



16335 S. Houghton Road
Corona De Tucson, AZ 85641

All of us at Corona Ace Hardware value you, our loyal customers, and we think of you and intend to treat you all as family as we continue to provide service to you through this trying time in the world. We are committed to making every attempt to ensure a safe and healthy environment for all our customers and employees.

We have activated a plan we feel will better protect everyone in our store and are monitoring the Center for Disease Control (CDC) recommendations and guidelines and implementing the steps necessary to help prevent the spread of the COVID-19 virus.

We are encouraging our employees to follow the CDC guidelines to protect themselves and to protect our customers, and we are taking several steps to ensure we can remain open for business to continue to serve you.

In-Store:

- Cleaning all heavy traffic touch areas such as checkout areas, credit card machines, door handles, countertops, keyboards and mouse devices, telephones, break rooms and desktops at least every two hours.
- Sanitizing restrooms with disinfectant and restocking restroom supplies of soap, toilet paper and paper towels at least twice daily.
- Wiping down door handles, shift levers, turn signal levers, and steering wheels of our U-Haul trucks upon return and immediately prior to each rental.
- Advising our employees to suspend handshakes and physical contact with fellow employees and customers.
- Making every effort daily to obtain replacement high-demand preparedness products from our regional warehouse and other vendors as those products come back into supply. Please bear with us as we struggle with unavailability of many commonly needed supplies such as toilet tissue, paper towels, bleach, hand sanitizers, etc. As soon as they are available to us, we will get them and make them available to you.
- In order to lessen the risk of contact with the virus, we will begin limiting the number of customers allowed in our store at any given time to no more than ten persons. We are a family friendly business, but we ask that if possible, you not bring children into the store during this limitation time. Customers who visit the store to make needed purchases will appreciate that they do not have to wait to enter because children make up a portion of the ten allowed in at any given time. If you have no choice but to bring your children in with you (please do not leave them unattended in your vehicle outside, putting them at risk), we will understand and welcome them in.

For Our Employees:

- Encouraging our employees to closely monitor their health and well-being.
- Providing hand sanitizer and tissues in breakrooms and for checkout areas and office equipment.
- Asking our employees to remain at home if they or someone in their household are ill.
- Strict travel policy for our employees is in place, and we have no large meetings or gatherings planned among our employees.



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For Our Customers:

- We encourage shopping online at Acehardware.com and selecting delivery at our store. This will minimize the time necessary for you to make planned purchases and will lessen your exposure to others in our store. We will notify you when your order arrives, and we will make every attempt to process your pickup of the item(s) promptly when you arrive. You can call us when you arrive at the store, and if we have an associate available to do so, we will deliver your item to you in the parking lot, get your signature for it, and have you on your way without coming inside.
- We encourage our customers to follow the CDC's suggested hygiene practices to reduce spread of the virus. If you feel ill, please do not go out into public places and risk spreading any illness you may have to others.

We intend to keep our business open to serve your needs, and our goal is to do that safely without risk to you or our employees.

Thank you for being a loyal member of the Corona Ace Hardware family.

Ken & Margaret Allen, Owners
Jason Robinson & Harry Uncapher, Managers
Corona Ace Hardware