. Curbs and gutter construction on Elmarch continues. Hope to be completed by the end of the month.

Mowing continues and with recent rains growth continues. Please bear with us on work orders issued by Code Enforcement. We are trying to schedule them around other normal responsibilities. This

is an additional task and Commissioner Griggs asks citizens for patience as we work this into our regular schedule.

Commissioner Griggs announced that our new employee, Chad Herrington, Street Sweeper, is doing a good job!! We ask that citizens please help keep our city clean by utilizing the trash containers located throughout the downtown area.

CHAD HERRINGTON

Commissioner Griggs also stated that street paving is now scheduled for the last week of July possibly the first week of August.

Commissioner Griggs congratulated Cal Ripken baseball team "the Shox" and Coach Vincent Harris and rest of coaching staff who went to National's in Myrtle Beach and were runners up. They represented Cynthiana, Kentucky very well in this huge national tournament.

Mayor Smith made a motion to go into executive session to discuss pending litigation pursuant to KRS 61.810(1)c. Commissioner Mattmiller seconded. Vote: Mayor Smith: yes; Commissioner Mattmiller: yes; Commissioner Slade: yes; Commissioner Griggs: yes. Motion carried.

EXECUTIVE SESSION

Commissioner Slade made a motion to return to regular session. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

RETURN TO REGULAR SESSION

Mayor Smith reported no action taken.

Commissioner Slade made a motion to adjourn. Commissioner Griggs seconded. Vote: Commissioner Slade: yes; Commissioner Griggs: yes; Commissioner Mattmiller: yes; Mayor Smith: yes. Motion carried.

ADJOURN

Jamie D. Hutchison, City Clerk

James Smith, Mayor

7/17/2018