

## **Organization of MCCPTA**

### **MCCPTA BOARD OF DIRECTORS**

The Board of Directors (BOD) of the Montgomery County Council of Parent-Teacher Associations (MCCPTA) is made up of the elected officers (the MCCPTA Executive Committee), area vice presidents, cluster coordinators, the immediate past president of MCCPTA, committee chairs, and any member of the Maryland PTA or National PTA Board of Directors from Montgomery County. The Executive Committee is composed of the elected President, Vice President for Educational Issues, Vice President for Administration, Vice President for Programs, Vice President for Advocacy, Recording Secretary-Board of Directors, Recording Secretary-Delegates Assembly, and Treasurer.

Regular meetings of the Board of Directors typically are held on the first Thursday of each month at the Carver Educational Services Center beginning at 7 PM; meetings are open to PTA members.

### **MCCPTA DELEGATES ASSEMBLY**

The Delegates Assembly is the body that bridges the council and local PT(S)As. Each local unit president and up to two delegates represent their PTA or PTSA at these monthly meetings.

The privileges of introducing motions and voting are limited to the voting body, consisting of the president or alternate and two accredited delegates or their alternates from member PTAs/PTSAs as well as the MCCPTA officers, the immediate past president, area vice presidents, cluster coordinators, and all MCCPTA committee chairs. The monthly meetings provide an opportunity for delegates to present ideas, debate issues, become better informed, make personal contacts with other PTA leaders, and vote on MCCPTA actions. The conduct of business is governed by Standing Rules adopted by the delegates, MCCPTA bylaws, and *Robert's Rules of Order Newly Revised*, 11th ed. (Da Capo Press, 2011).

A number of school-related groups have designated representatives to MCCPTA. These liaisons may attend meetings—and participate in discussions if approved by the MCCPTA President—but have no vote.

The Delegates Assembly generally is held on the fourth Tuesday of the month during the school year at 7:30 pm at Carver Educational Services Center Auditorium in Rockville; meetings are open to all PTA members.

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PLEASE NOTE: MCCPTA Board of Directors and/or Delegates Assembly meetings will be cancelled if Montgomery County Public Schools are closed for snow or other emergency on the scheduled meeting date.

## MCCPTA COMMITTEES

MCCPTA standing, administrative, and special committees are created to plan and promote the work of the Council. Committees are created by the MCCPTA Board of Directors. Committee chairs and co-chairs are elected by the MCCPTA Executive Committee for one-year terms. MCCPTA committees are charged with:

- Supporting the work of local PTAs and PTSAs;
- Researching issues and presenting information about the findings;
- Identifying and studying issues to bring before MCCPTA;
- Helping to develop an MCCPTA position on an issue; and
- Working with the President to present the adopted MCCPTA position.

## COMMITTEE STRUCTURE

*as of October 2017*

### Standing Committees

Capital Improvement Program (CIP)  
 Curriculum  
     Subcommittees  
     Elementary  
     Middle  
     High  
     Student Service Learning (SSL)  
 Gifted Child  
 ESOL  
 Health and Safety  
     Subcommittees  
     Drug and Substance Abuse & Prevention  
     Mental Health & Wellness  
     Safe Technology  
     School Climate & Safety  
     School Nutrition  
 Membership and Engagement  
 Multicultural Awareness  
 Operating Budget  
 Outreach  
 Special Education  
 Communications  
     Subcommittees  
     eCommunications  
     Public Relations  
     Webmaster

### Administrative (Non-Standing) Committees

Administrative  
 Bylaws  
 Finance  
 Nominating  
 Training  
  
Legislative/Advocacy  
 Advocacy Events  
 Legislative  
  
Programs  
 Awards  
 Cultural Arts  
 Presidents & Principals Dinner  
 Reflections  
 Student Involvement