

PTO Meeting Notes December 12, 2019

1. **Welcome:**
 - a. Welcome and introductions
2. **Recap of Teacher Snack Baskets** - Ashley O'Connor/Melissa Preston [Thank you PTO! Spent \\$250 on snacks](#)
3. **Recap of PTO Movie Night** - Melissa Santos and Alison Carey [Thinking about doing it differently next year. Possibly doing it in both A and C Commons due to such a large turnout](#)
4. **Financial Report** [Will do at a later date](#)
5. **Fund Requests**
 - a. **Round 1 Request for Proposals 2019-20.** The Cold Spring Swift River Parent Teacher Organization invites all teachers to apply for funding. Based on fall fundraising successes, we are able to allocate up to \$4,000 to be distributed between January and June 2020. Each request will be reviewed individually and voted upon by the executive board of the PTO. The Board will fund costs for printing photos, project supplies, and classroom supplies. For this round of funding, we will not be supporting the purchases of gift certificates, furniture items over \$50, personal use items, mileage, or computers/tablets. Itemized receipts are needed for reimbursement. Grade levels may also choose to apply for funding of larger grade wide needs. Our Treasurer may purchase items online directly if you include a link with your request. The priority funding deadline will be January 10, 2020. All requests received by that date will be reviewed shortly after that deadline. If you know of an end of year need, you are encouraged to apply for funding **by the January 10, 2020** priority deadline for the greatest likelihood of approval. Requests will be accepted on a rolling basis after that date, but funding is not guaranteed.
 - b. <https://forms.gle/yixPtfD5nfLqPwTP6>
6. **Bylaws - Change Co-President position to Vice President-**[Continue discussion of roles](#)
7. **Upcoming Events/Fundraisers :**
 - a. Walk-a-thon (PLANNING COMMITTEE: Beth Crosby, Tracey Taft, Jen Harris, Tiffani Ely, Lyn Girard, Audrianna LaVallee, Vinnie Mazzaferro)
 - i. Volunteers needed
 - b. Apparel Fundraiser Purchases, Promotion, and Volunteer Roles (Karen Miller)-[Samples have been ordered](#)

- c. Art Night (March 12th, 2020; SRE 5:30-6:30, CSS 6:00-7:00)
 - i. Volunteers needed
- d. "Penny Wars" ??-[Still an option](#)
- e. Restock contest-[Leave as is for this year](#)
- f. Teacher Appreciation Dates -May 4-8, 2020 Teacher, Staff & Bus Driver Appreciation
 - i. Swift River Elementary: [Swift River Signup Genius \(2020 Volunteers sign up here\)](#)
 - ii. Cold Spring School: [Cold Spring School Signup Genius \(2020 Volunteers sign up here\)](#)
 - iii. Luncheon at SRE on 5/6/20 and at CSS on 5/8/20-3 days
 - iv. Gifts?-[Possible doing a raffle vs. doing gifts](#)
 - v. Organized by Andrea Boyko, futureleadersofghana@yahoo.com and Karen Miller, kmiller@cssrpto.org

- 8. **Review of Spring Calendar-[Possible swimming night \(need to look into this\), another spring event, Ice Cream Social using an ice cream truck. Need to reserve the pavilion for June 12, 2020. Reserve Mr. Whippy and see cost. 1](#)**

- 9. **Social Media/Communications Update - Karen Miller-[Not much following on Twitter and Instagram](#)**

- 10. [Looking for an electrician for the kiln project to donate their time](#)

- 11. **Open Positions for May 2020**
 - a. **Treasurer (or co-treasurer) [Actively looking](#)**
 - b. **Co-President (Vice President pending bi-law change)**

- 12. [Vendor Fair?](#)