**Minutes of Trustee Meeting**

**November 12, 2018**

Attendees: Trustees: Chairman Steven Lust, Wayne Creasap, David Schrote

Fiscal Officer: Lavon Verity

Zoning Inspector: Tom Baker

Fire Chief : Clint Canterbury

Employees: R. Bales, B. Williams

Meeting convened at 6:00 pm by Chairman Lust.

**Trustee Creasap made a motion to approve the previous minutes, from 10.22.18 and the warrants prepared by Fiscal Officer Verity. Seconded by Trustee Schrote. All in favor 3 -0.**

**Fiscal Officer:**

* F.O. Verity will meet with a Union Bank representative regarding banking needs on Wednesday November 14 at 10:00 in the office.

**Zoning:**

* Report attached.
* J. Skaggs violation served regarding trash and debris, Deadline date is December 10, 2018.

**Fire:**

* Run report attached.
* B. Henning filed a BWC claim regarding a back injury.
* Kelly Sellers hit the back of the squad with his car and trailer, neither person filed a claim. No damage done.
* Chief Canterbury discussed putting the 1979 generator and old radios on gov.deals. Met with a representative and minimum bids need to be posted, asking trustees for bidding information to post. Trustee Creasap suggested Facebook marketplace for selling the used generator. Trustee Lust suggested contacting Delaware JVS for donating the radios, with our local school not needing them.
* Recliner broke and needs to be replaced, will be getting it from Ashley Furniture.
* Dinner for all employees’ and zoning boards is being organized free of charge, with prime rib being served. Cost for the dinner for the township and Fire Association will be $1350.00 with the cost being divided between the two. January 13, 2019 will be the date for the dinner at the Senior Center. More information will follow.
* 417-pump packing broke, 407 lost engine oil pressure. After a long discussion, trustees suggested that Chief Canterbury spec out a new squad and keep 407 for a backup.
* EMS grant to be used for an active shooter supplies and training.
* Medicount billing is suggesting that we get a new software company for our soft billing. Currently we use Firehouse software; Medicount is recommending Image Trend software. More information regarding this will follow.

**Roads:**

* It is recommending from OTARMA risk program that we do not endorse any kind of road cleanup, to reduce any risk of liability.

**Parks:**

* Porta Service is to be removed this month. F.O. Verity has already made contact with the porta service for removal.

**Senior Center:**

**Trustee Schrote mad a motion to keep the Senior Center Contract as is with no changes.**

**Trustee Creasap seconded the motion. All in favor, motion carried 3-0.**

With no further business to bring before the board, Trustee Schrote made a motion to adjourn; second by Trustee Creasap. All in favor 3-0. Meeting adjourned at 7:25 p.m.

Next meeting will take place on November 26, 2018 @ 6:00 p.m. at the trustee’s office.

Minutes recorded and prepared by Fiscal Officer Lavon Verity.

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Chairman, Steven Lust

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Fiscal Officer, Lavon Verity