



Salt Lake City
Diocesan Council of Catholic Women
~Established 1928~
As an affiliate of the National Council of Catholic Women

DCCW Our Lady of Good Counsel Affiliate of the Year Award

The Diocesan Council of Catholic Women's **Our Lady of Good Counsel Affiliate of the Year Award** recognizes significant and outstanding contributions made by an affiliate in the areas of service: to the Church, the Council of Catholic Women, the parish, and the community at large.

AWARD CRITERIA

Nomination should *reflect* the following criteria:

- An affiliate who has made a significant contribution on the diocesan, deanery, or local parish level.
 - An Affiliate who has served as an outstanding role model of service to others;
 - An affiliate who has shown exemplary leadership and made significant contributions to the mission, vision, and programs of DCCW;
 - An affiliate who reflects the Gospel values of justice and peace;
 - An affiliate who supports the gifts of a multi-cultural church and who enables others to share their gifts in their affiliate work;
 - An affiliate who serves as a model of collaboration with others in the diocese and parish
 - The affiliate must be a DCCW affiliate in good standing, actively involved in affiliate work. Nominations may be updated and re-submitted in subsequent years. The entire application submission and selection process will be done online.
- * Please submit a completed application to the Chair of the Selection committee.
- * Award presentations: The awards will be presented at the DCCW 2019 Annual Convention. The award recipients will also be recognized in the e-newsletter AWARE and on the DCCW website.

*** NOMINATION DEADLINES AND SELECTION PROCESS**

Nominations open: February 1, 2020. Deadline for submission: Feb. 28, 2020. There will be no exceptions. The nomination package should be **emailed** directly to the Selection Committee Chair to be received on or before midnight, February 28, 2020. No applications will be accepted after this date.

THE ENTIRE APPLICATION MUST BE SUBMITTED TOGETHER IN ONE EMAIL. ONLY COMPLETE NOMINATION PACKETS WILL BE CONSIDERED.

SELECTION PROCESS

A “blind” review process will be used with each nomination package assigned a number. The identity of the affiliate will remain anonymous during the selection process; therefore, the affiliate’s name must only be used on the cover sheet of the application. Throughout the application, only pronouns or “our Affiliate” should be used.

1.

The Award Selection Committee shall consist of all DCCW Board officers.

(Include commission and committee chairs?)

Discussion and VOTE NEEDED **

(If not the Board, ? Other options below, see #6)*

2.

• The **Chair** shall receive all nominations by email, “blind” them and email all applications to all other Selection Committee members *within one week*.

3.

• The Committee members shall review all nominations and ***each shall vote for TWO.***

4.

• All voting will be done via email and completed by *April 1, 2020.*

• All Votes should be sent to the ***Chair by April 1, 2020.***

5.

• The top 3 vote getters shall be the finalists. Tie may be broken by second vote (more if needed)

• The **Chair** will notify the DCCW President of the first, second and third place finalists by April 1, 2020. *The President shall notify the Top three finalists, but not their position in the vote.*

• It will be the responsibility of the **chair**, or her designee, to obtain a permanent plaque for the Affiliate of the Year to keep, and to arrange the “traveling Award” be engraved with that year’s honoree, who will hold for a year. ***Discussion and VOTE NEEDED *****

The Award Selection Committee Chair shall be? *Discussion and VOTE NEEDED *******

? DCCW immediate past pres. ? DCCW first vice-pres.

? Parliamentarian ? Leadership Chair ? MDR Chair ? suggest

****This year only the information may be sent to (acting chair) Mary LeBaron:***

mflebaron@yahoo.com

IF THE CHAIR as determined at the DCCW Board meeting, FEELS CONFIDENT IN GOING WITH THE PROCESS, then she shall receive all applications, etc.

6.

****If not the DCCW Board Officers.....Selection Committee members shall be chosen:***

? volunteers from DCCW membership (at a meeting?)

? invitation of chair ? nomination by DCCW members ? Deanery presidents ? suggest

7.

Is it best in pdf. form

Please submit in pdf. form

The nominee's name may ONLY be used on this cover sheet of the application. Throughout the rest of the application, please use only pronouns or "our affiliate".

**2019 DCCW Our Lady of Good Counsel
Affiliate of the Year Award Nomination Form**

Email this nomination form and responses to:
Mary LeBaron: mflebaron@yahoo.com

Complete nomination must arrive by February 28, 2020. **No Exceptions.**

Affiliate being nominated:

Deanery _____

Mailing address: _____

City: _____ State: _____ Zip Code: _____

Telephone: _____ Email: _____

Name of Person/Organization submitting this nomination:

Name, address, telephone & email for **Person Completing this Application:**

Nominations which are incomplete or do not follow instructions will be disqualified.

*****OFFICE USE ONLY*****

_____ Number assigned for blind review

_____ Date emailed to Selection Committee

The Top Three Finalists will be contacted prior to the Convention.

Nomination Questions to consider:

Please describe why your affiliate deserves the award. Limit your response to **ONE page or less**. Please cite specific examples of activities, when possible, *without identifying the affiliate*.

***Be sure to answer with specific examples, when possible!**

You have chosen to submit an affiliate from your area because it is an amazing Affiliate. Take the time needed to gather all the facts you need to give the committee a comprehensive response to consider. Your nominee deserves your best effort in this process!

Consider these questions when forming your nomination. Not all need be answered. Some may seem repetitious. They are just meant to spark a memory. **Specific examples of your affiliate in action** are the best answers you can give. Please keep answers precise and to the point.

- What has the Affiliate done to deserve this award? What makes the Affiliate special?
- What activities have members conducted?
- What does the Affiliate consider its most outstanding contribution to the Parish or/and local community?
- How do the Affiliate's programs and its members reflect Gospel values?
- How has the Affiliate supported the spiritual development of its members?
- How has the Affiliate shown collaboration with other affiliates in the diocese, deanery or parish?
- How has the Affiliate embraced and promoted acceptance and inclusion of all cultures in their parish/congregation?
- In what ways is the Affiliate involved in Community Service?
- How would the Affiliate say that belonging to the Diocesan Council of Catholic Women has enriched their membership?
- What has the Affiliate done to increase their membership/reach out to all women?
- How has the Affiliate supported the mission and programs of DCCW?
- Any other comments and information you would like to include.... numbers served by activities, etc.

On the day the nomination is emailed, please send a separate email to the Selection Committee Chair indicating an application was submitted.

ie. "I emailed a nomination for the DCCW Our Lady Of Good Counsel Affiliate of the Year Award to you." name